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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Room to Grow Learning Center	Provider Information	CLR No: L358479
Provider Address: 1836 South Main Street, Paris, KY, 40361	Provider Type: LICENSED TYPE I	Capacity: 36
Owner(s): Room To Grow Learning Center, Inc.		Director(s): Marshall, Samantha Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243274
Date Initiated: 02/13/2018 9:20 AM	Date Concluded: 02/13/2018 11:10 AM	
	No. of Children Present: 15	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
75 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings: General: Based on Review of Documentation, there was no documentation made available at the time of the survey regarding current liability insurance.	
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on Review of Documentation, none of the staff employed for more than one (1) year had evidence of a current annual evaluation on file in the facility.	

Inspection Report**Employee Records****Not In Compliance****310 - Personnel File****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
- 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on Observation, staff person hired on 6/24/15 did not have proof of education on file in the facility.

320 - TB Verification**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, staff person hired 4/3/07 did not have documentation of negative T.B. results on file in the facility that had been obtained within the past two (2) years.

340 - Training**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, staff person hired on 6/25/15 did not have documentation of any hours of annual training during the last full year of employment.

Programming**In Compliance****Premises****Not In Compliance****460 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, there was a pair of adult scissors being stored in a cup on the art cart in the Twos classroom. The scissors were accessible to the children in care.

Hygienic Practices**In Compliance****First Aid/Medication****In Compliance**

Inspection Report	
Outdoor Play Area	Not In Compliance
695 - Protective Surface	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (21) A protective surface shall: (a) Be provided for outdoor play equipment used to: 1. Climb; 2. Swing; and 3. Slide; and (b) Have a fall zone equal to the height of the equipment.	
Findings: General: Based on Observation, there was a plastic climber/slide unit on the playground that was sitting flush with the side of the building. The unit was approximately four (4) feet tall but did not have a fall zone of four (4) feet around the entire unit.	
Equipment	Not In Compliance
755 - Toys/Equipment/Furniture	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on Observation, the small white fan in the Twos classroom had an accumulation of dirt and dust on the front vented portion of the unit.	
Transportation	Not Applicable
Food Service	Not In Compliance
940 - Frozen Food	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (5) Frozen food shall be: (a) Kept at a temperature of zero degrees Fahrenheit or below; and (b) Thawed: 1. At refrigerator temperatures; 2. Under cool, potable running water; 3. As part of the cooking process; or 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.	
Findings: General: Based on Observation, the freezer being used to store food items for the children in the kitchen did not contain an indicating thermometer, therefore, it could not be determined that the food was being kept at zero (0) degrees or below.	
960 - Bottles	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (9) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; (c) Covered when not in use; and (d) Consumed within one (1) hour of being heated or removed from the refrigerator.	
Findings: General: Based on Observation, there were three (3) bottles in the refrigerator in the Infant classroom that were not individually labeled with a child's name.	

Inspection Report	
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: <ol style="list-style-type: none"> 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: <ol style="list-style-type: none"> a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: <ol style="list-style-type: none"> (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: <ol style="list-style-type: none"> (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence; </div>	
Findings: General: Based on Review of Documentation, two (2) children, both enrolled 6/14/17, did not have a physician's name and contact information on file in the facility.	
Written Documentation	Not In Compliance
1095 - Daily Attendance Records	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program; </div>	
Findings: General: Based on Review of Documentation, there were twenty (20) children signed in on the facility's attendance sheet but only fifteen (15) children were present in the facility. In an interview with the Director it was found that some of the children had left for public school pre-school earlier that morning but had not been signed out.	
1105 - Professional Development	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development; </div>	
Findings: General: Based on Review of Documentation, none of the staff employed for more than one (1) year had evidence of a current professional development plan on file in the facility.	
1135 - Orientation Procedure	Not In Compliance
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> 922 KAR 2:120. Section 2. Child Care Services. (3)(b) The program shall include: 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member. </div>	
Findings: General: Based on Review of Documentation, there was no evidence of an orientation procedure for staff on file in the facility.	
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date