



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

**Adam Mather**  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Quinn Chapel Child Care Center	<b>Provider Information</b>	<b>CLR No:</b> L355854
<b>Provider Address:</b> 744 Charles Avenue, Lexington, KY, 40508	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 35
<b>Owner(s):</b> Quinn Chapel African Methodist Episcopal Church Of Lexington, Kentucky, Inc.		<b>Director(s):</b> Bright, Revonda

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 319224
<b>Date Initiated:</b> 12/20/2021 9:58 AM	<b>Date Concluded:</b> 12/20/2021 12:46 PM	
	<b>No. of Children Present:</b> 14	

Inspection Report	
Background Checks	In Compliance
Supervision	Not In Compliance
<b>90 - Children Supervised</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(3)(a) Each center shall maintain a child-care program that assures each child shall be:</b>  <b>1. Provided with adequate supervision at all times by a qualified staff person who ensures the child is:</b>  <b>a. Within scope of vision and range of voice; or</b>  <b>b. For a school-age child, within scope of vision or range of voice;</b></p> <p><b>Findings:</b>                      General: Based on observation, at 11:35 a.m., the surveyor heard the school-age staff member direct two school-aged students to wash their hands. The two children walked down the hallway to the restroom. The children were not within line of sight or range of voice once down the hallway. The children were left unsupervised for approximately one minute.</p>	
<b>150 - Fire Marshal</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 6. License Issuance.</b>  <b>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b>  <b>(b) Be approved by the Office of the State Fire Marshal or designee;</b></p> <p><b>Findings:</b>                      General: Based on review of documentation, Fire Marshal documentation was not available for review at the time of inspection.</p>	
<b>225 - Licensee Responsibility</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 8. General.</b>  <b>(1) A licensee shall:</b>  <b>(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and</b>  <b>(b) Protect and assure the health, safety, and comfort of each child.</b></p> <p><b>Findings:</b>                      General: Based on observation, the following was found:                      1.) Soiled tissues were found on a table in the School-age space. These tissues were within reach of the children. This is unsanitary and promotes the spread of germs.                      2.) Several children's coats were stored on hooks near the front of the facility; the cloth items were overlapping. This method of storage promotes the spreads of germs and bacteria.</p>	

**Inspection Report**

**Director Requirements**

**Not In Compliance**

**355 - Staff Meeting**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (i) Conduct, manage, and document in writing recurring staff meetings;**

**Findings:**

General: Based on review of documentation, the staff person in charge stated that the facility has had staff meetings during the 2021 year, however, the meetings were not documented.

**360 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, staff evaluations were not presented for review during the time of inspection.

**Employee Records**

**Not In Compliance**

**395 - Personnel File**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation, three staff members did not have a documented date of hire in their personnel file. All three staff members were present during the inspection process.

**405 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, three staff members with an unknown date of hire did not have documentation of a negative tuberculin skin result, nor a physician's statement clearing these individuals of active tuberculosis.

**410 - CPR/First Aid Coverage**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

**(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

**(5) Cardiopulmonary resuscitation (CPR) and first aid training shall be in addition to the fifteen (15) clock hours requirement in subsection (16) of this section.**

**Findings:**

General: Based on review of documentation, there was not a staff member present or employed that had documentation of current CPR or First aid certification. One staff member had a CPR/First aid administration training that exceeded two years and was no longer current as of July 2021.

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on review of documentation, the following was found:

- 1.) Staff members hired 6/15/2004, 1/29/2014, 3/1/2018, and 1/31/2011, did not complete fifteen hours of cabinet-approved early care and education training for the July 1 2020-June 30 2021 year of employment.
- 2.) Staff members hired 6/15/2004, 1/29/14, 1/31/2011, last completed Pediatric Abusive Head Trauma training on 9/29/2016. This training exceeds five years and needs to be re-taken.
- 3.) A staff member hired 3/1/2018, did not have evidence of taking Pediatric Abusive Head Trauma training; this staff member has been employed more than one year.

A review of ECE-TRIS supports these findings.

**Programming**

**Not In Compliance**

**455 - Program of Activities Followed**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (4) The child-care center shall provide a daily planned program:**
- (a) Posted in writing in a conspicuous location with each age group and followed;**
  - (b) Of activities that are individualized and developmentally appropriate for each child served;**
  - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
  - (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
    - 1. Art or music;**
    - 2. Math or numbers;**
    - 3. Dramatic play;**
    - 4. Stories and books;**
    - 5. Science or nature;**
    - 6. Block building or stacking;**
    - 7. Tactile or sensory activity;**
    - 8. Multi-cultural exposure;**
    - 9. Indoor and outdoor play in which a child makes use of both small and large muscles;**
    - 10. A balance of active and quiet play, including group and individual activity;**
    - 11. An opportunity for a child to:**
      - a. Have some free choice of activities;**
      - b. If desired, play apart from the group at times;**

**Findings:**

General: Based on observation and review of documentation, upon entry to the facility, the surveyor observed seven school-aged children playing in the Infant classroom. No infants were present at the time. The material and equipment within this classroom is suited for infants and not developmentally appropriate for a school-aged child.

