



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Creative Minds Academy	<b>Provider Information</b>	<b>CLR No:</b> L383495
<b>Provider Address:</b> 1439 Us-127 Bypass, Lawrenceburg, KY, 40342	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 61
<b>Owner(s):</b> Creative Minds Academy		<b>Director(s):</b> Shewmaker, Kaitlyn Michelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 278214
<b>Date Initiated:</b> 03/11/2019 9:30 AM	<b>Date Concluded:</b> 03/11/2019 10:30 AM	
	<b>No. of Children Present:</b> 50	

Inspection Report	
Background Checks	Not In Compliance
<b>15 - Submit fingerprints</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 4. Procedures and Payments.</b></p> <p>(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.</p> <p>(b) The child care staff member shall:</p> <ol style="list-style-type: none"> <li>1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and</li> <li>2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission.</li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation, staff with hire date of 02/25/2019 did not submit fingerprints until 03/06/2019. Staff with hire date of 01/28/2019 has no proof of fingerprints or eligibility on file or on KARES.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</p> <ol style="list-style-type: none"> <li>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</li> <li>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</li> <li>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on observation and review of documentation, staff with hire date of 09/14/2017 did not have required training hours on file or on ECE-TRIS. Staff with hire date of 07/21/2017 did not have proof of required PAHT on file or on ECE-TRIS. Staff with hire dates of 10/3/2018 did not have proof of required orientation training on file or on ECE-TRIS.</p>	

Inspection Report		
	Programming	In Compliance
	Premises	In Compliance
	Hygienic Practices	Not In Compliance
685 - Diaper Changing Area/Surface		Not In Compliance
<p><b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b></p> <p><b>(10) When a child is diapered, the child shall:</b></p> <p><b>(b) Be placed on a surface that is:</b></p> <ol style="list-style-type: none"> <li><b>1. Clean;</b></li> <li><b>2. Padded;</b></li> <li><b>3. Free of holes, rips, tears, or other damage;</b></li> <li><b>4. Nonabsorbent;</b></li> <li><b>5. Easily cleaned; and</b></li> <li><b>6. Free of any items not used for diaper changing.</b></li> </ol>		
<p><b>Findings:</b></p> <p>General: Based on observation, the changing table in the two year old room was soiled with excessive dirt and hair.</p>		
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service/Food Program	In Compliance
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1175 - Earthquake/Tornado/Fire Drills		Not In Compliance
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p> <p><b>(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p>		
<p><b>Findings:</b></p> <p>General: Based on record review, the documentation of the earthquake drills and tornado drills did not contain the time the drill took place.</p>		
	Posted Documentation	In Compliance
	Animals	In Compliance

Signature of Provider/Representative

Title

Date