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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Room to Grow Learning Center, Inc	Provider Information	CLR No: L358479
Provider Address: 1836 South Main Street, Paris, KY, 40361	Provider Type: LICENSED TYPE I	Capacity: 36
Owner(s): ROOM TO GROW LEARNING CENTER, INC.		Director(s): Marshall, Samantha Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218417
Date Initiated: 02/03/2017 9:05 AM	Date Concluded: 02/03/2017 10:30 AM	
	No. of Children Present: 24	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
310 - Personnel File	Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
- 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on Review of Documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found one (1) staff person that did not have the date of employment listed in their file. The staff person in charge reviewed internal documentation and then identified 1/31/17 as the hire date. The staff person in charge stated, "I want to say it was 1/31/17, but my calendar is not clear".

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation and interview, this regulatory requirement was not met. One (1) staff person (hire date: 1/31/17) had documentation in her file labeled "Permanent Record - Harrison County High School". This document listed a class schedule and attendance report for grades nine (9) through twelve (12); however, did not list a graduation date. A handwritten comment on the document stated, "Diploma through second chance". Therefore, the surveyor was unable to determine if the staff person met the educational requirements of the regulation. The staff person in charge stated, "I looked at the document and saw that information was listed for grades 9 - 12, but did not think to look for an actual graduation date on the document".

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and the Training Records Information System (TRIS), one (1) staff file (hire date: 6/2/09) did not contain the required fifteen (15) hours of training. The staff person stated that she completed her Child Development Associate course (CDA) within this time frame; however, has not yet received official documentation.

Programming

In Compliance

Premises

Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

(a) Suitable for the purpose intended;

(b) Kept clean and in good repair;

Findings:

General: Based on Observation, this regulatory requirement was not met. The following was found: 1. The drawer facing was missing on the drawer beside the stove in the kitchen. 2. The door handle was missing on a storage closet in the preschool classroom. A small hole was observed in the door.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

(a) Be clean, safe, and in good repair;

(b) Meet the physical, developmental needs, and interests of children of different age groups;

(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and

(d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on Observation, this regulatory requirement was not met. A metal trike on the playground was missing both foot pedals.

Transportation

Not Applicable

Food Service

Not In Compliance

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

(a) Individually labeled;

(b) Promptly refrigerated;

(c) Covered when not in use; and

(d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, this regulatory requirement was not met. An inspection of the refrigerator in the infant classroom refrigerator found one (1) uncovered bottle.

Children's Records

In Compliance

Inspection Report		
Written Documentation		Not In Compliance
1085 - Evacuation Plan		Not In Compliance
<p>922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.</p> <p>Findings: General: Based on Review of Documentation and interview, this regulatory requirement was not met. The facility had an emergency preparedness plan; however, did not have evidence that the plan had been submitted to the local emergency management official. The staff person in charge stated, "This documentation might be at the other location".</p>		
Posted Documentation		Not In Compliance
1155 - Posting Requirements		Not In Compliance
<p>922 KAR 2:110. Section 2. General. (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (d) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (f) Daily schedule.</p> <p>Findings: General: Based on Review of Documentation and interview, this regulatory requirement was not met. One (1) civil penalty notice that was issued to the facility on 4/1/16 was not posted. The staff person in charge found this document in her desk and posted it during the survey.</p>		
Animals		In Compliance

Signature of Provider/Representative

Title

Date