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CABINET FOR HEALTH AND FAMILY SERVICES OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director

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Adam Mather INSPECTOR GENERAL

Inspection Report

Provider Name: Kiddie-Land Daycare Center	Provider Information Provider Type: LICENSED TYPE I	License No: L358440
Provider Address: 91 Bluegrass Hollow, Eastern, KY, 41622		Capacity: 42
		Director(s): Shepherd, Recilla
	Inspection Information	
Inspection Type: Renewal Application		Inspection No: 799
Visit Start Date: 11/07/2011 11:05 AM	Visit End Date: 11/07/2011 2:25 PM	
	No. of Children Present: 28	
	Inspection Report	
	Supervision	
167 Children aunomiced/Dratested	Supervision	
67 - Children supervised/Protected 922 KAR 2:120 - Section 2 (3)		
1. Provided adequate supervision at all times; and		
 Protected from abuse or neglect. Adequately supervised at all times 		In Compliance
2. Protected from abuse or neglect.		•
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 		In Complianc
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 	arranged so that the child's activity can be given a	In Complianc In Complianc
2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3	arranged so that the child's activity can be given a	In Compliance In Compliance adequate supervision by staff.
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 		In Compliance In Compliance In Compliance adequate supervision by staff. In Compliance
 Protected from abuse or neglect. Adequately supervised at all times Protected from abuse/neglect Activity Areas/Equipment/Materials Section 3 (2) Activity areas, equipment, and materials shall be Supply Storage Section 4 		In Complianc In Complianc adequate supervision by staff.
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4 (28) Supplies shall be stored so that the adult can residue 	each them without leaving the child unattended.	In Complianc In Complianc adequate supervision by staff.
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4 (28) Supplies shall be stored so that the adult can residue 	each them without leaving the child unattended. Staffing Requirements	In Complianc In Complianc adequate supervision by staff. In Complianc
 2. Protected from abuse or neglect. 1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4 	each them without leaving the child unattended. Staffing Requirements	In Complianc In Complianc adequate supervision by staff. In Complianc

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135 - Adequate Adults/Qualified Staff	
922 KAR 2:110 - Section 5	
(10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that:	
(a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed;	
(b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff p meets the requirements of this section; and	erson who
(c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the st	taff-to-child
ratio.	
1) Ratio Compliance	In Compliance
2) Under 18 directly supervised	In Compliance
162 - Ratios and Group Size	In Compliance
922 KAR 2:120 - Section 2	
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum	
Group	
Size*	
Infant 1 staff for 5 children 10	
Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20	
3 to 4 years 1 staff for 12 children 24	
4 to 5 years 1 staff for 14 children 28	
5 to 7 years 1 staff for 15 children 30	
7 and older 1 staff for 25 children (for before and after school) 30	
1 staff for 20 children	
(full day of care) 30	
*Maximum Group Size shall be applicable only to Type I centers.	
163 - Defined Groups	
922 KAR 2:120 - Section 2 (2)	
(a) In a Type I center, a group size shall: 1. Be separately maintained in a defined area unique to the group; and	
2. Have specific staff assigned to, and responsible for, the group.	
1) Separate/Defined Area	In Compliance
2) Specific Staff	In Compliance
166 - Related Children	In Compliance
922 KAR 2:120 - Section 2	-
(d) If a child related to the director, employee, or person under the supervision of the licensee is receiving care in the center, the child	l shall be
included in the staff-to-child ratio.	
General Administration	
23 - Qualify and Maintain a License	
922 KAR 2:090 - Section 5	
(8) To qualify for and maintain a license, a child-care center shall: (a) Provide written documentation from the local authority showing compliance with local zoning requirements;	
(a) Provide written documentation from the local authority showing compliance with local zoning requirements; (b) Be approved by the Office of the State Fire Marshal or designee;	
(c) Have an approved water and sewage system in accordance with local, county, and state laws;	
(d) Have adequate equipment, supplies, and staff to serve initial enrollment of children;	
(e) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence; (f) Comply with provisions of this administrative regulation, 922 KAR 2:110, and 922 KAR 2:120;	
(g) Cooperate with the state agency during an investigation of an alleged complaint, including an allegation of child abuse or neglect	pursuant to
KRS 620.030(3); and	
(h) Have a director who meets the requirements listed in 922 KAR 2:110.	
1) Zoning	In Compliance
2) Fire Marshal	In Compliance
3) Water/Sewage	In Compliance
4) Equipment/Supplies/Staff	In Compliance
5) Liability Insurance	In Compliance
6) Comply with Regulations	In Compliance
7) Cooperate with State	In Compliance
	-

8) Have Director



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In Compliance

24 - Denied Access	In Compliance
922 KAR 2:090 - Section 5	
(9) A child-care center shall allow the cabinet or its designee and parent of an enrolled child unannounced access to the child-care ce the hours of operation.	enter during
41 - Immediate Threat	In Compliance
922 KAR 2:090 - Section 8 (8) A statement of deficiency that poses an immediate threat to the health, safety, or welfare of a child shall be corrected within five days of notification in accordance with KRS 199.896(5)(c).	(5) working
47 - Report to Licensee	
 922 KAR 2:090 - Section 10 (4) A director, employee, volunteer, any person with supervisory or disciplinary control over, or having direct contact with, a child sha the licensee if: (a) Convicted of a violent crime or sex crime defined by KRS 17.165(1) through (3); (b) The subject of a cabinet child abuse or neglect investigation; or (c) Found by the cabinet or a court to have abused or neglected a child. 	ull report to
1) Violent/Sex Crime Conviction	In Compliance
2) Child Abuse/Neglect Investigation	In Compliance
3) Substantiation of Abuse/Neglect	In Compliance
48 - Failure to Report to Cabinet	In Compliance
922 KAR 2:090 - Section 10 (5) Each licensee shall report to the cabinet or its designee if the licensee, director, employee, volunteer, or another person who subr background check meets a criterion of subsection (4) of this section.	nitted to a
52 - Interference/Denied Access	
 922 KAR 2:090 - Section 10 (9) A child-care center's license shall be revoked if: (a) A representative of the center interferes with a cabinet representative's ability to perform an official duty; or (b) A cabinet representative or parent is denied access to: A child; or The child-care center. 	
1) Center representative interferes with Cabinet/Official duty	In Compliance
2) Cabinet representative denied access to child	In Compliance
3) Cabinet representative denied access to center	In Compliance
4) Parent denied access to child	In Compliance
5) Parent denied access to center	In Compliance
89 - Licensee responsibility	
922 KAR 2:110 - Section 2 General. (1) A licensee shall be responsible for the operation of the child-care center pursuant to this admin regulation, 922 KAR 2:090, and 922 KAR 2:120.	nistrative
1) 922 KAR 2:090	In Compliance
2) 922 KAR 2:110	In Compliance
3) 922 KAR 2:120	In Compliance
91 - Confidential Information	In Compliance
922 KAR 2:110 - Section 2 (3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwis by law.	se required
92 - Volunteer/Board Member Compliance	In Compliance
922 KAR 2:110 - Section 2 (4) A volunteer or board member shall comply with the policies and procedures of the child-care center.	
94 - Resident Interference	In Compliance
922 KAR 2:110 - Section 2 (6) An activity of a person living in a child-care center that is a dwelling unit shall not interfere with the child-care center program.	
127 - Staff Conviction/Substantiation	
922 KAR 2:110 - Section 5	
(2) A child-care center shall not employ a person:	
 (a) Convicted of a crime pursuant to KRS 17.165(5); or (b) Found by the cabinet to have abused or neglected a child, pursuant to 922 KAR 1:470. 	
1) CRC	In Compliance
	m compliance



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2) CAN

130 - Staff in charge in Director's absence

In Compliance

922 KAR 2:110 - Section 5 (5) One (1) adult staff person shall be designated as being in charge. If the director is not present in the child-care center, the designated staff

(5) One (1) adult staff person shall be designated as being in charge. If the director is not present in the child-care center, person in charge shall carry out the duties of the director.	, the designated staff
136 - Controlled Substance/Alcohol	
922 KAR 2:110 - Section 5 (11) Except for medication prescribed by a physician, a controlled substance or alcohol use shall not be permitted on the operation.	premises during hours of
1) Controlled Substance	In Compliance
2) Alcohol	In Compliance
137 - Staff Awake on Duty	In Compliance
922 KAR 2:110 - Section 5 (12) Each staff person shall remain awake while on duty except as specified in 922 KAR 2:120, Section 2(11)(f).	
138 - Adult Resident	
 922 KAR 2:110 - Section 5 (13) For each adult residing at a child-care center, the results of the following shall be maintained on file at the center: (a) Criminal records check indicating that the adult has not been convicted of a crime pursuant to KRS 17.165(5); (b) Child abuse and neglect checks in accordance with 922 KAR 1:470, indicating that the adult has not been found by the or neglected a child; and (c) A copy of the results of a negative tuberculosis skin test or a health professional's statement documenting that the adult shall provide evidence of a negative tuberculosis skin or health professional's that the adult is free of tuberculosis. 	lult is free of
1) CRC	In Compliance
2) CAN	In Compliance
3) ТВ	In Compliance
142 - Change of Director	
 (3) A licensee shall report to the cabinet within one (1) week: (a) Any resignation, termination, or change of director; and (b) The name of the acting director who satisfies the requirement of Section (4) of this administrative regulation. 1) Notice of change 	In Compliance
2) Acting director	In Compliance
168 - Abuse/Neglect	•
 922 KAR 2:120 - Section 2 (3) (b) The program shall include: A procedure to inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth i Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by staff member. 	
1) Abuse/Neglect procedure	In Compliance
183 - Requirements for Nontraditional care	
 922 KAR 2:120 - Section 2 (11) If nontraditional hours of care are provided: (a) Including time spent in school, a child shall not be permitted to spend more than sixteen (16) hours in the child-care of twenty-four (24) hour period; (b) At least one (1) staff member shall be assigned responsibility for each sleeping room; (c) A child present for an extended period of time during waking hours shall receive a program of well-balanced and const to the child's age level and developmental needs; (d) A child sleeping three (3) hours or more shall sleep in: Pajamas; or A nightgown; (e) If a child attends school from the child-care center, the child shall be offered breakfast; 	
1) No more than 16 hours	In Compliance
2) Staff member per sleep room	In Compliance
3) Balanced appropriate programming	In Compliance
4) Sleepwear-3 hours or more	In Compliance
5) Breakfast before School	In Compliance