**490 - Discipline**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (11) A child shall not be subjected to:**
- (a) Corporal physical discipline pursuant to KRS 199.896(18);**
  - (b) Loud, profane, threatening, frightening, humiliating, or abusive language; or**
  - (c) Discipline that is associated with:**
    - 1. Rest;**
    - 2. Toileting;**
    - 3. Play time; or**
    - 4. Food.**

**Findings:**

General: Based on observation, the surveyor overheard the school-age teacher loudly yelling demands at the school-aged students such as, "Sit down!", "Clean up!" and "STOP!"

**Inspection Report**

**Premises**

**Not In Compliance**

**605 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(5) The building shall be constructed to ensure the:**

**(a) Building is:**

- 1. Dry;**
- 2. Ventilated; and**
- 3. Well lit, including clean light fixtures that are:**
  - a. In good repair in all areas; and**
  - b. Shielded or have shatter-proof bulbs installed; and**

**(b) Following are protected:**

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

**Findings:**

General: Based on observation, the stairway in the Two-to-Three-year-old classroom was not blocked. This violation was cited during the 2020 renewal process.

**625 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, the following was found:

- 1.) A large portion of the wall was cracked within the School-age space.
- 2.) A rug within the Infant classroom was not clean. Several white particles were scattered on the rug.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**790 - Playground Clean**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(20) An outdoor play area shall be:**

**(c) Free from:**

- 1. Litter;**
- 2. Glass;**
- 3. Rubbish; and**
- 4. Flammable materials;**

**Findings:**

General: Based on observation, the playground had several articles of trash littered on the ground.

**Equipment**

**Not In Compliance**

**820 - Sufficient Appropriate Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(29) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.**

**Findings:**

General: Based on observation, there were no relevant play accessories for the play-kitchenette in the Two-to-Three-year-old classroom.

**865 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 13. Toys and Furnishings.**  
**(2) Indoor and outdoor equipment shall:**  
**(a) Be clean, safe, and in good repair;**  
**(b) Meet the physical, developmental needs, and interests of children of different age groups;**  
**(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**  
**(d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, the following was found:

- 1.) A ride-on toy found on the playground was not in good repair, the plastic on the toy was busted and exposing jagged sharp edges.
- 2.) Vinyl climbing pads in the Two-to-Three-year-old classroom were in disrepair. The vinyl on the pads were ripped at the edges, exposing the foam underneath.

**Transportation**

**Not In Compliance**

**880 - Maintain Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(I) A written record of transportation services provided in accordance with 922 KAR 2:120, Section 12.**

**Findings:**

General: Based on review of documentation, vehicle documentation was not maintained in accordance with this regulation. There was no documentation of policies and procedures for the vehicle, a vehicle inspection report, driver history check, or current insurance.

**885 - Transportation Compliance**

**Not In Compliance**

**922 KAR 2:120. Section 14. Transportation.**  
**(1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to:**  
**(a) Vehicles;**  
**(b) Drivers; and**  
**(c) Insurance.**

**Findings:**

General: Based on review of documentation, current vehicle insurance was not available for review. The documentation on file had expired in 2019. In addition, there was no evidence of a current driver history.

**935 - Vehicle Inspection Documentation**

**Not In Compliance**

**922 KAR 2:120. Section 14. Transportation.**  
**(6) A vehicle used to transport children shall comply with the requirements established in paragraphs (a) through (d) of this subsection.**  
**(a) For a twelve (12) or more passenger vehicle, the child-care center shall maintain a current certification of inspection from the Transportation Cabinet.**

**Findings:**

General: Based on interview and review of documentation, the vehicle had not been inspected for the 2021 year. The staff-person-in-charge stated that the facility has not transported since March 2020.

**Kitchen Requirements**

**In Compliance**

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1245 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, two children had immunization records that were no longer current. The two children have been enrolled longer than 30 days.

**1250 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, eight out of ten children's files reviewed did not list a preferred hospital.

**Written Documentation**

**Not In Compliance**

**1260 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation, documentation that the 2021 Emergency preparedness plan was sent to the local emergency management authorities was not available for review.

**1270 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation, only eleven of fourteen children were signed in on the daily attendance records.

**1275 - Staff Schedule**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(d) A written schedule of staff working hours;**

**Findings:**

General: Based on review of documentation, the available staff schedule was not current; the schedule listed individual's who were no longer employed by the facility.

**1280 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, professional development plans were not available for review.

**1285 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, there was no evidence to document that a quarterly Earthquake or Tornado had been practiced during the 2021 year.

Inspection Report

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, there was no evidence to document that a monthly Fire drill had been practiced during the 2021 year.

Posted Documentation

Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
  - 1. Current rates for child care; and
  - 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on observation and review of documentation, the lesson plan in the Two-to-Three-year-old classroom was not dated; the surveyor was unable to determine whether the posted plan was implemented within the classroom. In addition, a lesson plan was not posted in the School-age classroom.

1330 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on observation and review of documentation, the proper methods of handwashing were not posted in the handwashing station of the Infant classroom.

Animals

In Compliance

Signature of Provider/Representative

Title

Date