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**Inspection Report**

<b>Provider Name:</b> Little Treasures Learning Academy LLC	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>License No:</b> L359133
<b>Provider Address:</b> 2022 Chalybeate Road, Smiths Grove, KY, 42171		<b>Capacity:</b> 80
<b>Owner(s):</b> Little Treasures Learning Academy LLC		<b>Director(s):</b> Thien, Linda

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 138455
<b>Visit Start Date:</b> 12/01/2014 10:30 AM	<b>Visit End Date:</b> 12/01/2014 12:40 PM	
	<b>No. of Children Present:</b> 41	

**Inspection Report**

**Supervision**

<b>5 - Children Supervised</b>	<b>In Compliance</b>
<b>922 KAR 2:120. Section 2. Child Care Services.</b>	
<b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b>	
<b>1. Provided with adequate supervision at all times by a qualified staff person who:</b>	
<b>a. Ensures the child is within scope of vision and range of voice; or</b>	
<b>b. For a school-age child, within scope of vision or range of voice;</b>	

**Staffing Requirements**

<b>30 - Cooking/Cleaning Staffing</b>	<b>In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b>	
<b>(1) Effective with the adoption of this administrative regulation, a director shall:</b>	
<b>(k) Assure that additional staff are available during cooking and cleaning hours, if necessary, to maintain staff-to-child ratios pursuant to 922 KAR 2:120;</b>	

<b>40 - Ratios and Group Size</b>	<b>In Compliance</b>
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## Inspection Report

### 922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size\*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

\*Maximum Group Size shall be applicable only to Type I child-care centers.

#### 45 - Ratio/Group Size

Not In Compliance

### 922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

1. Staff-to-child ratio; and
2. Maximum group size.

#### Findings:

General: Based on interview, a caregiver supervised ten (10) to twelve (12) children, ages one (1) year to school age, for approximately five (5) minutes, on a daily basis. Interviews, surveyor observation and review of documentation confirmed a caregiver supervised ten (10) children, ages one (1) year to two (2) years, for two (2) hours on 12/01/14.

### General Administration

#### 115 - Reports to Cabinet

Not In Compliance

### 922 KAR 2:110. Section 6. Reports.

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that:
  1. Affects a child or staff person; or
  2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;
- (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or
- (e) A report of child abuse or neglect that:
  1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
  2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.

#### Findings:

General: Based on interviews, a child ran, slid into his cot and hurt his thumb on 11/11/14. The child was taken for medical treatment on 11/11/14 but the center did not notify the cabinet that the child received medical treatment.

### Director Requirements

#### 250 - Staff Management/Policy Development/Supervision

Not In Compliance

### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;
- (f) Develop child-care center plans, policies, and procedures;
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;

#### Findings:

General: Based on review of documentation and interview, a caregiver hired 02/13/10, threatened a three (3) year old boy by pointing her finger at a community poster of a uniformed police officer and saying that if the child was not good the police officer would get him (exact date unknown). The caregiver did not follow the center's discipline policy which stated, "10 techniques that we feel influence a positive behavioral response: approval demonstrations, modeling, setting appropriate expectations, setting limits, consistency, planning, ignoring, redirecting, isolating and interviewing.

**Inspection Report**

**Programming**

**385 - Discipline**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (10) A child shall not be subjected to:
  - (a) Corporal physical discipline pursuant to KRS 199.896(18);
  - (b) Loud, profane, threatening, frightening, or abusive language; or
  - (c) Discipline that is associated with:
    - 1. Rest;
    - 2. Toileting; or
    - 3. Food.

**Findings:**

General: Based on interviews, a caregiver hired 02/13/10, threatened a three year old boy by pointing her finger at a community poster of a uniformed police officer and indicating if the child was not good the police office would get him (exact date unknown).

**Hygienic Practices**

**595 - Child Personal Care/Handwashing**

**In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (4) A child shall:
  - (a) Be helped with personal care and cleanliness based upon their developmental skills; and
  - (b) Wash his or her hands with liquid soap and warm running water:
    - 1. a. Upon arrival at the center; or
    - b. Within thirty (30) minutes of arrival for school-age children;
  - 2. Before and after eating or handling food;
  - 3. After toileting or diaper change;
  - 4. After handling animals;
  - 5. After wiping or blowing nose;
  - 6. After touching items soiled with body fluids or wastes; and
  - 7. After outdoor or indoor play time.

**610 - Diapers/Clean Clothing Supply**

**In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (6) An adequate quantity of freshly laundered or disposable diapers and clean clothing shall be available.

**First Aid/Medication**

**660 - Medication Administration**

**In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (4) Prescription and nonprescription medication shall be administered to a child in care:
  - (a) With a daily written request of the child's parent.
  - (b) According to the directions or instructions on the medication's label.

**665 - Administration Record**

**In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (5) The child-care center shall keep a written record of the administration of medication, including:
  - (a) Time of each dosage;
  - (b) Date;
  - (c) Amount;
  - (d) Name of staff person giving the medication;
  - (e) Name of the child; and
  - (f) Name of the medication.

**670 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (6) Medication, including refrigerated medication, shall be:
  - (a) Stored in a separate and locked place, out of the reach of a child;
  - (b) Kept in the original bottle; and
  - (c) Properly labeled.
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.

**Findings:**

General: Based on interviews, a package of Claritin was in a child's backpack and stored in a locked place (exact date unknown). Surveyor observed a bottle of Quetiapine Fumarate 100MG, a bottle of Dexmethylphenidate 10MG, a bottle of Clonidine HCL .1MG and a bottle of Focalin 10MG were stored in an unlocked cabinet in the kitchen on 12/01/14.

**Written Documentation**

**1090 - Policies and Procedures**

**In Compliance**

**Inspection Report**

**922 KAR 2:110. Section 2. General.**

**(5) Program policies and procedures shall:**

**(a) Be in writing; and**

**(b) Include:**

**1. Staff policies;**

**2. Job descriptions;**

**3. An organization chart;**

**4. Chain of command; and**

**5. Other procedures necessary to ensure implementation of:**

**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**

**b. 922 KAR 2:090, Child-care center licensure;**

**c. 922 KAR 2:120, Child-care center health and safety standards; and**

**d. This administrative regulation.**

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Signature of  
Provider/Representative

Title

Date