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184 - Staff remain awake	
 922 KAR 2:120 - Section 2 (11) (f) Staff shall: If employed by a Type I center, remain awake while on duty; or If employed by or is the operator of a Type II center, remain awake until every child in care is asleep. 	
	In Compliance
	In Compliance
198 - Fire Marshal/Zoning Compliance	
922 KAR 2:120 - Section 4	
(2) A child-care center shall be in compliance with the State Fire Marshal requirements established in KRS 227.220 and the local zoning	g laws.
1) Fire Marshal	In Compliance
2) Zoning	In Compliance
214 - Construction/Renovation Notification	In Compliance
922 KAR 2:120 - Section 4 (17) The Department of Housing, Buildings and Construction, State Fire Marshal's Office, and cabinet shall be contacted concerning a p building, addition, or major renovation prior to construction.	planned new
245 - Sick Child Exclusion	In Compliance
922 KAR 2:120 - Section 7 (2) A child showing signs of an illness or condition that may be communicable shall not be admitted to the regular child care program.	
246 - Sick Child Protocol	
 922 KAR 2:120 - Section 7 (3) If a child becomes ill while at the center: (a) The child shall be placed in a supervised area isolated from the rest of the children; (b) The parent shall be contacted immediately; and (c) Arrangements shall be made to remove the ch 	
1) Supervised, isolated area	In Compliance
2) Parent contacted	In Compliance
3) Removed as soon as possible	In Compliance
Director Requirements	
90 - Operation instruction/Regulation copy	
 922 KAR 2:110 - Section 2 (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120. 	
1) Staff Instruction	In Compliance
2) Copy of regulations	In Compliance
109 - Director Qualifications	
 922 KAR 2:110 - Section 4 Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (a) Be twenty-one (21) years of age; (b) Have a high school diploma, a general equivalency diploma (GED), or qualifying documentation from a comparable educational ent (c) Not be employed in a position other than an on-site child care director, or director of multiple facilities, during the hours the child-re is in operation; and 	
3) Other Employment	In Compliance
110 - Regulatory Compliance	
922 KAR 2:110 - Section 4 (1) (d) Ensure compliance with 922 KAR 2:090, 922 KAR 2:120, and this administrative regulation;	
1) 922 KAR 2:090	In Compliance
2) 922 KAR 2:110	In Compliance
3) 922 KAR 2:120	In Compliance
111 - Staff Management	In Compliance
922 KAR 2:110 - Section 4 (1)	
(e) Manage the staff in their individual job descriptions;	



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112 - Policy Development		
922 KAR 2:110 - Section 4 (1)		
(f) Develop child-care center plans, policies, and procedures;		
1) Plans	In Compliance	
2) Policies	In Compliance	
3) Procedures	In Compliance	
113 - Staff Supervision		
922 KAR 2:110 - Section 4 (1) (g) Supervise staff conduct to ensure implementation of program policies and procedures;		
1) Implementation of Policy	In Compliance	
2) Implementation of Procedure	In Compliance	
115 - Staff Meeting Documentation	In Compliance	
922 KAR 2:110 - Section 4 (1) (i) Conduct, manage, and document in writing staff meetings;		
116 - Staff Evaluation	In Compliance	
922 KAR 2:110 - Section 4 (1) (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance of	evaluation;	
118 - Health, Safety, Comfort	In Compliance	
922 KAR 2:110 - Section 4 (1) (I) Provide for the health, safety, and comfort of each child;		
119 - Parent Notification	In Compliance	
922 KAR 2:110 - Section 4 (1) (m) Notify the parent immediately of an accident or incident requiring medical treatment of a child;		
120 - No Background checks - Caregiver Alone		
 922 KAR 2:110 - Section 4 (1) (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received 1 the: 1. Criminal records check required by KRS 199.896(19); and 2. Child abuse or neglect check in accordance with 922 KAR 1:470; 	the results of	
1) CRC	In Compliance	
2) CAN	In Compliance	
121 - Altered/Falsified Records		
922 KAR 2:110 - Section 4 (1)		
(o) Assure each mandatory record specified in Section 3 of this administrative regulation has not been altered or falsified; and		
1) Altered records	In Compliance	
2) Falsified records	In Compliance	
122 - Parental/Family Involvement Activity	In Compliance	
922 KAR 2:110 - Section 4 (1) (p) Coordinate at least one (1) annual activity involving parental or family participation.		
Employee Records		
17 - Submission of background checks timely/Left alone		
 922 KAR 2:090 - Section 5 (2) A director, employee, volunteer, or any person with supervisory or disciplinary control over or having direct contact with a child a background check; and (a) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check described in 922 KAR 1:470; and 2. Criminal records check required by KRS 199.896(19); and (b) Shall not be left alone in the presence of a child if each required background check has not been completed. 	shall submit to	
(b) onan not be left alone in the presence of a clinic if each required background check has not been completed. 1) 90 day period	In Compliance	
2) Child Abuse and Neglect	In Compliance	
2) Child Abuse and Neglect 3) CRC	In Compliance	
	In Compliance	
4) Left alone	in compliance	



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18 - Background check/Termination	
 922 KAR 2:090 - Section 5 (3) Upon completion of a child abuse or neglect check or criminal records check, described in subsection (2)(a) of this section, a licer discharge immediately a director, employee, volunteer, or any person: (a) Whose name is listed on the central registry established by 922 KAR 1:470; or (b) Who has been convicted of a crime defined by KRS 17.165(1) through (3). 	
1) Name on central registry	In Compliance
2) Conviction	In Compliance
102 - Staff Training Record	
 922 KAR 2:110 - Section 3 (7) A written record of training participation for each child-care center staff person, to include: (a) The training source; (b) Location; (c) Date; and (d) Number of clock hours completed; 	
1) Training Source	In Compliance
2) Location	In Compliance
3) Date	In Compliance
4) Clock Hours	In Compliance
103 - Professional Development	In Compliance
922 KAR 2:110 - Section 3 (8) A written annual plan for child-care staff professional development;	
107 - Maintenance of Background check/Out of State	
 (12) For the director, employee, volunteer, or any person with supervisory or disciplinary control over, or having direct contact with a of the: (a) Criminal records check in accordance with KRS 17.165; (b) Child abuse and neglect check in accordance with 922 KAR 1:470; and (c) Background check from: Previous state of residence, if the individual has been a resident outside of Kentucky in the previous five (5) years; or Current state of residence, if other than Kentucky; 	child, results
1) Criminal Records Check	In Compliance
2) Child Abuse/Neglect Check	In Compliance
3) Previous State of Residence	In Compliance
4) Current State other than KY	In Compliance
125 - Educational Requirements	In Compliance
 922 KAR 2:110 - Section 5 Staff Requirements. (1) Child-care center staff; (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: High school diploma; GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential as described in 922 KAR 2:250; 	
126 - T.B. Verification	In Compliance
 922 KAR 2:110 - Section 5 (1) (b) Shall provide, prior to employment and every two years thereafter: A statement from a health professional that the individual is free of active tuberculosis: or A copy of the results of a negative tuberculin skin test. 	
128 - CPR/First Aid Coverage	
 922 KAR 2:110 - Section 5 (3) At least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in t skills: (a)Infant and child cardiopulmonary resuscitation; and (b) Infant and child first aid. 	he following
1) CPR	In Compliance
2) First Aid	In Compliance



122 KAR 2110- Section 5 (a) One (1) qualified substitute staff persons for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type II child-care center; or (c) Type II In Compliance (c) The (2) qualified substitute staff persons for a Type II child-care center; In Compliance (c) The (c) Type II In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person of calabic-approved training during each subsequent war of employment; In Compliance (c) Staff person (c) Staff	Inspection Report	
122 KAR 2110- Section 5 (a) One (1) qualified substitute staff persons for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type II child-care center; or (c) Type II In Compliance (c) The (2) qualified substitute staff persons for a Type II child-care center; In Compliance (c) The (c) Type II In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person with supervisory authority over a child shall complete the following: In Compliance (c) Staff person of calabic-approved training during each subsequent war of employment; In Compliance (c) Staff person (c) Staff	131 - Adequate Substitute(s)	
(6) Childram centers shall have available in case of need		
(b) Trow (2) qualified substitute staff percent for a Type 1 child-care center In Compliance (1) Type 1 in Compliance (2) Type 11 in Compliance (2) Type 11 in Compliance (3) Type 11 in Compliance (3) A taff person with supervisory authority over a child shall complete the following is (b) (1) Sk (5) hours of cabinet-supervisory authority over a child shall complete the following is (b) (1) Sk (5) hours of cabinet-supervisor distribution within the first three (3) months of employment. in Compliance (2) Photo-first year in Compliance in Compliance (3) Is hours annually in Compliance in Compliance (4) A Atter of a vehicle transporting a child for a center shall. (a) Be at least twonty one (21) years old; (b) Complete the background checks as deacrified in the death of a person. in Compliance (2) A Bacter of a person with the resulted in the death of a person. in Compliance in Compliance (3) A driver of a background checks. in Compliance in Compliance (3) A driver of a background checks. in Compliance in Compliance (4) B to aver and and or over in Compliance in Compliance (3) A		
1) Type 1 in Compliance 2) Type 11 in Compliance 2) That State 21:0 - Section 5 (if (4) A state frequency state 21:0 months of employment. 1) Orientetion in Compliance 2) Shows first year in Compliance 3) To Prior requirements in Compliance 21: Orientetion in Compliance 31: Orient requirements in Compliance 21: Orientet in the lock ground checks as described in \$22 KM 2:10; in Compliance 10: Orientet in any convictions concerning validle operation in the past travity (12) months; and in Compliance 1) Be ZM 2: Add 2: Concerning validle operation in the past travity (12) months; and in Compliance 1) Be ZM 2: Add 2: Concerning validle operation in the past travity (12) months; and in Compliance 1) Be ZM 2: Add 2: Concerning validle operation in the past travity (12) months; and in Compliance 1) Be ZM 2: Add 2: Concerning validle operation in the past travity (12) months; and in Compliance <		
2) Type II in Compliance 130 - Training		
139 - Training		-
122 MAR 21510 - Section 5 (1) A staff person with augeriancy authority over a child shall complete the following: (1) A staff person with augeriancy authority over a child shall complete the following: (1) Mine (6) hours of cabinet-approved training during each subsequent year of employment; (1) Mine (6) hours activity approved training during each subsequent year of employment; (1) A staff person (15) hours of cabinet-approved training during each subsequent year of employment. (2) Fattern (15) hours of cabinet-approved training during each subsequent year of employment. (1) Orientician In Compliance (2) Hours of exhibits transporting a child for a center shall: In Compliance (2) A RX 2120 - Section 12 (11) A divide rolecks as a described in 922 KAR 2110; In Compliance (2) M Kat we had any conviction: concerning which leapstron the past twelve (12) months; and In Compliance (3) Not caused an accident which resulted in the death of a person. In Compliance (4) Not caused an accident which resulted in the death of a person. In Compliance (3) Drivers licenses In Compliance (4) Not caused an accident which resulted in the death of a person. In Compliance (3) Drivers licenses In Compliance (4) Not child-cause described person in the past twelve (12) months; and In Compliance		In Compliance
14) A staff person with supervisory authority over a child shall complete the following: (a) Sic (6) hours of cabine-approved foriation within the first three (3) months of employment; (b) Nine (9) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Fifteen (15) hours of cabine-approved foriation within the first twee of employment; (c) Hours and transporting a child for a center shall: (a) B a class tweeting one (2) were sold; (b) Complete the background checks a described in 922 KAR 2:10; (c) Not take tweeting one (2) were sold; (b) Construction concerning which expension in the past tweeting (12) months; and (c) Not take and argo convictions: concerning which expension in the past tweeting (12) months; and (c) Not take and argo canvictions: (b) Convictions for vehicle operation (c) Complete the acking death (c) Complete the acking death (c) Not take the adard program of activities: (d) No convictions for vehicle operation (c) Complete the acking death (c) Complete the adard program of activities: (d) No convictions conter which endally planned program of activities:		
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4) Stories/Books In Compliance	2) Music	In Compliance
	3) Dramatic Play	In Compliance
Cabinet For Health and Family Services	4) Stories/Books	In Compliance
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Cabinet For Health and Family Services Web site: http://chfs.ky.gov/

