



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Children's Collaborative at Cline Elementary	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359023
<b>Provider Address:</b> 5586 East Alexandria Pike, Cold Spring, KY, 41076		<b>Capacity:</b> 99
<b>Owner(s):</b> Children's Collaborative, LLC		<b>Director(s):</b> Younse, Leslie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 307034
<b>Date Initiated:</b> 05/06/2021 6:41 AM	<b>Date Concluded:</b> 05/06/2021 8:25 AM	
	<b>No. of Children Present:</b> 7	

Inspection Report		
<b>Background Checks</b>		<b>In Compliance</b>
<b>Supervision</b>		<b>In Compliance</b>
<b>Staffing Requirements</b>		<b>In Compliance</b>
<b>General Administration</b>		<b>In Compliance</b>
<b>Director Requirements</b>		<b>In Compliance</b>
<b>Employee Records</b>		<b>In Compliance</b>
<b>Programming</b>		<b>In Compliance</b>
<b>Premises</b>		<b>In Compliance</b>
<b>Hygienic Practices</b>		<b>In Compliance</b>
<b>First Aid/Medication</b>		<b>In Compliance</b>
<b>Outdoor Play Area</b>		<b>In Compliance</b>
<b>Equipment</b>		<b>In Compliance</b>
<b>Transportation</b>		<b>Not Applicable</b>
<b>Food Service/Food Program</b>		<b>Not Applicable</b>
<b>Food Service</b>		<b>In Compliance</b>
<b>Children's Records</b>		<b>In Compliance</b>

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1155 - Policies and Procedures**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(4) Program policies and procedures shall:**

**(a) Be in writing; and**

**(b) Include:**

**1. Staff policies;**

**2. Job descriptions;**

**3. An organization chart;**

**4. Chain of command; and**

**5. Other procedures necessary to ensure implementation of:**

**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**

**b. 922 KAR 2:120, Child-care center health and safety standards;**

**c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**

**d. This administrative regulation.**

**Findings:**

General: Based on review of documentation, the written chain of command did not reflect the current staff at the facility. It is important to note that the chain of command does not have to reflect specific names of individuals; however, when names are provided, they must remain current.

**1195 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(12) A fire drill shall be:**

**(a) Conducted during hours of operation at least monthly; and**

**(b) Documented.**

**(13) An earthquake drill and a tornado drill shall be:**

**(a) Conducted during hours of operation at least quarterly; and**

**(b) Documented.**

**Findings:**

General: Based on review of documentation, there was no documentation to verify a fire drill had been conducted and recorded for November 2020.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

**Emergency Regulation**

**Not In Compliance**

**1265 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:415E. Emergency Regulation.**

**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:415E, to prevent the spread of COVID-19.**

**Findings:**

General: Based on observation, interview and review of documentation, the following was found:

1) A staff person with the hire date of 4/19/2021, did not have the results or proof of submission of a criminal records check on file at the facility. It should be noted there was an application for the results of a child abuse and neglect check on file.

Signature of Provider/Representative

Title

Date