



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Cornerstone to Learning Inc.	Provider Information	CLR No: L358979
Provider Address: 222 North Depot Street, Lebanon, KY, 40033	Provider Type: LICENSED TYPE I	Capacity: 183
Owner(s): Cornerstone To Learning Inc.		Director(s): Mills, Joseph "Chris"

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243347
Date Initiated: 02/12/2018 11:15 AM	Date Concluded: 02/12/2018 3:12 PM	
	No. of Children Present: 176	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (I) Provide for the health, safety, and comfort of each child;	
Findings: General: Based on observation, the surveyor found the following: 1. Staff placed a toddler child in a high chair; however, the child was not secured with the safety straps. 2. A coat was observed on the floor in front of the lockers in the School-age Room. 3. Three (3) uncovered electrical outlets were observed in the classroom for the four-year-old children. 4. An approximate twelve to fourteen (12-14) foot step ladder was propped against the wall in a room adjacent to the School-age Room. The ladder was accessible to the children.	
Employee Records	Not In Compliance
315 - Educational Requirements	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation contained in a staff's (DOH: 01/02/18) file, the surveyor found no verification of a High School Diploma, GED or Commonwealth Child Care Credential.	

325 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**
- (a) Infant and child cardiopulmonary resuscitation; and**
 - (b) Infant and child first aid.**
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**
- (a) Adult cardiopulmonary resuscitation; and**
 - (b) First aid.**

Findings:

General: Based on review of documentation to include the staff schedule, review of staff files and through interview, the surveyor found that from 5:00 a.m. until 6:00 a.m. there are no staff present that are certified in first aid and CPR training. Documentation was not available to verify that either staff were previously certified in first aid and CPR training.

330 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (6) Child-care centers shall have available in case of need:**
- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
 - (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

Findings:

General: Based on review of documentation, the surveyor found that the Type I childcare center has only one (1) qualified substitute staff person based on the lack of cabinet-approved training. Therefore, the childcare center does not have an adequate number of substitutes.

335 - Qualified Substitute

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (7) Each qualified substitute staff person shall:**
- (a) Meet the staff requirements of this administrative regulation; and**
 - (b) Provide the required documentation to verify compliance with this administrative regulation.**

Findings:

General: Based on review of documentation, the surveyor found that the Type I childcare center has only one (1) qualified substitute staff person based on the lack of cabinet-approved training.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found the following:

1. A staff (DOH: 10/12/09) obtained no cabinet-approved early care and education annual training during the review period of 10/12/16 – 10/11/17.
2. A staff (DOH: 07/06/15) obtained only eight (8) hours of cabinet-approved early care and education training during the review period of 07/06/16 – 07/05/17.
3. A staff (DOH: 06/08/15) obtained only ten (10) hours of cabinet-approved early care and education training during the review period of 06/08/16 – 06/07/17.
4. A staff (DOH: 09/30/91) obtained only ten (10) hours of cabinet-approved early care and education training during the review period of 09/30/16 – 09/29/17.
5. A staff (DOH: 12/06/04) obtained no cabinet-approved early care and education annual training during the review period of 12/06/16 – 12/05/17.
6. A staff (DOH: 08/15/00) obtained only eight (8) hours of cabinet-approved early care and education training during the review period of 08/15/16 – 08/14/17.
7. A staff (DOH: 10/14/96) obtained no cabinet-approved early care and education annual training during the review period of 10/14/16 – 10/13/17.
8. A staff (DOH: 05/15/10) obtained only twelve (12) hours of cabinet-approved early care and education annual training during the review period of 05/15/16 – 05/14/17.
9. A staff (DOH: 02/26/14) obtained only fourteen (14) hours of cabinet-approved early care and education annual training during the review period of 02/26/16 – 02/25/17.
10. A staff (DOH: 09/06/16) obtained no cabinet-approved early care and education annual training during the review period of 09/05/16 – 09/04/17.
11. A staff (DOH: 10/04/16) obtained no cabinet-approved early care and education annual training during the review period of 10/04/16 – 10/03/17.
12. A staff (DOH: 10/26/16) obtained only six (6) hours of cabinet-approved early care and education training during the review period of 10/26/16 – 10/25/17.
13. There were two (2) staff (DOH: 07/24/17 and 09/06/16) files that did not contain verification of having completed six (6) hours of cabinet-approved orientation training.
14. A staff (DOH: 10/4/16) completed six (6) hours of cabinet approved orientation training on 11/27/17; therefore, not within the first three (3) months of employment.
15. There were six (6) staff (DOH: 10/04/16, 09/06/16, 07/06/15, 06/08/15, 09/30/91, AND 12/06/91) files that did not contain verification of completing one and one-half (1 ½) hours of pediatric abusive head trauma training.
16. There were seven (7) staff (02/26/04, 05/15/10, 10/20/03, 08/15/00, 10/14/96, 02/26/04, and 10/12/09) that completed one and one-half (1 ½) hours of pediatric abusive head trauma training on 11/12/12; thus, not within the last five (5) years.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
- (a) Posted in writing in a conspicuous location with each age group and followed;**
 - (b) Of activities that are individualized and developmentally appropriate for each child served;**
 - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
 - (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on review of documentation during a tour of the childcare center on 02/12/18, the surveyor found the following:

