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Inspection Report

Provider Name: Cumberland Trace After-School Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L353709
Provider Address: 830 Cumberland Trace Road, Bowling Green, KY, 42104		Capacity: 120
Owner(s): Bowling Green - Warren County Community Education		Director(s): Lightfoot, Erin Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243230
Date Initiated: 01/30/2018 2:55 PM	Date Concluded: 01/30/2018 4:30 PM	
	No. of Children Present: 48	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
340 - Training	Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff member hired 8/11/17, completed orientation training on 1/12/18, which was not within the first three (3) months of her employment.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance

Signature of Provider/Representative

Title

Date