



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Southern Branch  
116 Commerce Ave  
London, KY 40744

**Adam Mather**  
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Little Light Academy	<b>Provider Information</b>	<b>CLR No:</b> L383439
<b>Provider Address:</b> 821 Euclid Avenue, Paintsville, KY, 41240	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 30
<b>Owner(s):</b> Highland Church Of Christ, Inc.		<b>Director(s):</b> Salyers, Lisa Meek

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305048
<b>Date Initiated:</b> 03/25/2021 10:15 AM	<b>Date Concluded:</b> 03/25/2021 11:45 AM	
	<b>No. of Children Present:</b> 4	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**345 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 07/24/16) file contained an annual written performance evaluation dated for 03/12/20; therefore, the evaluation was not completed annually.
2. A staff's (DOH: 09/21/17) file contained an annual written performance evaluation dated for 03/12/20; therefore, the evaluation was not completed annually.
3. A staff's (DOH: 07/24/16) file contained an annual written performance evaluation dated for 03/12/20; therefore, the evaluation was not completed annually.
4. A staff's (DOH: 07/27/15) file contained an annual written performance evaluation dated for 03/03/20; therefore, the evaluation was not completed annually.

Through interview with staff-in-charge, the surveyor learned that up-to-date annual written performance evaluations were not available for review for the staff mentioned.

<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>Not In Compliance</b>

**540 - Premises Requirements** **Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(1) The premises shall be:**  
**(a) Suitable for the purpose intended;**  
**(b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the surveyor found an oval rug in the Four - Five Year Old Classroom that contained stains; therefore, the rug was not kept clean.

Inspection Report

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the surveyor found that one (1) ceiling tile located in the Snack Room contained a brown circular stain.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor found that a child's (DOE: 09/01/20) file contained an immunization certificate that is no longer current as of 03/24/21.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 09/01/20) file did not contain the preferred hospital or contact telephone number.

2. A child's (DOE: 09/01/20) file did not contain a contact telephone number for the child's preferred hospital.

3. A child's (DOE: 09/01/20) file did not contain a contact telephone number for the child's preferred hospital or family physician.

4. A child's (DOE: 09/01/20) file did not contain a contact telephone number for the child's preferred hospital.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date