Kentucky

Inspection Report	
5) Science	In Compliance
6) Blocks	In Compliance
7) Tactile Activity	In Compliance
8) Culture	In Compliance
173 - Motor Skills	• • • •
922 KAR 2:120 - Section 2 (4) (d) 9. Indoor or outdoor play in which a child makes use of both small and large muscles;	
1) Small muscles	In Compliance
2) Large muscles	In Compliance
174 - Balance of Activities	
922 KAR 2:120 - Section 2 (4) (d)	
10. A balance of active and quiet play, including group and individual activity;	
1) Active Play	In Compliance
2) Quiet Play	In Compliance
3) Group	In Compliance
4) Individualized	In Compliance
175 - Free Choice and Self Help Procedures	
922 KAR 2:120 - Section 2 (4) (d) 11. An opportunity for a child to: a. Have some free choice of activities; b. If desired, play apart from the group at times; and c. Practice developmentally-appropriate self-help procedures in respect to: (i) Clothing; (ii) Toileting; (iii) Hand-washing; and	
(iv) Eating;	
1) Free Choice	In Compliance
2) Individual Play	In Compliance
3) Self Help clothing	In Compliance
4) Self-help toileting	In Compliance
5) Self-help handwashing	In Compliance
6) Self-help eating	In Compliance
176 - Electronic Viewing/Listening Devices	
 922 KAR 2:120 - Section 2 (4) (d) 12. Use of electronic viewing and listening devices if the: a. Material is appropriate to the child using the equipment; b. Material does not include any violence, adult content viewing, or inappropriate language; c. Viewing or listening is limited to two (2) hours per day; d. Viewing or listening is discussed with parents prior to viewing or listening; and e. Viewing or listening is designed as an educational tool. 	
1) Age Appropriate Materials	In Compliance
2) Appropriate Content	In Compliance
3) 2 hours	In Compliance
4) Discussed with Parents	In Compliance
5) Educational tool	In Compliance
177 - Alternate Activity	In Compliance
922 KAR 2:120 - Section 2 (5) A child who does not wish to use the electronic devices during the planned program shall be offered other appropriate activities.	
178 - Regularity of Routine	In Compliance
922 KAR 2:120 - Section 2 (6) Regularity of routines shall be implemented to afford the child familiarity with the daily schedule of activity.	
179 - Sufficient Activity Time	In Compliance
922 KAR 2:120 - Section 2 (7) Sufficient time shall be allowed for an activity so that a child may progress at their own developmental rate.	



180. Waiting Parind 182. XRX 2120. Section 2 10. Juring an activity 10. Juring an activity 10. Juring an activity 11. Juring Activity 12. Waiting for an activity to start; or 13. Waiting for activity 14. Complance 13. Waiting for activity 14. Complance 15. School Age Care 16. School Age Care 17. School Age Care 17. School Age Care 18. School Age Care 18. School Age Care 19. School Age Care 10. School Age Care 11. School Age Care 12. School Age Care 12. School Age Care 13. School Age Care 14. School Age Care 15. School Age Care 12. School Age Care	Inspection Report	
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3) Punishment in Compliance 181 - School Age Care	1) During Activity	In Compliance
181 - School Age Care	2) Waiting for activity	In Compliance
1922 KAR 2:10 Section 2 (9) If school-age cares is provided a snack after school. In Compliance 13) Separate area or room shall be provided in a Type I center, and In Compliance 122 KAR 2:120 - Section 2 In Compliance (10) A school-age cares is provided a snack after school. In Compliance 13 Separate area In Compliance 122 KAR 2:120 - Section 2 In Compliance (10) A child shall not be subjected to: In Compliance (a) Corporal physical discipline provided a snack after school. In Compliance (b) Discipline that is associated with: I. Rest; 1. Toitting or In Compliance 10 Corporal discipline prohibited In Compliance 11 Corporal discipline prohibited In Compliance 12 Associated with tool In Compliance 13 Associated with tool In Compliance 14 Associated with tool In Compliance 15 - Escroting Verwingd Listening formed program In Compliance 16 - Computer Monitoring Davice In Compliance 17 Verwing devices In Compliance 18 - Esctoring Verwingd Listening devices shall only be used in the center as a part of the child's planned program of activity described Section	3) Punishment	In Compliance
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922 KAR 2:120 - Section 3 (3) Computer equipment shall be equipped with a monitoring device which limits access by a child to items inappropriate for a child to view or hear. 195 - Rest Period 922 KAR 2:120 - Section 3 (11) Except for an infant, toddler, or a child who attends nontraditional hours of care, a child shall have rest periods not to exceed two (2) hours. A child who does not sleep shall be permitted to play quietly after a reasonable rest period specific to the needs of the child. 1) 2 hour limit In Compliance 2) Alternate activity In Compliance 922 KAR 2:120 - Section 3 In Compliance 922 KAR 2:120 - Section 3 In Compliance 922 KAR 2:120 - Section 3 In Compliance 922 KAR 2:120 - Section 5 In Compliance 922 KAR 2:120 - Section 10 In Compliance	2) Listening devices	In Compliance
(3) Computer equipment shall be equipped with a monitoring device which limits access by a child to items inappropriate for a child to view or hear. 195 - Rest Period 922 KAR 2:120 - Section 3 (11) Except for an infant, toddler, or a child who attends nontraditional hours of care, a child shall have rest periods not to exceed two (2) hours. A child who does not sleep shall be permitted to play quietly after a reasonable rest period specific to the needs of the child. 1) 2 hour limit In Compliance 2) Alternate activity In Compliance 922 KAR 2:120 - Section 3 (12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at http://www.aap.org/, when placing a child to sleep. 234 - Infant/Toddler with older children In Compliance 922 KAR 2:120 - Section 5 (2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training In Compliance 922 KAR 2:120 - Section 10 	187 - Computer Monitoring Device	In Compliance
922 KAR 2:120 - Section 3 (11) Except for an infant, toddler, or a child who attends nontraditional hours of care, a child shall have rest periods not to exceed two (2) hours. A child who does not sleep shall be permitted to play quietly after a reasonable rest period specific to the needs of the child. 1) 2 hour limit In Compliance 2) Alternate activity In Compliance 196 - Safe Sleep Placement In Compliance 922 KAR 2:120 - Section 3 (12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at http://www.aap.org/, when placing a child to sleep. 234 - Infant/Toddler with older children In Compliance 922 KAR 2:120 - Section 5 (2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training In Compliance 922 KAR 2:120 - Section 10 In Compliance	(3) Computer equipment shall be equipped with a monitoring device which limits access by a child to items inappropriate for a child t	o view or
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2) Alternate activity In Compliance 196 - Safe Sleep Placement In Compliance 922 KAR 2:120 - Section 3 (12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at http://www.aap.org/, when placing a child to sleep. 234 - Infant/Toddler with older children In Compliance 922 KAR 2:120 - Section 5 (2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training In Compliance 922 KAR 2:120 - Section 10	(11) Except for an infant, toddler, or a child who attends nontraditional hours of care, a child shall have rest periods not to exceed tw	o (2) hours. A
196 - Safe Sleep Placement In Compliance 192 KAR 2:120 - Section 3 [(12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at http://www.aap.org/, when placing a child to sleep. 234 - Infant/Toddler with older children In Compliance 922 KAR 2:120 - Section 5 [(2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training In Compliance 922 KAR 2:120 - Section 10 In Compliance	1) 2 hour limit	In Compliance
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922 KAR 2:120 - Section 5 (2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training 922 KAR 2:120 - Section 10	(12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at http://www.aaj	o.org/, when
(2) An infant or toddler may participate in an activity with an older child for no more than one (1) hour. 282 - Toilet Training 922 KAR 2:120 - Section 10	234 - Infant/Toddler with older children	In Compliance
922 KAR 2:120 - Section 10		
	282 - Toilet Training	In Compliance



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Premises - Classroom	
18 - Health, Safety, Comfort	In Compliance
922 KAR 2:110 - Section 4 (1) (I) Provide for the health, safety, and comfort of each child;	
91 - Inaccessible Items	
 922 KAR 2:120 - Section 3 (7) The following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides; (b) Knives and sharp objects; (c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags; (e) Litter and rubbish; (f) Bar soap; and (g) Personal belongings of staff. 	
1) Toxic cleaning supplies, poisons, and insecticides	In Compliance
2) Knives and sharp objects	In Compliance
3) Matches, cigarettes, lighters, and flammable liquids	In Compliance
4) Plastic bags	In Compliance
5) Litter and rubbish	In Compliance
6) Bar soap	In Compliance
7) Personal belongings of staff	In Compliance
197 - Premises Requirements	
 922 KAR 2:120 - Section 4 Premises Requirements. (1) The premises shall be: (a) Suitable for the purpose intended; (b) Kept clean and in good repair; and (c) Equipped with a land-line telephone accessible to a room used by a child. 	
1) Suitable	In Compliance
2) Clean	In Compliance
3) Good repair	In Compliance
4) Land-line phone accessible	In Compliance
200 - Building Requirements	
 922 KAR 2:120 - Section 4 (4) The building shall be constructed to ensure the: (a) Building is: 1. Dry; 2. Adequately heated; 3. Ventilated; and 4. Well lit, including clean light fixtures: a. That are in good repair in all areas; and b. Shielded or have shattered proof bulbs installed; and 	
1) Dry	In Compliance
2) Adequately heated	In Compliance
3) Adequately ventilated	In Compliance
4) Well Lit	In Compliance
5) Clean Light Fixtures	In Compliance
6) Lights good repair	In Compliance

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201 - Protected Items	
922 KAR 2:120 - Section 4 (4)	
(b) Following are protected:	
1. Windows; 2. Doors;	
3. Stoves;	
4. Heaters;	
5. Furnaces; 6. Pipes; and	
7. Stairs.	
1) Windows In	n Compliance
2) Doors In	n Compliance
3) Stoves In	n Compliance
4) Heaters In	n Compliance
5) Furnaces In	n Compliance
6) Pipes In	n Compliance
7) Stairs	n Compliance
202 - 35 Square Feet per child In	n Compliance
922 KAR 2:120 - Section 4 (5) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per ch	hild.
205 - Floors, walls, Ceilings	
922 KAR 2:120 - Section 4	
(8) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
1) Floors smooth/good repair In	n Compliance
2) Walls smooth/good repair In	n Compliance
3) Ceilings smooth/good repair	n Compliance
4) Floors easily cleaned In	n Compliance
5) Walls easily cleaned In	n Compliance
6) Ceilings easily cleaned In	n Compliance
212 - Building Temperature	
922 KAR 2:120 - Section 4	
(15) The temperature of the inside area of the premises shall be: (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or	
(b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.	
1) Winter Temperature sixty-five to seventy-five In	n Compliance
2) Summer Temperature sixty-eight to eighty-two	n Compliance
233 - Infant/Toddler indoor space	ot Applicable
922 KAR 2:120 - Section 5 Infant and Toddler Play Requirements.	
(1) Infant and toddler inside areas shall: (a) Be separate from an area used by an older child;	
(a) be separate from an area used by an older clind, (b) Not be an exit or entrance; and	
(c) Have adequate crawling space for an infant or toddler away from general traffic patterns of the center.	
233 - Infant/Toddler indoor space	
922 KAR 2:120 - Section 5 Infant and Toddler Play Requirements.	
(1) Infant and toddler inside areas shall: (a) Be separate from an area used by an older child;	
(b) Not be an exit or entrance; and	
(c) Have adequate crawling space for an infant or toddler away from general traffic patterns of the center.	
1) Separate from older children In	n Compliance
2) Not Exit/ Entrance In	n Compliance
3) Adequate crawling space	n Compliance
4) Traffic Pattern In	n Compliance

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Inspection Report	
239 - Cots/ Mats Location Restrictions	
 922 KAR 2:120 - Section 6 (4) If cots or mats are used, floors shall be free from: (a) Drafts; (b) Liquid substances; (c) Dirt; and (d) Dampness. 	
1) No drafts	In Compliance
2) No liquid substances	In Compliance
3) No dirt	In Compliance
4) Not damp	In Compliance
279 - Toilet Room	Not Applicable
 922 KAR 2:120 - Section 10 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 	
279 - Toilet Room	
 922 KAR 2:120 - Section 10 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 	
1) Provided for each gender/plan to use separately	In Compliance
2) Toilet Paper	In Compliance
3) Clean/Sanitized	In Compliance
280 - Sink	
 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to a changing area used for infants and toddlers. 	
1) Located in or immediately adjacent to toilet rooms	In Compliance
2) Equipped with hot running water that allows for hand washing	In Compliance
3) Equipped with cold running water that allows for hand washing	In Compliance
4) Equipped with hot water no more than 110 degrees Fahrenheit	In Compliance
5) Equipped with liquid soap and single use disposable hand drying material	In Compliance
6) Equipped with an easily cleanable, covered waste receptacle	In Compliance
7) Immediately adjacent to a changing area used for infants and toddlers	In Compliance
281 - Toilet	Not Applicable
 922 KAR 2:120 - Section 10 (4) Each toilet shall: (a) Be kept in clean condition; (b) Be kept in good repair; (c) Be in a lighted room; and (d) Have ventilation to outside air. 	

