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Inspection Report

Provider Name: Glenda's Day Care #2	Provider Information	CLR No: L353624
Provider Address: 389 Amsden Avenue, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 70
Owner(s): Glenda's Day Care, Inc.		Director(s): Lewis, Cindy Lawson

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219985
Date Initiated: 06/19/2017 9:05 AM	Date Concluded: 06/19/2017 12:20 PM	
	No. of Children Present: 39	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
125 - Confidential Information	Not In Compliance
922 KAR 2:110. Section 2. General. (3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.	
Findings: General: Based on Observation, during a tour of the facility it was found that names of children and foods they are allergic to are posted on the wall in each classroom. The information is within view of anyone who enters the classroom. An interview with the staff person in charge found that they have received verbal permission from parents to post the information but they do not have written permission from each parent.	
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (I) Provide for the health, safety, and comfort of each child;	
Findings: General: Based on Observation, during a tour of the school age room at the time of the survey two (2) children were observed sleeping on the floor. One (1) child was sleeping on a small rug in the book area and the other child was sleeping on the linoleum floor in the corner at the back of the room. Both children had a pillow and a blanket to cover them. In addition during a tour of 1's room there were six (6) sippy cups of partially consumed milk in the refrigerator located in the classroom. There were no names on the sippy cups and the tops were not covered.	
Employee Records	Not In Compliance
335 - Qualified Substitute	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (7) Each qualified substitute staff person shall: (a) Meet the staff requirements of this administrative regulation; and (b) Provide the required documentation to verify compliance with this administrative regulation.	
Findings: General: Based on Review of Documentation, there was one (1) staff person listed as a substitute who had the results of a T.B. skin test read on 6/15/15. This exceeds the two (2) year time-frame.	

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and ECE-TRIS records there was a staff person with a hire date of 5/1/01 who only had evidence of having completed two (2) hours of training for the 2016-2017 training year and an additional staff person with a hire date of 6/6/10 who did not have evidence of having completed the required fifteen (15) hours of training for the 2016-2017 training year.

Programming

In Compliance

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, during a tour of the preschool room there were seven (7) small holes in the wall beside the door leading into the classroom.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

655 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
- (a) Be available to provide prompt and proper first aid treatment;
 - (b) Be stored out of reach of a child;
 - (c) Be periodically inventoried to ensure the supplies are current;
 - (d) If reusable, be:
 - 1. Sanitized; and
 - 2. Maintained in a sanitary manner; and
 - (e) Include:
 - 1. Liquid soap;
 - 2. Adhesive bandages;
 - 3. Sterile gauze;
 - 4. Medical tape;
 - 5. Scissors;
 - 6. A thermometer;
 - 7. Flashlight;
 - 8. Cold pack;
 - 9. First aid book;
 - 10. Disposable gloves; and
 - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on Observation, there was not a working flashlight available as part of the first aid supplies inside the facility.

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
- (a) Stored in a separate and locked place, out of the reach of a child;
 - (b) Kept in the original bottle; and
 - (c) Properly labeled.
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, during an inspection of the first aid kit on the 2013 Ford van used to transport children six (6) packets of Neomycin antibacterial ointment were found. The ointment was not labeled for an individual child and was not in a locked container or area. The unlocked first aid kit was on the floor board on the van on the passenger side. An interview with the staff person in charge found that the van was used on 6/16/17 to transport children on a field trip to the Children's Museum. The label on the packets of ointment indicate to "Keep out of the reach of children."

Inspection Report**Outdoor Play Area****Not In Compliance****685 - Playground Clean****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(20) An outdoor play area shall be:****(c) Free from:**

- 1. Litter;**
- 2. Glass;**
- 3. Rubbish; and**
- 4. Flammable materials;**

Findings:

General: Based on Observation, on the playground located at the front of the building there was a white trashcan sitting inside the fence beside the gate. Large black ants were observed crawling around the lid and down the sides. There was an unknown substances piled on the edge of the lid and trash sticking out of the the lid. On the ground around the trash can there were two (2) empty milk containers and a McDonald's cup.

695 - Protective Surface**Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(21) A protective surface shall:****(a) Be provided for outdoor play equipment used to:**

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.**Findings:**

General: Based on Observation, during an inspection of the playground located beside the building there was no mulch under the swings. During an inspection of the larger playground located at the front of the building there was a scattering of the rubber blue mulch. There were numerous areas where the ground was visible under equipment used for swinging and climbing.

