



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Academy of Learning Primary House 2	Provider Information	CLR No: L358902
Provider Address: 1448 West Lincoln Trail Blvd, Radcliff, KY, 40160	Provider Type: LICENSED TYPE I	Capacity: 171
Owner(s): Academy Of Learning-Radcliff, LLC		Director(s): Decker-Coots, Kimberly Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246681
Date Initiated: 09/12/2018 10:52 AM	Date Concluded: 09/12/2018 2:02 PM	
	No. of Children Present: 39	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (l) Assure the health, safety, and comfort of each child;	
Findings: General: Based on observation, the child care center failed to comply with regulations regarding director requirements. In the afterschool bathroom and the afterschool II bathroom there was a plunger next to the toilet.	
370 - Parental/Family Involvement Activity	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (p) Coordinate at least one (1) annual activity involving parental or family participation;	
Findings: General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. Review of documentation revealed there was no activity involving parental or family participation coordinated at least once annually in the child care center. Interview with the director revealed the requested documentation was unavailable at the time of survey.	

Inspection Report**Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
- 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the files for two (2) staff members with the hire dates of 08/31/2018 and 08/17/2018 did not have proof of education documentation (high school diploma, GED, or Commonwealth Child Care Credential).

Interview with the director revealed this information was not available at the time of survey.

395 - TB Verification**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the personnel file for four (4) staff members with the hire dates of 03/19/2018, 03/27/2018, 01/05/2009, and 08/28/2018 failed to have record of a tuberculin results or a statement from a health professional that the individual is free of active tuberculosis.

Interview with the director revealed this information was unavailable at the time of survey.

410 - Training**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for four (4) staff members with the hire dates of 01/01/2008, 10/04/2017, 01/05/2009, and 01/09/2009. Review of staff files revealed four (4) staff members with the hire dates of 06/04/2018, 01/05/2018, 10/04/2017, and 07/08/2018 had not completed state approved orientation training.

Interview with the director revealed this information was unavailable at the time of survey.

Programming**In Compliance****Premises****Not In Compliance****520 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

Observation in the afterschool II room revealed a bottle of "Comet" cleaner sitting on a toy shelf, which indicated on the packaging label, "keep out of reach of children".

580 - Floors, Walls, Ceilings**Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.****Findings:**

General: Based on observation, the child care center failed to comply with regulations regarding premises. In the following rooms there were several areas of paint chipping from the wall: afterschool room, toddler room, toddler B room, afterschool II room, two year old room, and preschool room.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the child care center failed to maintain premises in accordance with regulations. Observation in the two-year-old bathroom revealed there was no available hand drying blower or single use disposable hand drying material.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;
- (b) Be stored out of reach of a child;
- (c) Be periodically inventoried to ensure the supplies have not expired;
- (d) If reusable, be:
 - 1. Sanitized; and
 - 2. Maintained in a sanitary manner; and
- (e) Include:
 - 1. Liquid soap;
 - 2. Adhesive bandages;
 - 3. Sterile gauze;
 - 4. Medical tape;
 - 5. Scissors;
 - 6. A thermometer;
 - 7. Flashlight;
 - 8. Cold pack;
 - 9. First aid book;
 - 10. Disposable gloves; and
 - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding first aid/medication. Observation of vehicle 1 revealed the following first aid supplies were not presented for review: scissors, cold pack, working flashlight, medical tape, and CPR mouthpiece. Observation in vehicle II revealed the following first aid supplies were not presented for review: vehicle medical tape, and CPR mouthpiece.

Outdoor Play Area

Not In Compliance

760 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding outdoor play area. Observation of the playground revealed there were two (2) missing fence posts on the outside of the playground exposing a small opening accessible to a child.

Inspection Report**Equipment****Not In Compliance****815 - Toys/Furniture****Not In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.****(1) All toys and furniture contacted by a child shall be:**

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding premises.