(d) Have ventilation to outside air.

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281 - Toilet	
922 KAR 2:120 - Section 10	
(4) Each toilet shall: (a) Be kept in clean condition;	
(b) Be kept in good repair;	
(c) Be in a lighted room; and	
(d) Have ventilation to outside air.	
1) Clean	In Compliance
2) Good repair	In Compliance
3) Lighted Room	In Compliance
4) Ventilated	In Compliance
General Premises	
191 - Inaccessible Items	
922 KAR 2:120 - Section 3	
(7) The following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides;	
(b) Knives and sharp objects;	
(c) Matches, cigarettes, lighters, and flammable liquids;	
(d) Plastic bags; (e) Litter and rubbish;	
(f) Bar soap; and	
(g) Personal belongings of staff.	
1) Toxic cleaning supplies, poisons, and insecticides	In Compliance
2) Knives and sharp objects	In Compliance
3) Matches, cigarettes, lighters, and flammable liquids	In Compliance
4) Plastic bags	In Compliance
5) Litter and rubbish	In Compliance
6) Bar soap	In Compliance
7) Personal belongings of staff	In Compliance
192 - Guns/Ammunition storage	
922 KAR 2:120 - Section 3 (8) Guns and ammunition shall be stored separately in a locked area outside of the designated child care area.	
1) Separate storage	In Compliance
2) Locked	In Compliance
193 - Smoking Protocol	
922 KAR 2:120 - Section 3	
(9) Smoking shall:	
(a) Be permitted in accordance with local ordinances;(b) Be allowed only in outside designated areas; and	
(c) Not be permitted in the presence of a child.	
1) Local Ordinance	In Compliance
2) Outdoor Designated Area	In Compliance
3) Not in the presence of children	In Compliance
197 - Premises Requirements	-
922 KAR 2:120 - Section 4 Premises Requirements.	
(1) The premises shall be:	
(a) Suitable for the purpose intended; (b) Kept clean and in good repair; and	
(c) Reput clean and in good repair; and (c) Equipped with a land-line telephone accessible to a room used by a child.	
1) Suitable	In Compliance
2) Clean	In Compliance
3) Good repair	In Compliance
4) Land-line phone accessible	In Compliance
199 - Fire exits clear	In Compliance
922 KAR 2:120 - Section 4	
(3) Fire and emergency exits shall be kept clear of debris.	
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200 - Building Requirements	
922 KAR 2:120 - Section 4	
(4) The building shall be constructed to ensure the:	
(a) Building is: 1. Dry;	
2. Adequately heated;	
3. Ventilated; and	
4. Well lit, including clean light fixtures: a. That are in good repair in all areas; and	
b. Shielded or have shattered proof bulbs installed; and	
1) Dry	In Compliance
2) Adequately heated	In Compliance
3) Adequately ventilated	In Compliance
4) Well Lit	In Compliance
5) Clean Light Fixtures	In Compliance
6) Lights good repair	In Compliance
7) Shielded/shatter proof bulbs	In Compliance
201 - Protected Items	
922 KAR 2:120 - Section 4 (4)	
(b) Following are protected:	
1. Windows; 2. Doors;	
3. Stoves;	
4. Heaters;	
5. Furnaces; 6. Pipes; and	
7. Stairs.	
1) Windows	In Compliance
2) Doors	In Compliance
3) Stoves	In Compliance
4) Heaters	In Compliance
5) Furnaces	In Compliance
6) Pipes	In Compliance
7) Stairs	In Compliance
203 - Pest Control	
922 KAR 2:120 - Section 4	
(6) Measures shall be utilized to control the presence of:	
(a) Rodents; (b) Flies;	
(c) Roaches; and	
(d) Other vermin.	
1) No rodents	In Compliance
2) No flies	In Compliance
3) No Roaches	In Compliance
4) Other Vermin	In Compliance
204 - Protected Openings	In Compliance
 922 KAR 2:120 - Section 4 (7) An opening to the outside shall be effectively protected against the entrance of vermin by: (a) Self-closing doors; (b) Closed windows; 	
(c) Screening;	
(d) Controlled air current; or (e) Other effective means.	
(e) other effective means. 205 - Floors, walls, Ceilings	
922 KAR 2:120 - Section 4	

922 KAR 2:120 - Section 4

(8) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

1) Floors smooth/good repair

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In Compliance

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inspection Report	
2) Walls smooth/good repair	In Compliance
3) Ceilings smooth/good repair	In Compliance
4) Floors easily cleaned	In Compliance
5) Walls easily cleaned	In Compliance
6) Ceilings easily cleaned	In Compliance
206 - Water Supply Requirements	
922 KAR 2:120 - Section 4	
(9) The water supply shall be:	
(a) Potable; (b) Protected from contamination;	
(c) Adequate in quality and volume;	
(d) Under sufficient pressure to permit unrestricted use; and	
(e) Obtained from an approved public water supply or a source approved by the local health department.	
1) Potable	In Compliance
2) Protected	In Compliance
3) Adequate Quality/Volume	In Compliance
4) Under pressure	In Compliance
5) Obtained from Approved water source	In Compliance
207 - Ground Water Supplies	
922 KAR 2:120 - Section 4	
(10) Groundwater supplies for a center caring for:	of Water
(a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division established in KRS Chapter 151; or	of water,
(b) Twenty-five (25) children or less shall secure approval from the:	
1. Cabinet for Environmental and Public Protection; or	
2. Local health department.	
1) More than 25 children	In Compliance
2) 25 children or less	In Compliance
208 - Sewage Disposal	In Compliance
922 KAR 2:120 - Section 4	
 (11) Sewage shall be properly disposed by a method approved by the: (a) Cabinet for Environmental and Public Protection; or 	
(b) Cabinet.	
209 - Plumbing Code	In Compliance
922 KAR 2:120 - Section 4	
(12) All plumbing shall comply with the State Plumbing Code established in KRS 211.3470.	
210 - Solid Waste	In Compliance
922 KAR 2:120 - Section 4 (13) Solid waste shall be kept in a suitable receptacle in accordance with local, county and state law, as governed by KRS 211.350 to	o 211.380.
211 - Child Care Program Interference	In Compliance
922 KAR 2:120 - Section 4	
(14) If a portion of the building is used for a purpose other than child care, necessary provisions shall be made to avoid interference v	vith the child
care program.	
212 - Building Temperature	
922 KAR 2:120 - Section 4 (15) The temperature of the inside area of the premises shall be:	
(15) The temperature of the inside area of the premises shall be: (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or	
(b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.	
1) Winter Temperature sixty-five to seventy-five	In Compliance

2) Summer Temperature sixty-eight to eighty-two

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In Compliance

922 KAR 2:120 - Section 4

(20) If a child-care center does not have access to an outdoor play area, an indoor space shall:

(a) Be used as a play area;

(b) Have a minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to subsection (5) of this section;

(c) Include equipment for gross motor skills;

(d) Be well-ventilated;

(e) Be heated; and

(f) Have a protective surface of at least two (2) inches thick around equipment intended for climbing.

1) Play area	In Compliance
2) 60 sq. ft	In Compliance
3) Include equipment	In Compliance
4) Well ventilated	In Compliance
5) Heated	In Compliance
6) 2 inch thick protective surface	In Compliance

229 - Prohibited Bodies of Water

922 KAR 2:120 - Section 4	
(25) Bodies of water that shall not be utilized include:	
(a) Portable wading pools;	
(b) Natural bodies of water: and (c) Unfiltered, nondisinfected containers.	
1) Wading pools	In Compliance
2) Natural	In Compliance
3) Unfiltered, nondisinfected	In Compliance
278 - Minimum Toilet/Urinal requirements	In Compliance

922 KAR 2:120 - Section 10

(1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

279 - Toilet Room

279 - Toilet Room	
 922 KAR 2:120 - Section 10 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 	
1) Provided for each gender/plan to use separately	In Compliance
2) Toilet Paper	In Compliance
3) Clean/Sanitized	In Compliance
280 - Sink	
 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to a changing area used for infants and toddlers. 	
1) Located in or immediately adjacent to toilet rooms	In Compliance
2) Equipped with hot running water that allows for hand washing	In Compliance
3) Equipped with cold running water that allows for hand washing	In Compliance
4) Equipped with hot water no more than 110 degrees Fahrenheit	In Compliance
5) Equipped with liquid soap and single use disposable hand drying material	In Compliance
6) Equipped with an easily cleanable, covered waste receptacle	In Compliance
7) Immediately adjacent to a changing area used for infants and toddlers	In Compliance



281 - Toilet	
922 KAR 2:120 - Section 10	
(4) Each toilet shall:	
(a) Be kept in clean condition;	
(b) Be kept in good repair; (c) Be in a lighted room; and	
(d) Have ventilation to outside air.	
1) Clean	In Compliance
2) Good repair	In Compliance
3) Lighted Room	In Compliance
4) Ventilated	In Compliance
Hygienic Practices	
188 - Child Personal care/Handwashing	
922 KAR 2:120 - Section 3	
(4) A child shall;	
(a) Be helped with personal care and cleanliness; and (b) Wash his or her hands with liquid soap and warm running water:	
1. Upon arrival at the center;	
2. Before and after eating or handling food; 3. After toileting or diaper change;	
4. After handling animals;	
5. After wiping or blowing nose;	
 6. After touching items soiled with body fluids or wastes; and 7. After outdoor or indoor play time. 	
1) Personal Care/Cleanliness	In Compliance
2) Handwashing upon arrival	In Compliance
3) Handwashing before eating/handling food and after eating/handling food	In Compliance
5) Handwashing after handling animals	In Compliance
6) Handwashing after wiping/blowing nose	In Compliance
7) Handwashing after touching soiled item	In Compliance
8) Handwashing after outdoor/indoor play	In Compliance
189 - Staff Hygiene/Hand Washing	
922 KAR 2:120 - Section 3	
(5) Staff shall:	
(a) Maintain personal cleanliness;	
(b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water:	
1. Upon arrival at the center;	
2. After toileting or assisting a child in toileting;	
3. Before and after diapering each child; 4. After wiping or blowing a child's or own nose;	
5. After handling animals;	
6. After caring for a sick child; 7. Before and after feeding a child or eating;	
8. Before dispensing medication; and	
9. If possible, before administering first aid.	
1) Personal Cleanliness	In Compliance
2) Hygienic practices	In Compliance
3) Handwashing upon arrival	In Compliance
4) Handwashing after toileting or assisting child	In Compliance
5) Handwashing before/after diapering	In Compliance
6) Handwashing after wiping nose	In Compliance
7) Handwashing after handling animals	In Compliance
8) Handwashing after caring for a sick child	In Compliance
9) Handwashing before and after feeding a child	In Compliance
10) Handwashing before dispensing medication	In Compliance
11) Handwashing before administering first aid	In Compliance