Equipment**Not In Compliance****735 - Individual Bed/Mat/Cot and Bedding****Not In Compliance****922 KAR 2:120. Section 6. Sleeping and Napping Requirements.****(3) Rest time shall include adequate space specified by the child's age as follows:****(b) For a toddler or preschool-age child:**

- 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
- 2. Bedding that is in good repair and is changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet.**

Findings:

General: Based on Observation, during a tour of the infant room there were four (4) cloth mats rolled up sitting on the shelf. An interview with the staff person in the room found that the children who are one (1) sleep on the mats. The same mats were found in a classroom that was not in use for the day. The staff person in charge indicated that these mats are placed on top of waterproof two (2) inch thick mats. However, at the time of the visit there were three (3) children in the infant room sleeping on the floor on the cloth mats that are not waterproof and are not two (2) inches thick. In addition there was a cart of vinyl nap mats sitting in the hallway. Interviews with staff found that these mats are used for nap. However, some the mats were torn and had exposed foam.

755 - Toys/Equipment/Furniture**Not In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.****(1) All toys, equipment, and furniture contacted by a child shall be:**

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, during a tour of the 1's room there were areas of tape residue with an accumulation of dirt on the front of the kitchen set in the dramatic play area. In the school age room there was a doll house that had green paint splattered on the floors and numerous areas of dirt and grime. Two (2) tables in the preschool room had tape residue with an accumulation of dirt. Some of the dishes in the dramaitc play area in the preschool room had an accumulation of dirt.

760 - Indoor/Outdoor Equipment**Not In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.****(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation, during an inspection of the 2013 Ford van used to transport children an empty Mcdonald's cup was found in the side door compartment on the driver's side. In the console there were three (3) opened pop cans and a bottle of water. On the floor behind the front passenger seat there was a wadded up gray towel and a child's pair of underwear. Under the middle seat there was a bag of trash. An interview with the staff person in charge found that the van had been used on 6/16/17 to transport children to the Children's Museum.

Inspection Report	
Transportation	Not In Compliance
820 - Vehicle Equipment	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (4) A vehicle used to transport children shall be equipped with: (a) A fire extinguisher; (b) First aid supplies as described in Section 7 of this administrative regulation; (c) Emergency reflective triangles; and (d) A device to cut the restraint system, if necessary.	
Findings: General: Based on Observation, during an inspection of the 2013 Ford 350 van it was found that the first aid supplies on the vehicle did not include medical tape and a thermometer. There was a flashlight on the vehicle but it was not working.	
900 - Children's Transportation Records	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (17) Transportation services provided shall: (a) Be recorded in writing and include: 1. The first and last name of the child transported; and 2. The time each child gets on and the time each child gets off; (b) Be completed by a staff member other than the driver; and (c) Be kept for five (5) years.	
Findings: General: Based on Interview, it was found that the time each child gets on and off the vehicle is not being recorded.	
Food Service	Not In Compliance
990 - Bottle Preparation by Parent	Not In Compliance
922 KAR 2:120. Section 9. Food and Meal Requirements. (4) Formula or breast milk provided by the parent shall be prepared and labeled.	
Findings: General: Based on Observation, upon arrival at the facility during the initial walk through of the facility a staff person in the infant room was observed feeding a child a bottle. An interview with the staff person found that when the parent doesn't prepare the bottles they prepare the bottles at the facility. The staff person indicated that on this particular day the parent had not prepared bottles and she would be measuring the formula and water for each bottle. It was also found that the parent provides the formula.	
1035 - Sufficient Room/Eating Utensils Supplied	Not In Compliance
922 KAR 2:120. Section 9. Food and Meal Requirements. (13) Meals shall be: (b) Served to a child: 1. Seated with sufficient room to manage food and tableware; and 2. Supplied with individual eating utensils designed for use by a child.	
Findings: General: Based on Observation, during a tour of the two to three (2-3) year old room a child was observed sitting at the table eating a banana. The banana had been placed directly on the table. The child was not given a plate, bowl or napkin	
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on Review of Documentation, out of ten (10) children's files reviewed there was one file that contained one (1) form with the names of three (3) siblings. There was not an individual form for each of the children that contained all of the required information listed in this regulation.	
Written Documentation	In Compliance

Inspection Report		
	Posted Documentation	Not In Compliance
1165 - Daily Activities		
Not In Compliance		
922 KAR 2:110. Section 4. Director Requirements and Responsibilities.		
(1) Effective with the adoption of this administrative regulation, a director shall:		
(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;		
Findings:		
General: Based on Observation, during a tour of the infant room and the 1's room it was found that the daily schedule posted did not have the times listed as to when certain activities would be conducted. An interview with the staff person in charge found that they used to have the times listed on the daily schedule for these age groups but were told not to list times on the daily schedule for these age groups.		
1170 - Diapering/Handwashing		
Not In Compliance		
922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.		
(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.		
Findings:		
General: Based on Observation, during a tour of the two to three (2-3) year old room it was found that the proper procedure for changing a diaper was not posted. An interview with the staff person in charge found that the procedure had been posted but she had taken it down to make a copy but forgot to put it back.		
Animals		
Not Applicable		