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Inspection Report

Provider Name: Lincoln Trail Elementary School Age Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353784
Provider Address: 3970 Bardstown Road, Elizabethtown, KY, 42701		Capacity: 200
Owner(s): Hardin County Board of Education		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318336
Date Initiated: 08/18/2021 2:35 PM	Date Concluded: 08/18/2021 4:40 PM	
	No. of Children Present: 38	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
305 - Fire Marshal/Zoning Compliance	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the codes administered by the Kentucky Fire Marshal and the local zoning laws.	
Findings:	
General: Based on review of documentation, the State Fire Marshal's inspection report was not available for review.	
Director Requirements	Not In Compliance
360 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation, a caregiver hired on 8/30/19, had an evaluation on file dated 2015 – 2016. A caregiver hired on 8/21/18, had an evaluation on file dated 2018 – 2019. A caregiver hired on 2/3/15, had an evaluation on file dated 2/18/16.	

Inspection Report

Employee Records

Not In Compliance

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, a staff member hired on 10/5/15, lacked one half (1/2) of hour of training hours.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, three (3) children enrolled on 4/21/21, and two (2) children enrolled on 4/22/21, each did not have information on file for staff to contact the child's physician. A child enrolled on 4/21/21, did not include the name and phone number of the person to be contacted in an emergency involving/impacting the child and the name of the person who was designated in writing to pick-up the child.

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, a caregiver hired on 2/3/15, had a professional development plan on file dated 3/14/16. A staff member hired on 10/5/15, had a professional development plan on file dated 10/10/18.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date