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190 - Staff Communicable Disease	
 922 KAR 2:120 - Section 3 (6) A staff person suspected of being infected with a communicable disease shall: (a) Not perform duties that may allow for the transmission of the disease until the infectious condition can no longer be transmitted; a (b) Provide a statement from a health professional, if requested. 	and
1) Not perform duties while contagious	In Compliance
2) Statement from health professional	In Compliance
283 - Diapers/Clean clothing supply	
922 KAR 2:120 - Section 10 (6) An adequate quantity of freshly laundered or disposable diapers and clean clothing shall be available.	
1) Diapers	In Compliance
2) Clean clothing	In Compliance
284 - Training Chair	Not Applicable
922 KAR 2:120 - Section 10 (7) If a toilet training chair is used, the chair shall be: (a) Emptied promptly; and (b) Sanitized after each use.	
284 - Training Chair	
922 KAR 2:120 - Section 10 (7) If a toilet training chair is used, the chair shall be: (a) Emptied promptly; and (b) Sanitized after each use.	
1) Emptied promptly	In Compliance
2) Sanitized	In Compliance
285 - Soiled Diapers/Clothing	
 922 KAR 2:120 - Section 10 (8) Diapers or clothing shall be: (a) Changed when soiled or wet; (b) Stored in a covered container temporarily; and (c) Washed or disposed of at least once a day. 	
1) Changed as needed	In Compliance
2) Stored in a covered container	In Compliance
3) Washed and disposed	In Compliance
287 - Diapering equipment/Supervision	Not Applicable
 922 KAR 2:120 - Section 10 (10) When a child is diapered, the child shall: (a) Not be left unattended; and (b) Be placed on a surface that is: 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing. 	
287 - Diapering equipment/Supervision	
 922 KAR 2:120 - Section 10 (10) When a child is diapered, the child shall: (a) Not be left unattended; and (b) Be placed on a surface that is: 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing. 	
1) Child not unattended	In Compliance
2) Clean surface	In Compliance
3) Padded Surface	In Compliance



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4) Surface free from holes	In Compliance
5) Easily cleaned surface	In Compliance
6) Free of non-diapering items	In Compliance
288 - Wipes	In Compliance
922 KAR 2:120 - Section 10	
(11) Unless allergic, individual disposable washcloths shall be used to thoroughly clean the affected area of the child.	
289 - Disinfect Diaper Surface	In Compliance
922 KAR 2:120 - Section 10 (12) Staff shall disinfect the diapering surface after each child is diapered.	
290 - Disposable Gloves	In Compliance
922 KAR 2:120 - Section 10 (13) If staff wear disposable gloves, the gloves shall be changed and disposed after each child is diapered.	
291 - Children's Individual Items	
 922 KAR 2:120 - Section 10 (14) Combs, towels or washcloths, brushes, and toothbrushes used by a child shall be: (a) Individually stored in separate containers; and (b) Plainly labeled with the child's name. 	
1) Individually stored	In Compliance
2) Labeled	In Compliance
292 - Toothbrushes	Not Applicable
 922 KAR 2:120 - Section 10 (15) Toothbrushes shall be: (a) Individually identified; (b) Allowed to air dry; and (c) Protected from contamination. 	
1) Identified	Not Applicable
2) Air Dry	Not Applicable
3) Protected	Not Applicable
293 - Toothpaste Procedure	Not Applicable
922 KAR 2:120 - Section 10 (16) Toothpaste used by multiple children shall be dispensed onto an intermediate surface such as waxed paper to avoid cross contained.	mination.
297 - Toy Sanitation Procedure	In Compliance
 922 KAR 2:120 - Section 11 (4) Toys and other items that are considered mouth contact surfaces by a child not toilet trained shall be sanitized daily by: (a) Scrubbing in warm, soapy water using a brush to reach into crevices; (b) Rinsing in clean water; (c) Submerging in a sanitizing solution for at least two (2) minutes; and (d) Air dried. 	
First Aid/Medication	
244 - First aid supplies	
 922 KAR 2:120 - Section 7 (3) If a child becomes ill while at the center: (a) The child shall be placed in a supervised area isolated from the rest of the children; (b) The parent shall be contacted immediately; and (c) Arrangements shall be made to remove the child from the child-care center as soon as practicable. 	
1) Availability	In Compliance
2) Storage	In Compliance
3) Inventoried	In Compliance
4) Sanitized, if reusable	In Compliance
5) Maintained in sanitary manner	In Compliance
6) Liquid soap	In Compliance
7) Adhesive bandages	In Compliance

8) Sterile gauze

9) Medical tape

10) Scissors

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In Compliance

In Compliance In Compliance

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12) Flashlight 13) Cold pack

14) First aid book

11) Thermometer

15) Disposibale gloves

16) Cardiopulmonary resuscitation mouthpiece protector

247 - Daily written request for prescription

922	KAR	2:120	- Section	7
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(4) Prescription medication shall not be administered to a child in care, without a daily written request of the parent.

248 - Nonprescription medication protocol

922 KAR 2:120 - Section 7

(5) Nonprescription medication:

(a) May be given to a child only with the written daily request of the:

1. Parent; or

2. Person exercising custodial control of the child; and

(b) Shall be administered according to the instructions on the label.

1) Written daily request

2) Administered according to label

249 - Administration Record

922 KAR 2:120 - Section 7

(6) The child-care center shall keep a written record of the administration of medication, including: (a) Time; (b) Date; (c) Amount; and (d) Name of staff person giving the medication. 1) Time

2) Date

3) Amount

4) Staff name

250 - Medication Storage

922 KAR 2:120 - Section 7 (7) Medication, including refrigerated medication, shall be: (a) Stored in a separate and locked place, out of the reach of a child; (b) Kept in the original bottle; and (c) Properly labeled. 1) Separate and locked In Compliance 2) Original Bottle In Compliance 3) Labeled In Compliance In Compliance 251 - Expired Medication 922 KAR 2:120 - Section 7 (8) Medication shall not be given to a child if the expiration date on the bottle has passed. **Outdoor Play Area - Staffing Requirements** 117 - Cooking/Cleaning Staffing

		-									
922 KAR 2	:110 - Section	4 (1)									
(k) Assure	that additiona	I staff are a	available during cook	ing and cleani	ing hours, if	necessary,	to maintain	staff-to-chil	d ratios purs	uant to 922	KAR
2:120;											
1) Cooking										In Corr	npliance
2) Cleaning	9									In Con	npliance

2) Cleaning

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In Compliance

In Compliance

In Compliance

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In Compliance

In Compliance

In Compliance

In Compliance In Compliance

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135 - Adequate Adults/Qualified Staff	
 922 KAR 2:110 - Section 5 (10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that: (a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed; (b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff meets the requirements of this section; and (c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the ratio. 	
1) Ratio Compliance	In Compliance
2) Under 18 directly supervised	In Compliance
162 - Ratios and Group Size	In Compliance
922 KAR 2:120 - Section 2 (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 10 children 24 4 to 5 years 1 staff for 15 children 28 5 to 7 years 1 staff for 15 children 30 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (fould ay of care) 30 *Maximum Group Size shall be applicable only to Type I centers. 163 - Defined Groups 922 KAR 2:120 - Section 2 (2) (a) In a Type I center, a group size shall: 1. Be separately maintained in a defined area unique to the group; and	
2. Have specific staff assigned to, and responsible for, the group.	
1) Separate/Defined Area 2) Specific Staff	In Compliance
166 - Related Children	In Compliance In Compliance
922 KAR 2:120 - Section 2 (d) If a child related to the director, employee, or person under the supervision of the licensee is receiving care in the center, the ch included in the staff-to-child ratio.	_
Outdoor Play Area - Supervision	
167 - Children supervised/Protected	
922 KAR 2:120 - Section 2 (3) (a) Each center shall maintain a child care program that assures each child will be: 1. Provided adequate supervision at all times; and 2. Protected from abuse or neglect.	
1) Adequately supervised at all times	In Compliance
2) Protected from abuse/neglect	In Compliance
186 - Activity Areas/Equipment/Materials	In Compliance
922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff	
232 - Supply Storage	In Compliance
922 KAR 2:120 - Section 4 (28) Supplies shall be stored so that the adult can reach them without leaving the child unattended.	
Outdoor Play Area	
215 - Fence Requirement	In Compliance
922 KAR 2:120 - Section 4 (18) An outdoor play area shall be: (a) Except for an after-school child care program, located on the premises of a public or state-accredited nonpublic school, fenced of the children;	for the safety
216 - 60 Square Feet	In Compliance
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922 KAR 2:120 - Section 4 (18)

