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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

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Adam Mather  
INSPECTOR GENERAL

**Inspection Report**

|   |                                       |   |
|---|---------------------------------------|---|
| <b>Provider Name:</b> Charlotte's Web Pre-School & Nursery                | <b>Provider Information</b>           | <b>CLR No:</b> L383382                      |
| <b>Provider Address:</b> 4129 Vincent Station Drive, Owensboro, KY, 42303 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 137(Bldg 1: 120)           |
| <b>Owner(s):</b> Charlotte's Web Pre-school & Nursery, Llc                |                                       | <b>Director(s):</b> Hillard, Courtney Leigh |

|  |  |                              |
|--|--|------------------------------|
| <b>Inspection Type:</b> Investigation      | <b>Inspection Information</b>              | <b>Inspection No:</b> 318757 |
| <b>Date Initiated:</b> 09/20/2021 10:00 AM | <b>Date Concluded:</b> 09/20/2021 11:00 AM |                              |
|  | <b>No. of Children Present:</b> 92         |                              |

| Inspection Report        |                   |
|--------------------------|-------------------|
| Supervision              | In Compliance     |
| Staffing Requirements    | In Compliance     |
| General Administration   | Not In Compliance |
| 220 - Reports to Cabinet | Not In Compliance |

**922 KAR 2:090. Section 13. Reports.**

- (1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:
- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
  - (b) An accident or injury to a child that requires medical care initiated by the child-care center or the child's parent;
  - (c) An incident that results in legal action by or against the child-care center that:
    - 1. Affects a child or staff person; or
    - 2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud, abuse, or criminal conviction related to that program;
  - (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services;
  - (e) A report of child abuse or neglect that:
    - 1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
    - 2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care as the alleged perpetrator; or
  - (f) An individual specified in Section 6(4) of this administrative regulation meeting a disqualifying criterion or background check result pursuant to 922 KAR 2:280.

**Findings:**

General: Based on interview, a child tested positive for COVID-19 on 9/3/21. The center failed to report the communicable disease to the cabinet.

Signature of Provider/Representative

Title

Date