1. The daily planned program posted in the Infant Room was dated 01/29/18 – 02/02/18; therefore, it was not current.
2. The daily planned program posted in the older three-year-old children's classroom was dated 02/05/18 – 02/09/18; therefore, it was not current.
3. A daily planned program was not posted in the classroom for the older toddler-age children. The staff person stated that the plan had not been completed.

Inspection Report**Premises****Not In Compliance****460 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on observation during a tour of the childcare center on 02/12/18, the surveyor found the following:

1. The surveyor found that no staff were present in the kitchen and the door was open. The kitchen is located across the hall from a restroom that is used by the children. The surveyor found two (2) knives in an unlocked drawer that was approximately three to three and one-half (3 – 3 ½) feet high. The knives were accessible to the children.
2. A purse was observed on the floor near the gate in the classroom for the older-three-year-old children. Through interview, the surveyor confirmed that the purse belonged to a staff person.
3. A bottle of BIC Cover It, hand sanitizer, Lysol and sun screen were within reach and accessible to the children in the older three-year-old children's classroom. The items labels indicated it should be kept out of the reach of children.
4. Pine-Sol, bleach, floor stripper, Gain Fabric Softener and a plunger were stored in a stall located in a restroom. The stall's door was not locked. Through interview, the surveyor confirmed that the restroom is used by the children. Therefore, the items were accessible to the children.
5. A can of Lysol and a purse were observed on a table located in the classroom for the younger two-year-old children. The staff person confirmed that the purse belonged to a staff person. The items were within reach and accessible to the children.
6. Empty plastic bags were observed on the bottom shelf of an unlocked gray cabinet located in the classroom for the older toddler-age children. The bags were within reach and accessible to the children.

480 - Premises Requirements**Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(1) The premises shall be:**

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on observation, the surveyor found the following:

1. A thick coating of dust was observed on the ceiling vent located in the restroom used by the older three-year-old children.
2. A sticky substance covered the area between the sink and door located in the school-age children's restroom.

520 - Floors, Walls, Ceilings**Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.****Findings:**

General: Based on observation during a tour of the childcare center on 02/12/18, the surveyor found the following:

1. Two (2) floor tiles were broken and one (1) floor tile was missing in the School-age Room.
2. Six (6) ceiling tiles located in the four-year-old children's classroom had yellow and brown circular stains. The childcare center Director stated that the ceiling had leaked during heavy rain.