922 KAR 2:120 - Section 4 (18) (b) A minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square fo (5) of this section;	eet minimum pursuant to subsection
217 - Playground Clean	
 922 KAR 2:120 - Section 4 (18) (c) Free from: Litter; Glass; Rubbish; and Flammable materials; 	
1) Litter	In Compliance
2) Glass	In Compliance
3) Rubbish	In Compliance
4) Flammable Materials	In Compliance
218 - Playground Safe	In Compliance
922 KAR 2:120 - Section 4 (18) (d) Safe from foreseeable hazard;	
219 - Playground well drained	In Compliance
922 KAR 2:120 - Section 4 (18) (e) Well drained;	
220 - Playground maintained	In Compliance
922 KAR 2:120 - Section 4 (18) (f) Well maintained;	
221 - Playground in good repair	In Compliance
922 KAR 2:120 - Section 4 (18) (g) In good repair; and	
222 - Playground visible	In Compliance
922 KAR 2:120 - Section 4 (18) (h) Visible to staff at all times.	
223 - Protective Surface	
 922 KAR 2:120 - Section 4 (19) A protective surface shall: (a) Be provided for outdoor play equipment used to: 1. Climb; 2. Swing; and 3. Slide; and (b) Have a fall zone equal to the height of the equipment. 	
1) To climb	In Compliance
2) To swing	In Compliance
3) To slide	In Compliance
4) Fall Zone	In Compliance
225 - Fences 922 KAR 2:120 - Section 4 (21) Fences shall be: (a) Constructed of safe material; (b) Stable; and (c) In good condition.	
1) Constructed of safe material	In Compliance
2) Stable	In Compliance
3) In good condition	In Compliance
235 - Infant/Toddler outdoor space	
 922 KAR 2:120 - Section 5 (3) If a child-care center provides an outdoor play area for an infant or toddler, the outdoor area shall be: (a) Shaded; and (b) A separate area or scheduled at a different time than an older child. 	
1) Shaded	In Compliance
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2) Separate	In Compliance
Outdoor Play Area - Equipment	
226 - Anchored Equipment	In Compliance
922 KAR 2:120 - Section 4	
(22) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.	
227 - Crawl Spaces	In Compliance
922 KAR 2:120 - Section 4	
(23) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.	
228 - Sand Box	Not Applicable
922 KAR 2:120 - Section 4 (24) A sandbox shall be:	
(a) Constructed to allow for drainage;	
(b) Covered when not in use;	
(c) Kept clean; and (d) Checked for vermin prior to use.	
1) Drainage	Not Applicable
2) Covered	Not Applicable
3) Clean	Not Applicable
4) Checked for Vermin	Not Applicable
230 - Sufficient appropriate equipment	
922 KAR 2:120 - Section 4	
(26) A child-care center shall have enough toys, play apparatus, and age-appropriate developmental materials to provide of activities during the day, as specified in Section 2 of this administrative regulation.	e each child with a variety
1) Quantity	In Compliance
2) Age Appropriate	In Compliance
294 - Toys/Equipment/Furniture	
922 KAR 2:120 - Section 11	
(1) All toys, equipment, and furniture contacted by a child shall be:	
(a) Kept clean and in good repair and (b) Free of peeling, flaking, or chalking paint.	
1) Clean	In Compliance
1) Clean 2) Good repair	In Compliance In Compliance
	-
2) Good repair 2) Free from peeling, flaking, chalking paint	In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11	In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall:	In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11	In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts	In Compliance In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and	In Compliance In Compliance
 2) Good repair 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts 	In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and 	In Compliance In Compliance
 2) Good repair 2) Good repair 3) Free from peeling, flaking, chalking paint 225 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 	In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 	In Compliance In Compliance , lead-based paint, In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 5) Free from harmful conditions 6) Guard against entrapment/strangulation 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 5) Free from harmful conditions 6) Guard against entrapment/strangulation 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 2295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 5) Free from harmful conditions 6) Guard against entrapment/strangulation 296 - Toys 922 KAR 2:120 - Section 11 (3) Toys shall be:	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance In Compliance
 2) Good repair 3) Free from peeling, flaking, chalking paint 295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 5) Free from harmful conditions (e) Guard against entrapment/strangulation 296 - Toys 922 KAR 2:120 - Section 11 (a) Used according to the manufacturer's safety specifications; 	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance In Compliance
2) Good repair 3) Free from peeling, flaking, chalking paint 2295 - Indoor/outdoor Equipment 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. 1) Clean 2) Safe 3) Good repair 4) Meets needs 5) Free from harmful conditions 6) Guard against entrapment/strangulation 296 - Toys 922 KAR 2:120 - Section 11 (3) Toys shall be:	In Compliance In Compliance , lead-based paint, In Compliance In Compliance In Compliance In Compliance

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2) Durable	In Compliance
3) No sharp points/edges	In Compliance
Equipment - General Premises	
226 - Anchored Equipment	In Compliance
922 KAR 2:120 - Section 4 (22) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.	
227 - Crawl Spaces	In Compliance
922 KAR 2:120 - Section 4 (23) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.	
298 - Children's Tables and Chairs	In Compliance
922 KAR 2:120 - Section 11 (5) Tables and chairs shall be of suitable size for children.	
Equipment - Classroom	
230 - Sufficient appropriate equipment	
922 KAR 2:120 - Section 4 (26) A child-care center shall have enough toys, play apparatus, and age-appropriate developmental materials to provide each child w of activities during the day, as specified in Section 2 of this administrative regulation.	ith a variety
1) Quantity	In Compliance
2) Age Appropriate	In Compliance
231 - Shelves/Storage	
922 KAR 2:120 - Section 4 (27) Storage space shall be provided: (a) In the form of low open shelves accessible to the children; and (b) In sufficient quantity for each child's clothing.	
1) Low, open, accessible	In Compliance
2) Sufficient quantity	In Compliance
236 - Cot/crib/bed/two inch thick mat available	In Compliance
922 KAR 2:120 - Section 6 Sleeping and Napping Equipment. (1) An individual cot, crib, baby bed, or two (2) inch thick waterproof mat shall be provided for a child in attendance for more than thro half (3 1/2) hours per day.	e and one-
237 - Crib Mattress/Standards	Not Applicable
922 KAR 2:120 - Section 6 (2) A crib shall: (a) Be equipped with a firm, comfortable waterproof mattress; and (b) Meet the standards set forth in 16 C.F.R. 1508 and 1509.	
237 - Crib Mattress/Standards	
 922 KAR 2:120 - Section 6 (2) A crib shall: (a) Be equipped with a firm, comfortable waterproof mattress; and (b) Meet the standards set forth in 16 C.F.R. 1508 and 1509. 	
1) Mattress	In Compliance
2) Meets Standards	In Compliance
238 - Sheets/Covers	
 922 KAR 2:120 - Section 6 (3) Individual sheets and covers shall be: (a) Provided for a child; (b) Laundered a minimum of once per week or more often, if necessary; and (c) Stored in a sanitary manner. 	
1) Provided	In Compliance
2) Laundered	In Compliance
3) Sanitary Storage	In Compliance
240 - Twelve inch spacing	In Compliance
922 KAR 2:120 - Section 6 (5) Cots, other equipment, and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person.	
241 - Tiered Crib	In Compliance

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922 KAR 2:120 - Section 6 (6) A tiered crib shall not be used.	
242 - Cots/Mats sanitized	In Compliance
922 KAR 2:120 - Section 6 (7) Cots or mats not labeled for individual use by a child shall be sanitized after each use.	
243 - Cots/Mats in good Repair	In Compliance
922 KAR 2:120 - Section 6 (8) Cots or mats shall not be ripped or torn.	
294 - Toys/Equipment/Furniture	
922 KAR 2:120 - Section 11 (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair and (b) Free of peeling, flaking, or chalking paint.	
	In Compliance
1) Clean	In Compliance
2) Good repair	In Compliance
3) Free from peeling, flaking, chalking paint	In Compliance
295 - Indoor/outdoor Equipment	
 922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-base poisonous material, and flaking or chalking paint; and (d) Be desired to an end end of the paint; and 	ed paint,
(d) Be designed to guard against entrapment or situations that may cause strangulation.	
1) Clean	In Compliance
2) Safe	In Compliance
3) Good repair	In Compliance
4) Meets needs	In Compliance
5) Free from harmful conditions	In Compliance
6) Guard against entrapment/strangulation	In Compliance
296 - Toys	
922 KAR 2:120 - Section 11 (3) Toys shall be: (a) Used according to the manufacturer's safety specifications; (b) Durable; and (c) Without sharp points or edges.	
1) Used according to manufacturers specifications	In Compliance
2) Durable	In Compliance
3) No sharp points/edges	In Compliance
298 - Children's Tables and Chairs	In Compliance
922 KAR 2:120 - Section 11 (5) Tables and chairs shall be of suitable size for children.	
299 - Staff Seating	In Compliance
922 KAR 2:120 - Section 11 (6) Chairs appropriate for staff shall be provided to use when feeding, holding, or playing with a child.	
Transportation	
300 - Transportation Compliance	Not Applicable
922 KAR 2:120 - Section 12 (1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to: (a) Vehicles; (b) Drivers; and (c) Insurance.	
1) Vehicles	Not Applicable
2) Drivers	Not Applicable
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3) Insurance	Not Applicable
301 - Requirements for Transportation Services	Not Applicable
 922 KAR 2:120 - Section 12 (2) A center providing or arranging transportation service shall: (a) Be licensed and approved by the cabinet or its designee prior to transporting a child; (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and (c) Have written policies and procedures, including emergency procedures practiced monthly by staff that transport children. 	
1) Licensed and Approved	Not Applicable
2) Written plan and schedules	Not Applicable
3) Written policies and procedures	Not Applicable
4) Monthly emergency procedures for staff	Not Applicable
302 - Transportation Notification and Policies/ Procedures	Not Applicable
 922 KAR 2:120 - Section 12 (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing (a) Type of transportation offered; (b) Type of vehicle used for transportation; (c) Plan for ensuring staff perform duties relating to transportation properly; (d) Full insurance coverage for each vehicle; (e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle; (f) Contracts, agreements, or documents detailing arrangements with any third party for services; and (g) Safety procedures for: Transporting a child; Loading and unloading a child; and Providing adequate supervision of a child. 	of the:
1) Type of Transportation offered	Not Applicable
2) Vehicles used	Not Applicable
3) Staff plan for transportation	Not Applicable
4) Full Insurance Coverage	Not Applicable
5) Emergency evacuation plan	Not Applicable
6) Third party agreements	Not Applicable
7) Safety procedure for transporting children	Not Applicable
8) Safety for loading and unloading	Not Applicable
9) Safety for providing adequate supervision	Not Applicable
303 - Vehicle equipment	Not Applicable
 922 KAR 2:120 - Section 12 (4) A vehicle used to transport children shall be equipped with: (a) A fire extinguisher; (b) First aid supplies as described in Section 7 of this administrative regulation; (c) Emergency reflective triangles; and (d) A device to cut the restraint system, if necessary. 	
1) Fire Extinguisher	Not Applicable
2) First aid supplies	Not Applicable
3) Reflective triangles	Not Applicable
4) Cutting device	Not Applicable
304 - Transit/School bus	Not Applicable
922 KAR 2:120 - Section 12 (5) Transportation provided by licensed public transportation or a school bus shall comply with subsections (1) and (2) of this section.	

(5) Transportation provided by licensed public transportation or a school bus shall comply with subsections (1) and (2) of this section.

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305 - Vehicle Requirements	Not Applicable
922 KAR 2:120 - Section 12	
(6) A vehicle used to transport children shall meet the following requirements: (a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabine	et on the designated
window.	
(b) A vehicle that requires traffic to stop while loading and unloading a child shall be equipped with a system of: 1. Signal lamps;	
2. Identifying colors; and	
3. Cautionary words.	
(c) A vehicle shall be equipped with seat belts for each occupant to be individually secured. (d) A vehicle shall not transport children and hazardous materials at the same time.	
1) Transportation Cabinet Certification	Not Applicable
2) Signal Lamps	Not Applicable
3) Identifying colors	Not Applicable
4) Cautionary words	Not Applicable
5) Seat belts	Not Applicable
6) No hazardous materials	Not Applicable
306 - Car Seats	Not Applicable
922 KAR 2:120 - Section 12 (7) The appropriate car safety seat meeting federal motor vehicle safety standards in 49 C.F.R. 571.213 shall be used for each	h child.
307 - Pre-trip Inspection	Not Applicable
922 KAR 2:120 - Section 12	
(8) A daily inspection of the vehicle shall be performed and documented for the following:(a) Tires;	
(b) Lights, signals, mirrors, gauges, and wiper blades;	
(c) Safety restraints;	
(d) Fuel; and	
(e) Free of debris.	
1) Tires	Not Applicable
2) Lights	Not Applicable
3) Signals 4) Mirrors	Not Applicable Not Applicable
5) Gauges	Not Applicable
6) Wiper blades	Not Applicable
7) Safety restraints	Not Applicable
8) Fuel	Not Applicable
9) Free of debris	Not Applicable
308 - Ratios	Not Applicable
922 KAR 2:120 - Section 12 (9)	
(a) The staff-to-child ratios set forth in Section 2(2) of this administrative regulation shall apply to vehicle transport, if not inc	onsistent with
special requirements or exceptions in this section. (b) An individual who is driving with a child in the vehicle shall supervise no more than four (4) children under the age of five	(5).
1) Ratios	Not Applicable
2) Lone driver	Not Applicable
309 - Seating	Not Applicable
922 KAR 2:120 - Section 12	
(10) Each child shall: (a) Have a seat;	
(a) have a seat, (b) Be individually belted or harnessed in the seat; and	
(c) Remain seated while the vehicle is in motion.	
1) Each child has a seat	Not Applicable
2) Belted	Not Applicable
3) Remain seated	Not Applicable

