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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

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INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Ashland Independent Child Care	<b>Provider Information</b>	<b>CLR No:</b> L356125
<b>Provider Address:</b> 2208 Diniaco Drive, Ashland, KY, 41101	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 70- New Capacity
<b>Owner(s):</b> Ashland Board Of Education		<b>Director(s):</b> Reliford, Connie Sue

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 292490
<b>Date Initiated:</b> 01/13/2020 10:45 AM	<b>Date Concluded:</b> 01/13/2020 12:35 PM	
	<b>No. of Children Present:</b> 14	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on observation and review of documentation, this regulatory requirement was not met. Two staff members did not have current evaluations on file. A staff member hired on 8/13/03, had an evaluation on file that was dated 11/29/17, and a substitute staff member hired on 8/09/10, had an evaluation on file that was also dated 11/29/17.	
Employee Records	Not In Compliance
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b> General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:	
1. A staff member hired on 8/13/03, completed 13 hours of cabinet-approved early care and education training hours during her completed training year. The ECE-TRIS system was reviewed.	
2. A substitute staff member hired on 8/09/10, completed 12 hours of cabinet-approved early care and education training hours during her completed training year. The ECE-TRIS system was reviewed.	
Programming	In Compliance

Inspection Report	
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
<b>815 - Toys/Furniture</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 11. Toys and Furnishings.</b> <b>(1) All toys and furniture contacted by a child shall be:</b> <b>(a) Kept clean and in good repair; and</b> <b>(b) Free of peeling, flaking, or chalking paint.</b>	
<b>Findings:</b> General: Based on observation, this regulatory requirement was not met. The wooden cubbies in the K-1 Room contained tape residue around the name tags.	
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance
<b>1160 - Daily Attendance Records</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</b>	
<b>Findings:</b> General: Based on observation, interview and review of documentation, this regulatory requirement was not met. The facility did not have the daily attendance records that are specified in 922 KAR 2:160, Section 13, for children that receive services through the Child-Care Assistance Program. The staff in charge indicated that the program has 14 children that receive child-care assistance.	
<b>1170 - Professional Development</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(f) A written annual plan for child-care staff professional development;</b>	
<b>Findings:</b> General: Based on observation and review of documentation, this regulatory requirement was not met. A substitute staff hired on 8/09/10, did not have a professional development plan on file.	
<b>1190 - Orientation Procedure</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 2. Child Care Services.</b> <b>(3)(b) The program shall include:</b> <b>2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.</b>	
<b>Findings:</b> General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have a written policy that specifies that the procedures that were taught in the orientation training will be implemented by each child care center staff member.	
Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative

Title

Date