



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Southern Branch  
116 Commerce Ave  
London, KY 40744

Adam Mather  
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056  
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

<b>Provider Name:</b> Wee Kare, LLC	<b>Provider Information</b>	<b>CLR No:</b> L356035
<b>Provider Address:</b> 300 Henry Street, Junction City, KY, 40440	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Wee Kare, L.L.C.		<b>Director(s):</b> Hardin, Cheryl Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220757
<b>Date Initiated:</b> 07/20/2017 12:00 PM	<b>Date Concluded:</b> 07/20/2017 2:40 PM	
	<b>No. of Children Present:</b> 30	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>75 - Liability Insurance</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 6. License Issuance.**  
**(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**  
**(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;**

**Findings:**

General: Based on review of documentation, the surveyor found that the childcare center's liability insurance was no longer current as of 09/09/16.

<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. The file for a staff (DOH: 05/01/09) contained a written performance evaluation dated 01/12/16. The performance evaluation was not completed within the last twelve (12) months.
2. The file for a staff (DOH: 04/23/07) contained a written performance evaluation dated 01/07/16. The performance evaluation was not completed within the last twelve (12) months.
3. The file for a staff (DOH: 05/23/12) contained a written performance evaluation dated 01/06/16. The performance evaluation was not completed within the last twelve (12) months.
4. The file for a staff (DOH: 12/09/97) contained a written performance evaluation dated 01/05/16. The performance evaluation was not completed within the last twelve (12) months.
5. The file for a staff (DOH: 08/10/98) contained a written performance evaluation dated 01/05/16. The performance evaluation was not completed within the last twelve (12) months.
6. The file for a staff (DOH: 05/29/12) contained a written performance evaluation dated 01/07/16. The performance evaluation was not completed within the last twelve (12) months.
7. The file for a staff (DOH: 04/06/15) contained a written performance evaluation dated 01/08/16. The performance evaluation was not completed within the last twelve (12) months.

Inspection Report

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
  - (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation during a tour of the classroom for the three-year-old children, the surveyor observed an approximate four (4) foot wooden curtain rod was propped against the wall. The curtain rod was accessible to the children.

Employee Records

Not In Compliance

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:
  - (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
    - 1. High school diploma;
    - 2. GED or qualifying documentation from a comparable educational entity; or
    - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, the surveyor found no verification that a staff (DOH: 10/10/16) has obtained a High School Diploma, GED or Commonwealth Child Care Credential.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:
  - (b) Shall provide, prior to employment and every two (2) years thereafter:
    - 1. A statement from a health professional that the individual is free of active tuberculosis; or
    - 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, the surveyor found the following:

1. The surveyor found that a staff's (DOH: 12/09/97) file contained a copy of a negative tuberculin result that was no longer current as of 06/10/17.
2. The surveyor found that a staff's (DOH: 05/01/09) file contained a copy of a negative tuberculin result that was no longer current as of 06/23/17.
3. The surveyor found that a staff's (DOH: 04/23/07) file contained a copy of a negative tuberculin result that was no longer current as of 06/24/17.
4. The surveyor found that a staff's (DOH: 12/31/97) file contained a copy of a negative tuberculin result that was no longer current as of 07/08/17.
5. The surveyor found that a staff's (DOH: 07/15/17) file contained a copy of a negative tuberculin result that was no longer current as of 06/10/17.
6. The surveyor found that a staff's (DOH: 05/29/12) file contained a copy of a negative tuberculin result that was no longer current as of 06/10/17.

330 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (6) Child-care centers shall have available in case of need:
  - (a) One (1) qualified substitute staff person for a Type II child-care center; or
  - (b) Two (2) qualified substitute staff persons for a Type I child-care center.

Findings:

General: Based on review of documentation, the surveyor found that the Type I childcare center has (2) substitute staff; however, only one (1) staff meets qualification based on the lack of a current tuberculin result.

335 - Qualified Substitute

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (7) Each qualified substitute staff person shall:
  - (a) Meet the staff requirements of this administrative regulation; and
  - (b) Provide the required documentation to verify compliance with this administrative regulation.

Findings:

General: Based on review of documentation, the surveyor found that the Type I childcare center has one (1) substitute staff that their file does not contain a current tuberculin result.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found that a staff (DOH: 10/10/16) completed six hours of cabinet-approved orientation training on 02/01/17; thus, not within the first three (3) months of employment.

**Inspection Report**

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**Not In Compliance**

**595 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(4) A child shall:**

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
- (b) Wash his or her hands with liquid soap and warm running water:**
  - 1. a. Upon arrival at the center; or**
  - b. Within thirty (30) minutes of arrival for school-age children;**
- 2. Before and after eating or handling food;**
- 3. After toileting or diaper change;**
- 4. After handling animals;**
- 5. After wiping or blowing nose;**
- 6. After touching items soiled with body fluids or wastes; and**
- 7. After outdoor or indoor play time.**

**Findings:**

General: Based on observation during a tour of the classroom for the three-year-old children, the surveyor observed that staff used a wet wipe to clean the children's hands rather than liquid soap and warm running water.

**650 - Toy Sanitation Procedure**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(4) Toys and other items that are considered mouth contact surfaces by a child not toilet trained shall be sanitized daily by:**

- (a) Scrubbing in warm, soapy water using a brush to reach into crevices;**
- (b) Rinsing in clean water;**
- (c) Submerging in a sanitizing solution for at least two (2) minutes; and**
- (d) Air dried.**

**Findings:**

General: Based on interview, the surveyor learned that staff sanitize the mouth contact toys in the following steps: Bleach, rinse, dry. The proper methods to sanitize mouth contact toys is as follows: Scrub in warm soap water using a brush to reach into crevices, rinse in clean water, submerge in a sanitizing solution for at least two (2) minutes and air dry.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**755 - Toys/Equipment/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(1) All toys, equipment, and furniture contacted by a child shall be:**

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation during a tour of the Toddler Room, the surveyor found that an adult-size chair had tears in the cloth cover that exposed the inner padding.

**Transportation**

**Not Applicable**

**Food Service**

**In Compliance**

Inspection Report

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation contained in ten (10) children's files, the surveyor found the following:

1. Ten (10) files did not contain information to enable a person in charge to contact the preferred hospital.

2. One (1) file did not contain information to enable a person in charge to contact the family physician.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date