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310 - Child Unattended	Not Applicable
922 KAR 2:120 - Section 12	
(11) A child shall not be left:	
(a) Unattended at the site of aftercare delivery; and(b) Unattended in a vehicle.	
1) At site	Not Applicable
2) On vehicle	Not Applicable
311 - Pre-arranged plan	Not Applicable
922 KAR 2:120 - Section 12 (12) If the parent or designee is unavailable, a prearranged written plan shall be completed to designate where the child can be pick	ed up.
312 - Unaccompanied child crossing street	Not Applicable
922 KAR 2:120 - Section 12 (13) A child shall not be picked up or delivered to a location that requires crossing the street or highway unless accompanied by an a	adult.
313 - Vehicle Headlamps	Not Applicable
922 KAR 2:120 - Section 12 (14) A vehicle transporting a child shall have the headlamps on.	
314 - Refueling	Not Applicable
922 KAR 2:120 - Section 12 (15) A vehicle shall be refueled when not being used to transport a child. If emergency refueling or repair is necessary during transpo	orting, all
children shall be removed and supervised by an adequate number of adults while refueling or repair is occurring.	
315 - Driver not in seat	Not Applicable
922 KAR 2:120 - Section 12 (16) If the driver is not in the driver's seat, the:	
(a) Engine shall be turned off;	
(b) Keys shall be removed; and	
(c) Emergency brake shall be set.	
1) Engine off	Not Applicable
2) Keys removed	Not Applicable
3) Emergency brake on	Not Applicable
316 - Children's transportation records	Not Applicable
922 KAR 2:120 - Section 12	
(17) Transportation services provided shall: (a) Be recorded in writing and include:	
1. The first and last name of the child transported; and	
2. The time each child gets on and the time each child gets off;	
(b) Be completed by a staff member other than the driver; and (c) Be kept for five (5) years.	
1) Recorded in writing	Not Applicable
2) First and last name of children	Not Applicable
3) Time on	Not Applicable
4) Time off	Not Applicable
5) Documented by other staff	Not Applicable
6) Kept for 5 years	Not Applicable
318 - Hazardous Items	Not Applicable
922 KAR 2:120 - Section 12 (19) Guns, ammunition, alcohol, or illegal substances shall not be transported in a vehicle transporting children.	
1) Guns	Not Applicable
2) Ammunition	Not Applicable
3) Alcohol	Not Applicable
4) Illegal substances	Not Applicable
Food Service - Classroom	
194 - Bottle Feeding	Not Applicable

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Inspection Report	
 922 KAR 2:120 - Section 3 (10) While bottle feeding an infant, the: (a) Child shall be held; and (b) Bottle shall not be: 1. Propped; 2. Left in the mouth of a sleeping infant; or 3. Heated in a microwave. 	
94 - Bottle Feeding	
 922 KAR 2:120 - Section 3 (10) While bottle feeding an infant, the: (a) Child shall be held; and (b) Bottle shall not be: 1. Propped; 2. Left in the mouth of a sleeping infant; or 3. Heated in a microwave. 	
1) Child held	In Compliand
2) Not Propped	In Compliance
3) Not with sleeping infant	In Compliand
4) Not heated in microwave	In Compliane
54 - Requirements for children's meal service	
922 KAR 2:120 - Section 8 (3) A child shall be: (a) Seated with sufficient room to manage food and tableware; and (b) Supplied with individual eating utensils designed for use by a child.	
1) Seated with sufficient room	In Compliance
2) Individual utensils	In Compliance
256 - Refrigerator	Not Applicab
922 KAR 2:120 - Section 8 (5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall: (a) Have an indicating thermometer or other appropriate temperature measuring device; (b) Be in a safe environment for preservation; and (c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above.	
256 - Refrigerator	
 922 KAR 2:120 - Section 8 (5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall: (a) Have an indicating thermometer or other appropriate temperature measuring device; (b) Be in a safe environment for preservation; and (c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above. 	
1) Thermometer	In Compliance
2) Safe environment	In Compliance
3) 45 degrees or below	In Compliand
257 - Frozen Food	Not Applicab
 922 KAR 2:120 - Section 8 (6) Except when being thawed for preparation or use, frozen food shall be: (a) Kept at a temperature of zero degrees Fahrenheit or below; and (b) If potentially hazardous: 1. Thawed at refrigerator temperatures; 2. Thawed under cool, potable running water; 3. Quick thawed as part of the cooking process; or 4. Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, esta 	ublished in KRS

Chapter 217.

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257 - Frozen Food		
922 KAR 2:120 - Section 8		
(6) Except when being thawed for preparation or use, frozen food shall be:		
(a) Kept at a temperature of zero degrees Fahrenheit or below; and		
(b) If potentially hazardous: 1. Thawed at refrigerator temperatures;		
2. Thawed under cool, potable running water;		
3. Quick thawed as part of the cooking process; or		
4. Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, established Chapter 217.	in KRS	
1) Kept at zero degrees or below	In Compliance	
2) Thawed at refrigerator temperatures	In Compliance	
259 - Kitchen Equipment clean and sanitary	Not Applicable	
922 KAR 2:120 - Section 8		
(8) The following shall be clean and sanitary:		
(a) Eating and drinking utensils; (b) Kitchenware;		
(c) Food contact surfaces of equipment;		
(d) Food storage utensils;		
(e) Cooking surfaces of equipment; and		
(f) Nonfood contact surfaces of equipment.		
259 - Kitchen Equipment clean and sanitary 922 KAR 2:120 - Section 8		
(8) The following shall be clean and sanitary:		
(a) Eating and drinking utensils;		
(b) Kitchenware;		
(c) Food contact surfaces of equipment;		
(d) Food storage utensils; (e) Cooking surfaces of equipment; and		
(f) Nonfood contact surfaces of equipment.		
1) Eating and drinking utensils	In Compliance	
2) Kitchenware	In Compliance	
3) Food contact surfaces of equipment	In Compliance	
4) Food storage utensils	In Compliance	
5) Cooking surfaces of equipment	In Compliance	
6) Nonfood contact surfaces of equipment	In Compliance	
260 - Single Service Article	Not Applicable	
922 KAR 2:120 - Section 8 (9) A single-service article shall be:		
(a) Stored;		
(b) Handled and dispensed in a sanitary manner; and		
(c) Used only once.		
260 - Single Service Article		
922 KAR 2:120 - Section 8 (9) A single-service article shall be:		
(a) Stored;		
(b) Handled and dispensed in a sanitary manner; and		
(c) Used only once.		
1) Stored	In Compliance	
2) Handled Sanitary manner	In Compliance	
3) Used once	In Compliance	
261 - Bottles	Not Applicable	
922 KAR 2:120 - Section 8 (10) Rettles shall be		
(10) Bottles shall be: (a) Individually labeled;		
(b) Promptly refrigerated; and		
(c) Covered when not in use.		



Inspection Report	
261 - Bottles	
922 KAR 2:120 - Section 8 (10) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; and (c) Covered when not in use.	
1) Individually labeled	In Compliance
2) Promptly refrigerated	In Compliance
3) Covered when not in use	In Compliance
262 - Meal Schedule	In Compliance
922 KAR 2:120 - Section 9 Food Requirements. (1) There shall be at least a two (2) hour lapse, but no longer than three (3) hours lapse, between each meal or snack.	
263 - Child Present Served	In Compliance
922 KAR 2:120 - Section 9 (2) A child present at meal or snack time shall be served.	
273 - Individual Portion	In Compliance
922 KAR 2:120 - Section 9 (12) An individual portion of food served to a child or adult shall not be served again.	
275 - Drinking Water	In Compliance
922 KAR 2:120 - Section 9 (14) Drinking water shall be freely available to a child.	
277 - Parent provided formula/breast milk	Not Applicable
922 KAR 2:120 - Section 9 (16) A parent who provides formula or breast milk to the center for the child shall prepare the liquid and label its container.	
277 - Parent provided formula/breast milk	
922 KAR 2:120 - Section 9 (16) A parent who provides formula or breast milk to the center for the child shall prepare the liquid and label its container.	
1) Prepared	In Compliance
2) Labeled	In Compliance
Food Service	
252 - Kitchen Requirements	
 922 KAR 2:120 - Section 8 Kitchen Requirements. (1) The kitchen shall: (a) Be clean; (b) Be equipped for the proper: 1. Preservation; 2. Storage; 3. Preparation; and 4. Serving of food; (c) Be adequately ventilated to the outside air; and (d) Except in a Type II center when a meal is not being prepared, not be used for the activity of a child. 	
1) Clean	In Compliance
2) Equipped for preservation	In Compliance
3) Equipped for storage	In Compliance
4) Equipped for preparation	In Compliance
5) Equipped for serving	In Compliance
6) Ventilated	In Compliance
7) Not for Child activity	In Compliance
253 - Food Service Permit	Not Applicable
922 KAR 2:120 - Section 8 (2) A center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.	

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255 - Food preparation utensils	
922 KAR 2:120 - Section 8	
(4) Convenient and suitable sanitized utensils shall be:	
(a) Provided; and (b) Used to minimize handling of food during preparation.	
	In Compliance
	-
	In Compliance
	In Compliance
256 - Refrigerator	
922 KAR 2:120 - Section 8 (5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:	
(a) Have an indicating thermometer or other appropriate temperature measuring device;	
(b) Be in a safe environment for preservation; and (c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above.	
	In Compliance
	In Compliance
	In Compliance
257 - Frozen Food 922 KAR 2:120 - Section 8	
922 KAK 2:120 - Section 8 (6) Except when being thawed for preparation or use, frozen food shall be:	
(a) Kept at a temperature of zero degrees Fahrenheit or below; and	
(b) If potentially hazardous: 1. Thawed at refrigerator temperatures;	
2. Thawed under cool, potable running water;	
3. Quick thawed as part of the cooking process; or	
4. Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, established i Chapter 217.	in KRS
•	In Compliance
	In Compliance
258 - Food Contact Items	
922 KAR 2:120 - Section 8	
(7) Equipment, utensils, and surfaces contacting food shall be:	
(a) Smooth;	
(b) Free of breaks, open seams, cracks, and chips; (c) Accessible for cleaning; and	
(d) Nontoxic.	
1) Equipment smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic	In Compliance
	In Compliance
nontoxic	
3) Food contact surfaces smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic	In Compliance
259 - Kitchen Equipment clean and sanitary	
922 KAR 2:120 - Section 8	
(8) The following shall be clean and sanitary:	
(a) Eating and drinking utensils; (b) Kitchenware;	
(c) Food contact surfaces of equipment;	
(d) Food storage utensils;	
(e) Cooking surfaces of equipment; and (f) Nonfood contact surfaces of equipment.	
	In Compliance
	In Compliance
	In Compliance
4) Food storage utensils	In Compliance