585 - Sink**Not In Compliance****922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.****(3) A sink shall be:**

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on observation during a tour of the childcare center, the surveyor found the following:

1. The cold water is not working in the sink located in the four-year-old children's restroom.
2. The cold water is not working in the sink located in the three-year-old children's restroom.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation, the surveyor found the following:

1. Urine covered the toilet seat and base of the toilet near the tank located in the restroom used by the four-year-old children. The toilet was not maintained in a clean condition.
2. Dark brown stains were observed near and under the rim of the toilet located in the restroom used by the older three-year-old children.
3. Water was observed leaking on the floor around the base of the toilet located in the classroom for the younger three-year-old children. The toilet was not in good repair.

Hygienic Practices

Not In Compliance

620 - Soiled Diapers/Clothing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(8) Diapers or clothing shall be:

- (a) Changed when soiled or wet;**
- (b) Stored in a covered container temporarily; and**
- (c) Washed or disposed of at least once a day.**

Findings:

General: Based on observation, the surveyor found that soiled diapers were stored in an uncovered trash can located in the classroom for the older two-year-old children.

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation, the surveyor found a tear in the vinyl covering on the diaper changing pad located in the classroom for the older three-year-old children.

650 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) Toys and other items that are considered mouth contact surfaces by a child not toilet trained shall be sanitized daily by:

- (a) Scrubbing in warm, soapy water using a brush to reach into crevices;**
- (b) Rinsing in clean water;**
- (c) Submerging in a sanitizing solution for at least two (2) minutes; and**
- (d) Air dried.**

Findings:

General: Based on interview, the surveyor learned that the mouth contact toys are washed in warm soapy water using a brush to reach into crevices, submerged in bleach water for several minutes and air dried. The proper method of sanitizing mouth contact toys is as follows: Scrub in warm soapy water using a brush to reach into crevices, rinse in clean water, submerge in a sanitizing solution for at least two (2) minutes and air dry.

First Aid/Medication

In Compliance

Inspection Report**Outdoor Play Area****Not In Compliance****690 - Playground Conditions****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on observation during a tour of the playground, the surveyor found the following:

1. The lattice was broken that prohibits the children from getting access to the heating and air conditioning unit.
2. A long metal frame and a round steel frame were propped against the outside of the childcare center's building. The items were within the playground area; thus, posing a safety risk to the children.

Equipment**In Compliance****Transportation****In Compliance****Food Service****Not In Compliance****950 - Kitchen Equipment Clean and Sanitary****Not In Compliance****922 KAR 2:120. Section 8. Kitchen Requirements.****(7) The following shall be clean and sanitary:**

- (a) Eating and drinking utensils;**
- (b) Kitchenware;**
- (c) Food contact surfaces of equipment;**
- (d) Food storage utensils;**
- (e) Food storage containers;**
- (f) Cooking surfaces of equipment; and**
- (g) Nonfood contact surfaces of equipment.**

Findings:

General: Based on observation during a tour of the kitchen, the surveyor found that the interior, top, sides and bottom of the oven contained baked-on food particles and dark stains.

Children's Records**Not In Compliance****1070 - Immunization****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation, the surveyor found that a child's (DOE: 08/11/14) file contained an immunization certificate that was no longer current as of 01/31/18.

Written Documentation**Not In Compliance****1115 - Earthquake/Tornado Drills****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, the surveyor found verification that fire, earthquake and tornado drills were practiced per regulatory compliance. However, only one (1) time of day was recorded for all three (3) drills.

1120 - Fire Drills**Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, the surveyor found verification that fire, earthquake and tornado drills were practiced per regulatory compliance. However, only one (1) time of day was recorded for all three (3) drills.

Inspection Report		
	Posted Documentation	Not In Compliance
1155 - Posting Requirements		Not In Compliance
<div>922 KAR 2:110. Section 2. General. (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (d) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (f) Daily schedule.</div>		
Findings: General: Based on review of documentation, the surveyor found that information on the Kentucky Product Consumer Safety Program and the program's website as specified in KRS 199.897 was not posted.		
	Animals	In Compliance