



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> The Derby Club	<b>Provider Information</b>	<b>CLR No:</b> L354492
<b>Provider Address:</b> 367 Bethlehem Road, Paris, KY, 40361	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 385
<b>Owner(s):</b> Bourbon County Board Of Education		<b>Director(s):</b> Earlywine, Danita

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293495
<b>Date Initiated:</b> 07/15/2020 10:35 AM	<b>Date Concluded:</b> 07/15/2020 12:50 PM	
	<b>No. of Children Present:</b> 20	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
<b>275 - Abuse/Neglect Report Procedure</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 2. Child Care Services.</b> <b>(3)(b) The program shall include:</b> <b>1. A procedure to ensure compliance with and inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.030;</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that there was not evidence of a child abuse/neglect policy at the facility during the time of inspection.	
Director Requirements	Not In Compliance
<b>340 - Staff Meeting</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(i) Conduct, manage, and document in writing recurring staff meetings;</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that there was not any evidence of staff meetings at the facility during the inspection.	
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(i) Assure the health, safety, and comfort of each child;</b>	
<b>Findings:</b> General: Based on observation, it was found that there were two uncovered electrical outlets in the computer lab that is used by the children.	

## Inspection Report

### 370 - Parental/Family Involvement Activity

Not In Compliance

#### 922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(p) Coordinate at least one (1) annual activity involving parental or family participation;

#### Findings:

General: Based on review of documentation, it was found that there was not evidence of a family involvement activity at the facility during the time of inspection.

### Employee Records

Not In Compliance

### 385 - Personnel File

Not In Compliance

#### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

#### Findings:

General: Based on review of documentation, it was found that six staff members did not have evidence of an annual performance evaluation on file at the facility.

### Programming

In Compliance

### Premises

Not In Compliance

### 580 - Floors, Walls, Ceilings

Not In Compliance

#### 922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

#### Findings:

General: Based on observation, it was found that in the gym there was red padding on the walls. This padding was ripped in several areas leaving the foam underneath exposed.

### 650 - Toilet

Not In Compliance

#### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

#### Findings:

General: Based on observation, it was found that a toilet in one of the classrooms used by the children was dirty with what appeared to be mold. This classroom was number 138.

### Hygienic Practices

In Compliance

### First Aid/Medication

In Compliance

### Outdoor Play Area

Not In Compliance

### 745 - Playground Clean

Not In Compliance

#### 922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

(c) Free from:

1. Litter;
2. Glass;
3. Rubbish; and
4. Flammable materials;

#### Findings:

General: Based on observation, it was found that the middle playground that is used by the children had trash on it. This included at least two cups that appeared to be from restaurants. In addition, there were numerous areas of grass growing up through the mulch on the same playground.

### Equipment

In Compliance

### Transportation

Not Applicable

### Food Service/Food Program

In Compliance

### Food Service

In Compliance

Inspection Report		
Children's Records		Not In Compliance
1135 - Immunization		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</div>		
<div>Findings: General: Based on review of documentation, it was found that two children's files did not contain a current immunization certificate.</div>		
Written Documentation		Not In Compliance
1155 - Policies and Procedures		Not In Compliance
<div>922 KAR 2:090. Section 8. General. (4) Program policies and procedures shall: (a) Be in writing; and (b) Include: 1. Staff policies; 2. Job descriptions; 3. An organization chart; 4. Chain of command; and 5. Other procedures necessary to ensure implementation of: a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements; b. 922 KAR 2:120, Child-care center health and safety standards; c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and d. This administrative regulation.</div>		
<div>Findings: General: Based on review of documentation, it was found that there were not any job descriptions at the facility during the time of inspection.</div>		
1170 - Professional Development		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
<div>Findings: General: Based on review of documentation, it was found that one staff member did not have an annual professional development plan on file at the facility.</div>		
1190 - Orientation Procedure		Not In Compliance
<div>922 KAR 2:120. Section 2. Child Care Services. (3)(b) The program shall include: 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.</div>		
<div>Findings: General: Based on review of documentation, it was found that there was not an orientation policy on file at the facility during the time of inspection.</div>		
Posted Documentation		In Compliance
Animals		In Compliance
Emergency Regulation		In Compliance