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Inspection Report

Provider Name: Children's Collaborative at Cline Elementary	Provider Information Provider Type: LICENSED TYPE I	CLR No: L359023
Provider Address: 5586 East Alexandria Pike, Cold Spring, KY, 41076		Capacity: 99
Owner(s): Children's Collaborative, LLC		Director(s): Younse, Leslie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 320531
Date Initiated: 05/06/2022 7:15 AM	Date Concluded: 05/06/2022 8:00 AM	
	No. of Children Present: 10	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
360 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation and interview, this regulatory requirement was not met. One staff person eligible for an annual performance review did not have documentation of a review on file at the facility. This staff person did not have a hire date listed in her file; however, the staff person in charge stated that the staff person had been employed since 2016.	
Employee Records	Not In Compliance
395 - Personnel File	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280;	
Findings:	
Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found one staff person that did not have the date of employment listed in their file. The staff person in charge stated that the staff person had been employed since 2016; however, she was not able to provide the surveyor with the staff person's exact hire date. Therefore, the date of hire was not maintained in the personnel file.	
Programming	In Compliance
Premises	In Compliance

Inspection Report

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1280 - Professional Development **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. The following was found:

1. One staff person eligible for a staff professional development plan did not have documentation of a plan on file. This staff person did not have a hire date listed in her file; however, the staff person in charge stated that the staff person had been employed since 2016.
2. One staff person eligible for a staff professional development plan did not have documentation of a plan on file. This person had a 10/29/18 hire date listed.

Posted Documentation **Not In Compliance**

1310 - Posting Requirements **Not In Compliance**

922 KAR 2:090. Section 8. General.
(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
(a) The provider's preliminary or regular license;
(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;
(e) A description of services provided by the child-care center, including:
1. Current rates for child care; and
2. Each service charged separately and in addition to the basic rate for child care;
(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(g) Daily planned program.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The Statement of Deficiency/Plan of Correction from the 3/27/19 renewal inspection was included in the public inspection/parent binder; however, the Statement of Deficiency/Plan of Correction from the most recent renewal inspection conducted on 5/6/21 was not included.

Animals **Not Applicable**

Signature of Provider/Representative

Title

Date