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5) Cooking surfaces of equipment	In Compliance
6) Nonfood contact surfaces of equipment	In Compliance
264 - Meals Required	
 922 KAR 2:120 - Section 9 (3) The child-care center shall serve: (a) 1. Breakfast; or 2. A mid-morning snack; (b) Lunch; (c) A mid-afternoon snack; and (d) Dinner. 	
1) Breakfast	In Compliance
2) Mid-morning snack	In Compliance
3) Lunch	In Compliance
4) Mid-afternoon snack	In Compliance
5) Dinner	In Compliance
265 - Menu	
 922 KAR 2:120 - Section 9 (4) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Substitutions to a posted weekly menu shall be noted on the day the meal is served. 	
1) Prepared	In Compliance
2) Dated	In Compliance
3) Posted	In Compliance
4) On File	In Compliance
5) Substitutions noted	In Compliance
266 - Breakfast Requirements	
922 KAR 2:120 - Section 9 (5) Breakfast shall include: (a) Milk; (b) Bread; and (c)1. Fruit; 2. Vegetable; or 3. 100 percent juice.	
1) Milk	In Compliance
2) Bread	In Compliance
3) Fruit/Vegetable/Juice	In Compliance
267 - Snack Requirements	
 922 KAR 2:120 - Section 9 (6) A snack shall include two (2) of the following: (a) Milk; (b) Protein; (c) Bread; or (d)1. Fruit; 2. Vegetable; or 3. 100 percent juice. 	
1) Milk ** Must select two from the list	In Compliance
2) Protein ** Must select two from the list	In Compliance
3) Bread ** Must select two from the list	In Compliance
4) Fruit/Vegetable/Juice ** Must select two from the list	In Compliance

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- Lunch/Dinner Requirements	
22 KAR 2:120 - Section 9	
') Lunch and dinner shall include:	
(a) Milk;	
(b) Protein;	
(c) Bread; and	
(d) 1. Two (2) vegetables; or 2. A fruit and one (1) vegetable.	
) Milk	In Compliance
) Protein	In Compliance
) Bread	In Complianc
2 Vegetables or Fruit and Vegetable	In Compliance
- Food Requirements	
22 KAR 2:120 - Section 9	
B) Food shall be:	
(a) Clean;	
(b) Free from:	
1. Spoilage;	
2. Adulteration; and	
3. Misbranding;	
c) Safe for human consumption;	
(d) Withheld from service or discarded if the food is hermetically sealed, nonacidic, or low-acidic food that has been pr	ocessed in a place other
nan a commercial food-processing establishment;	
(e) Obtained from a source that is in compliance with the Department of Public Health's food safety standards and peri	mits, established in KRS
hapter 217; (A Accordable if from an actablished communical food stars)	
(f) Acceptable if from an established commercial food store; (g) Served in a quantity reflecting the developmental stage of the child with additional portions provided upon request	of the shild, and
(h) Protected against contamination from:	or the child, and
1. Dust;	
2. Flies;	
3. Rodents and other vermin;	
4. Unclean utensils and work surfaces;	
5. Unnecessary handling;	
6. Coughs and sneezes;	
7. Flooding;	
8. Drainage; and	
9. Overhead leakage.	
Clean	In Complianc
Free from Spoilage	In Complianc
Free from Adulteration	In Complianc
Free from Misbranding	In Complianc
Safe for human consumption	In Complianc
No homemade food	In Complianc
Source approved by Public Health	In Complianc
Commercial Food Store	In Complianc
Appropriate quantity/Additional portions	In Complianc
A) Protocted from contemination	In Compliana
0) Protected from contamination	in compliance
- Food Storage	
- Food Storage 22 KAR 2:120 - Section 9	In Complianc
- Food Storage	

(b) Clean shelves;(c) Other clean surfaces; or

(d) If maintained in a sanitary condition, food in nonabsorbent containers may be stored on the floor.

1) Food stored on clean racks, shelves, or other clean surfaces

2) Food stored in nonabsorbent containers on the floor if maintained in a sanitary condition

In Compliance

In Compliance

In Compliance

922 KAR 2:120 - Section 9

271 - Fruits and Vegetables Washed

(10) Fruits and vegetables shall be washed before cooking or serving.



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Inspection Report		
272 - Potentially hazardous foods		
922 KAR 2:120 - Section 9 (11) Meat salads, poultry salads, and cream filled pastries shall be: (a) Prepared with utensils that are clean; and (b) Unless served immediately, refrigerated pending service.		
1) Prepared with clean utensils	In Compliance	
	In Compliance	
273 - Individual Portion	In Compliance	
922 KAR 2:120 - Section 9 (12) An individual portion of food served to a child or adult shall not be served again.		
274 - Wrapped Food	In Compliance	
922 KAR 2:120 - Section 9		
(13) Wrapped food that is still wholesome and has not been unwrapped may be reserved.		
275 - Drinking Water 922 KAR 2:120 - Section 9	In Compliance	
(14) Drinking water shall be freely available to a child.		
277 - Parent provided formula/breast milk		
922 KAR 2:120 - Section 9 (16) A parent who provides formula or breast milk to the center for the child shall prepare the liquid and label its container.		
1) Prepared	In Compliance	
2) Labeled	In Compliance	
Children's Records		
96 - Enrollment Information		
The following records shall be maintained at the child-care center for 5 years: (1) Sufficient records to: (a) Identify each child enrolled in the child-care center; and (b) Enable the person in charge to contact each child's: 1. Parent at: a. Home; or b. Place of employment; and 2. Family physician; and (c) Identify the name of each person designated in writing by the parent to pick up the child;		
1) Identification Information	In Compliance	
2) Parent Contact Information	In Compliance	
3) Physician Contact	In Compliance	
4) Designated Pick-up	In Compliance	
97 - Emergency/Medical Information		
922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years: (2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care director at the time of enrollment;	center	
1) Medical History	In Compliance	
2) Emergency Authorization	In Compliance	
98 - Immunization Certificate	In Compliance	
922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years: (3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2 on file within thirty (30) days of enrollment;	:060, placed	
99 - Documentation for Off Premise Trip	In Compliance	
922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years: (4) Permission forms for each trip off the premises signed by the parent;		

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93 -	Policies	and Proced	ures
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Written Documentation	
93 - Policies and Procedures	
922 KAR 2:110 - Section 2 (5) Program policies and procedures shall: (a) Be in writing; and (b) Include: 1. Staff policies;	
 2. Job descriptions; 3. An organization chart; 4. Chain of command; and 	
 5. Other procedures necessary to ensure implementation of: a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution r b. 922 KAR 2:090, Child-care center licensure; 	equirements;
c. 922 KAR 2:120, Child-care center health and safety standards; and d. This administrative regulation.	
1) Writing	In Compliance
2) Staff Policies	In Compliance
3) Job Description	In Compliance
4) Organization Chart	In Compliance
5) Chain of Command	In Compliance
6) Other Procedures-a) Rights for Children b)922 KAR 2:090 c) 922 KAR 2:110 d)922 KAR 2:120	In Compliance
100 - Daily Attendance Records	•
922 KAR 2:110 - Section 3 (5) Daily attendance records documenting the arrival and departure time of each child;	
1) Arrival	In Compliance
2) Departure	In Compliance
101 - Staff Schedule	In Compliance
922 KAR 2:110 - Section 3 (6) A written schedule of staff working hours;	
- 104 - Earthquake/Tornado Drills	
922 KAR 2:110 - Section 3 (9) A written record of quarterly, practiced earthquake and tornado drills detailing the date, time, and children who participated;	
1) Earthquake - conducted quarterly	In Compliance
2) Earthquake - includes date	In Compliance
3) Earthquake - includes time	In Compliance
4) Earthquake - includes children who participated	In Compliance
5) Tornado - conducted quarterly	In Compliance
6) Tornado - includes date	In Compliance
7) Tornado - includes time	In Compliance
8) Tornado - includes children who participated	In Compliance
105 - Fire Drills	
922 KAR 2:110 - Section 3 (10) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated;	
1) Date	In Compliance
2) Time	In Compliance
3) Children	In Compliance
4) Conducted monthly	In Compliance
108 - Report Documentation Maintenance	In Compliance
922 KAR 2:110 - Section 3	

(13) A written record of reports to the cabinet required in Section 6(1) of this administrative regulation.

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Inspection Report	
143 - Notification of Changes	
922 KAR 2:110 - Section 6 (4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:	
(a) Change of ownership;	
(b) Change of location; (c) Increase in capacity;	
(d) Change in hours of operation;	
(e) Change of services in the following categories:	
1. Infant; 2. Toddler;	
3. Two (2) years to school-age;	
4. School-age; 5. Nontraditional hours; or	
6. Transportation; or	
(f) Addition to the square footage a child-care center's premises.	
1) CHOW	In Compliance
2) CHOL	In Compliance
3) Capacity	In Compliance
4) Hours	In Compliance
5) Services-Infant	In Compliance
6) Services-Toddlers	In Compliance
7) Services-2-SA	In Compliance
8) Services-SA	In Compliance
9) Nontraditional hours	In Compliance
10) Transportation	In Compliance
11) Additional Space	In Compliance
168 - Orientation procedures	
922 KAR 2:120 - Section 2	
(b) The program shall include: 1. A procedure to inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.)30: and 2.
Written policy that specifies that the procedures that were taught a	
2) Written Orientation Policy	In Compliance
Posted Documentation	
29 - License	In Compliance
922 KAR 2:090 - Section 5	
(14) The license shall be posted in a conspicuous place in the child-care center.	
95 - Posting Requirements	
922 KAR 2:110 - Section 2 (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and n	aka
available for public inspection:	une
(a) Each statement of deficiency and civil monetary penalty notice issued by the cabinet during the current licensure year;	
(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;	
(c) A description of services provided by the child-care center, including: 1. Current rates for child care; and	
2. Each service charged separately and in addition to the basic rate for child care.	
(d) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (e) Daily schedule.	
1) Statement of Deficiency	In Compliance
2) Civil Penalty	In Compliance
2) Civil Penalty 3) Plan of Correction	In Compliance
4) Services	In Compliance
4) Services 5) Rates	In Compliance
5) Ratios/Group Size	In Compliance
	-
7) Daily Schedule	In Compliance

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Inspection	Report
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by 22 KAR 2:110 - Section 3 In Compliance (11) A written plan and diagram outlining the course of action in the event of natural or manmade diaster, posted in a prominent place; In Compliance 1) Posted written Plan In Compliance 2) Posted diagram In Compliance 14 - Daily Activities In Compliance 22 KAR 2:110 - Section 4 (1) In Compliance (b) Post a schedule of daily activities, to include lists and dates of activities to be conducted with the children in each classroom; In Compliance 1) Posted In Compliance In Compliance 2) Ust of Activities In Compliance 114 - Daily Activities In Compliance 12) Ust of Activities In Compliance 13) Posted In Compliance 14 - Daily Activities In Compliance 12 - Section 10 In Compliance 13) Dates of Activities In Compliance 22 KAR 2:12 - Section 13 In Compliance 14 - Daily Activities In Compliance <tr< th=""><th>Inspection Report</th><th></th></tr<>	Inspection Report	
[11] A written plan and diagram outlining the course of action in the event of natural or mammade disaster, posted in a prominent place; 1) Posted written Plan in Compliance 2) Posted diagram in Compliance 14 - Daily Activities in Compliance 22 XAR 2:10: Section 4 (1) in Compliance (b) Posted Activities in Compliance 2) List of Activities in Compliance 2) List of Activities in Compliance 1) Posted in Compliance 10 Activities in Compliance 11 A bally Activities in Compliance 12 List of Activities in Compliance 13 Activities in Compliance 14 - Daily Activities in Compliance 14 - Daily Activities in Compliance 15 Activities in Compliance 20 List of Activities in Compliance 21 List of Activities in Compliance 21 List of Activities in Compliance 22 XAR 2:10: Activities in Compliance 21 List of Activities in Compliance 22 XAR 2:10: Activities in Compliance 22 XAR 2:10: Activities in Compliance 10	106 - Disaster Course of Action	
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