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**Eric Friedlander**  
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**Inspection Report**

<b>Provider Name:</b> Edmonson County Head Start	<b>Provider Information</b>	<b>CLR No:</b> L355920
<b>Provider Address:</b> 108 North Main Street, P O Box 342, Brownsville, KY, 42210	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 30
<b>Owner(s):</b> Community Action Of Southern Kentucky, Incorporated		<b>Director(s):</b> Brown, Carla Y.

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 278595
<b>Date Initiated:</b> 03/27/2019 9:51 AM	<b>Date Concluded:</b> 03/27/2019 11:50 AM	
	<b>No. of Children Present:</b> 18	

Inspection Report		
	<b>Background Checks</b>	<b>In Compliance</b>
	<b>Supervision</b>	<b>In Compliance</b>
	<b>Staffing Requirements</b>	<b>In Compliance</b>
	<b>General Administration</b>	<b>In Compliance</b>
	<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>		<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>		
<b>Findings:</b> General: Based on review of documentation and interview, there was no written annual performance evaluation for staff hired 1/14/13, 7/21/03, 8/18/03 and 5/4/09.		
	<b>Employee Records</b>	<b>Not In Compliance</b>
<b>395 - TB Verification</b>		<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(b) Shall provide, prior to employment and every two (2) years thereafter:</b> <b>1. A statement from a health professional that the individual is free of active tuberculosis; or</b> <b>2. A copy of negative tuberculin results.</b>		
<b>Findings:</b> General: Based on review of documentation, staff hired 5/4/09 and 8/18/03, had TB documentation on file dated 2/15/17. Staff hired 1/14/03, had TB documentation dated 1/5/17.		

## Inspection Report

### 405 - Adequate Substitute(s)

**Not In Compliance**

#### 922 KAR 2:090. Section 11. Staff Requirements.

(6) Child-care centers shall have available in case of need:

- (a) One (1) qualified substitute staff person for a Type II child-care center; or
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.

(7) Each qualified substitute staff person shall:

- (a) Meet the staff requirements of this administrative regulation; and
- (b) Provide the required documentation to verify compliance with this administrative regulation.

#### Findings:

General: Based on observation and interview, the center did not have two (2) qualified substitute staff.

#### Programming

**In Compliance**

#### Premises

**Not In Compliance**

### 650 - Toilet

**Not In Compliance**

#### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

#### Findings:

General: Based on observation, the ventilation fan was not operable in the restroom located in the preschool classroom.

#### Hygienic Practices

**In Compliance**

#### First Aid/Medication

**In Compliance**

#### Outdoor Play Area

**In Compliance**

#### Equipment

**In Compliance**

#### Transportation

**Not Applicable**

#### Food Service/Food Program

**In Compliance**

#### Food Service

**In Compliance**

#### Children's Records

**Not In Compliance**

### 1140 - Enrollment Information

**Not In Compliance**

#### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
  - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

#### Findings:

General: Based on observation and review of documentation, a child enrolled 8/15/18, did not list the preferred hospital in enrollment information.

#### Written Documentation

**Not In Compliance**

### 1170 - Professional Development

**Not In Compliance**

#### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

#### Findings:

General: Based on review of documentation and interview, there was no written annual plan for professional development for staff hired 1/14/13.

#### Posted Documentation

**In Compliance**

Signature of Provider/Representative

Title

Date