In the afterschool room there was a green bookshelf with several areas of paint chipping away from it.

In the afterschool II room there was a white cubby shelf with several areas of paint chipping away from it, and a protruding nail coming out of the top left hand corner.

In the infant room there was a changing table with several areas of paint chipping away from it. Further observation revealed a diaper change of an infant was conducted on the referenced changing table.

In the three-year-old room there was a blue cubby shelf with several areas of paint chipping away from it.

In the two-year-old room there was a white bookshelf with several areas of paint chipping away from it. Additionally, a multi colored rug was torn and frayed, exposing fabric at the seams causing a tripping hazard.

Transportation**In Compliance****Food Service/Food Program****In Compliance****Food Service****Not In Compliance****1000 - Bottle Feeding****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(11) While bottle feeding a child, the:**

- (a) Child shall be held; and**
- (b) Bottle or beverage container shall not be:**
 - 1. Propped;**
 - 2. Left in the mouth of a sleeping child; or**
 - 3. Heated in a microwave.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulations. Observation in the infant room revealed a five month old infant sitting in a bouncy seat with a bottle propped in her mouth by a white fleece blanket.

1025 - Refrigerator**Not In Compliance****922 KAR 2:120. Section 8. Kitchen Requirements.****(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:**

- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
- (b) Be in a safe environment for preservation; and**
- (c) Be forty (40) degrees Fahrenheit or below.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation of the refrigerator in the infant room and the refrigerator unit located in the kitchen revealed no thermometer or other appropriate temperature measuring device was present.

1040 - Kitchen Equipment Clean and Sanitary**Not In Compliance****922 KAR 2:120. Section 8. Kitchen Requirements.****(7) The following shall be clean and sanitary:**

- (a) Eating and drinking utensils;**
- (b) Kitchenware;**
- (c) Food contact surfaces of equipment;**
- (d) Food storage utensils;**
- (e) Food storage containers;**
- (f) Cooking surfaces of equipment; and**
- (g) Nonfood contact surfaces of equipment.**

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulations. The center failed to ensure all equipment surfaces contacting food were clean and sanitary. The stove had food debris and grease buildup on the inside walls and on the inside of the doors.

Inspection Report**Children's Records****Not In Compliance****1135 - Immunization****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:**

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. The record for a child with the enrollment date of 04/19/2018 did not contain a current copy of an immunization certificate.

Interview with the director revealed the requested documentation was unavailable at the time of survey.

1140 - Enrollment Information**Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:**

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. The records for children with the enrollment dates of 04/30/2018 and 03/27/2018 did not contain a preferred hospital.

Interview with the director revealed the requested documentation was unavailable at the time of survey.

Written Documentation**Not In Compliance****1155 - Policies and Procedures****Not In Compliance****922 KAR 2:090. Section 8. General.****(4) Program policies and procedures shall:****(a) Be in writing; and****(b) Include:**

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. Review of documentation revealed there was no staff policies in writing to include; job descriptions, procedures to implement rights of children in child-care programs and their parents, custodians or guardians, child-care center health and safety standards, and administrative regulation.

Interview with the director revealed the requested documentation was unavailable at the time of survey.

1160 - Daily Attendance Records**Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:**

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. Review of the attendance records and interview with the director revealed not all of the thirty-nine (39) children present during time of survey were signed into the daily attendance record for that day; only thirty-six (36) children were signed in.

Inspection Report

1190 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. Review of documentation revealed there was no written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member. Interview with the director revealed the requested documentation was unavailable at the time of survey.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and
 - 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulations. The following rooms had no daily activities posted or readily available: infant room, toddler room, toddler B room, after school II room, two-year-old room, and preschool room. Interview with the director revealed the requested documentation was unavailable at the time of survey.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulations. The following rooms had no daily schedule posted or readily available: two year old room, three-year-old room, and preschool room. Interview with the director revealed the requested documentation was unavailable at the time of survey.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date