



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Edmonson County Head Start	<b>Provider Information</b>	<b>CLR No:</b> L355920
<b>Provider Address:</b> 210 South Main Street, Suite 200, Brownsville, KY, 42210	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Community Action Of Southern Kentucky, Incorporated		<b>Director(s):</b> Brown, Carla Y.

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293108
<b>Date Initiated:</b> 03/04/2020 10:15 AM	<b>Date Concluded:</b> 03/04/2020 12:30 PM	
	<b>No. of Children Present:</b> 20	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>255 - Notification of Changes</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 12. Reports.**

**(4)(a) Written notification of the following shall be:**

- 1. Made to the cabinet, in writing, to allow for approval before implementation:**
  - a. Change of ownership;**
  - b. Change of location;**
  - c. Increase in capacity;**
  - d. Change in hours of operation;**
  - e. Change of services in the following categories:**
    - (i) Infant;**
    - (ii) Toddler;**
    - (iii) Preschool-age;**
    - (iv) School-age;**
    - (v) Nontraditional hours; or**
    - (vi) Transportation; or**
  - f. Addition to or reduction of the square footage of a child-care center's premises;**

**Findings:**

General: Based on interview, the center implemented a summer program by operating in June and July 2019. The center was licensed to operate according to the Edmonson County school calendar and did not have prior approval from the cabinet to change hours of operation.

<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, a staff, hired on 01/14/13, had an annual written performance evaluation on file that was dated 03/24/17.

Inspection Report		
Employee Records	In Compliance	
Programming	In Compliance	
Premises	Not In Compliance	
<b>560 - Building Requirements</b>	<b>Not In Compliance</b>	
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(5) The building shall be constructed to ensure the:</b> <b>(a) Building is:</b> 1. Dry; 2. Ventilated; and 3. Well lit, including clean light fixtures that are: a. In good repair in all areas; and b. Shielded or have shatter-proof bulbs installed; and <b>(b) Following are protected:</b> 1. Windows; 2. Doors; 3. Stoves; 4. Heaters; 5. Furnaces; 6. Pipes; and 7. Stairs.		
<b>Findings:</b> General: Based on observation, dead bugs were in a light shield in the preschool room.		
Hygienic Practices	In Compliance	
First Aid/Medication	In Compliance	
Outdoor Play Area	In Compliance	
Equipment	Not In Compliance	
<b>770 - Play Equipment</b>	<b>Not In Compliance</b>	
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(24) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.</b> <b>(25) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.</b> <b>(26) A sandbox shall be:</b> <b>(a) Constructed to allow for drainage;</b> <b>(b) Covered when not in use;</b> <b>(c) Kept clean; and</b> <b>(d) Checked for vermin prior to use.</b>		
<b>Findings:</b> General: Based on observation, wet sand was inside a sandbox on the outside playground. The sandbox was not constructed to drain.		
Transportation	Not Applicable	
Food Service/Food Program	Not Applicable	
Food Service	In Compliance	
Children's Records	In Compliance	
Written Documentation	Not In Compliance	
<b>1195 - Fire Drills</b>	<b>Not In Compliance</b>	
<b>922 KAR 2:120. Section 3. General Requirements.</b> <b>(12) A fire drill shall be:</b> <b>(a) Conducted during hours of operation at least monthly; and</b> <b>(b) Documented.</b> <b>(13) An earthquake drill and a tornado drill shall be:</b> <b>(a) Conducted during hours of operation at least quarterly; and</b> <b>(b) Documented.</b>		
<b>Findings:</b> General: Based on review of documentation, a monthly, practiced fire drill was not conducted in July 2019.		
Posted Documentation	In Compliance	
Animals	Not Applicable	

Signature of Provider/Representative

Title

Date