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Inspection Report

Provider Name: St. Joseph Academy	Provider Information	CLR No: L357855
Provider Address: 48 Needmore St, Walton, KY, 41094	Provider Type: LICENSED TYPE I	Capacity: 84
Owner(s): St. Joseph Academy, Inc.		Director(s): O' Leary, Rhonda Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 278906
Date Initiated: 03/27/2019 10:15 AM	Date Concluded: 03/27/2019 11:35 AM	
	No. of Children Present: 35	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

255 - Notification of Changes **Not In Compliance**

922 KAR 2:090. Section 12. Reports.
(4)(a) Written notification of the following shall be:
1. Made to the cabinet, in writing, to allow for approval before implementation:
a. Change of ownership;
b. Change of location;
c. Increase in capacity;
d. Change in hours of operation;
e. Change of services in the following categories:
(i) Infant;
(ii) Toddler;
(iii) Preschool-age;
(iv) School-age;
(v) Nontraditional hours; or
(vi) Transportation; or
f. Addition to or reduction of the square footage of a child-care center's premises;

Findings:

General: Based on interview and review of documentation, it was determined that the facility cares for children between the ages of twenty-four (24) and thirty-six (36) months of age. A review of the facility's license found that the facility is not licensed for Toddler care.

Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

Inspection Report

Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, child enrolled 10/31/18 did not have a physician's name and contact information or documentation of a preferred hospital listed by the parent on file in the facility.

Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date