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Inspection Report

Provider Name: Adventure Learning Center Child Care	Provider Information	CLR No: L383352
Provider Address: 44 Hillside Center Drive, Prestonsburg, KY, 41653	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Adventure Learning Center Child Care, LLC		Director(s): Cobern, Rebecca S.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218037
Date Initiated: 01/13/2017 11:00 AM	Date Concluded: 01/13/2017 1:18 PM	
	No. of Children Present: 19	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

125 - Confidential Information Not In Compliance

922 KAR 2:110. Section 2. General.
(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.

Findings:

General: Based on observation, the following was found:

- 1) A list containing the children's first and last names, emergency contact names and phone numbers, and home phone numbers was posted on the wall of the Elephant Classroom as well as the wall of the Gross Motor Area.
 - 2) The name tags on the tables in the Lion and Elephant Classrooms contained the first and last names of the children.
- This information was visible to anyone who entered the room; therefore, the children's information was not kept confidential.

Director Requirements Not In Compliance

260 - Staff Evaluation Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation of staff files, the following was found:

- 1) A staff member's (DOH: 11-19-14) file did not contain an annual performance evaluation.
- 2) A staff member's (DOH: 10-9-14) file did not contain a current annual performance evaluation, i.e., the last performance evaluation was completed in September 2015.

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
- 2. Criminal records check required by KRS 199.896(19);
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
- 4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation of staff files, there was no criminal records check (CRC) available for review in one (1) volunteer's (start date: 1-7-15) file. Based on review of the DRCC's documentation, there was a CRC that was completed and reviewed for this volunteer during the previous year's survey.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;
- 2. GED or qualifying documentation from a comparable educational entity; or
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation of staff files, one (1) file (DOH: 4-29-16) did not contain proof of a high school diploma, GED or qualifying documentation from a comparable educational entity, or Commonwealth Child Care Credential as described in 922 KAR 2:250.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation of ECE-TRIS and staff files, a staff member (DOH: 10-9-14) completed twelve (12) of the required fifteen (15) hours of annual training for the training year 10-9-15 to 10-8-16.

Programming

In Compliance

Premises

Not In Compliance

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation of the Lion's Classroom, there was no soap at the handwashing sink.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

655 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:**
 - (a) Be available to provide prompt and proper first aid treatment;**
 - (b) Be stored out of reach of a child;**
 - (c) Be periodically inventoried to ensure the supplies are current;**
 - (d) If reusable, be:**
 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and**
 - (e) Include:**
 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, the first aid kit did not include scissors or disposable gloves.

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:**
 - (a) Stored in a separate and locked place, out of the reach of a child;**
 - (b) Kept in the original bottle; and**
 - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.**

Findings:

General: Based on observation, there was one (1) tube of Benadryl anti-itch cream located in the first aid kit. The medication was not in a separate and locked place. Based on interview, the director stated that it belonged to a staff member.

Outdoor Play Area

Not Applicable

Equipment

In Compliance

Transportation

Not Applicable

Food Service

Not In Compliance

940 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (5) Frozen food shall be:**
 - (a) Kept at a temperature of zero degrees Fahrenheit or below; and**
 - (b) Thawed:**
 - 1. At refrigerator temperatures;**
 - 2. Under cool, potable running water;**
 - 3. As part of the cooking process; or**
 - 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.**

Findings:

General: Based on observation, the freezer temperature read four (4) degrees Fahrenheit; therefore, it was not kept at the required zero (0) degrees Fahrenheit or below.

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation of staff files, the following was found:

- 1) Two (2) staff (DOH: 10-9-14 & DOH: 10-9-14) did not have a professional development plan for review in their file.
- 2) One (1) staff (DOH: 11-19-14) had a blank professional development plan in their file.
- 3) One (1) staff (DOH: 10-9-14) had a completed professional development plan in their file; however, it was not dated. Therefore, it could not be determined if it was a current plan.

Posted Documentation

In Compliance

Animals

Not In Compliance

1175 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 13. Animals.

(1) An animal shall not be allowed in the presence of a child in care:

(a) Unless:

- 1. The animal is under the supervision and control of an adult;**
- 2. Written parental consent has been obtained; and**
- 3. The animal is certified as vaccinated against rabies; or**

(b) Except in accordance with subsection (3) of this section.

Findings:

General: Based on observation, a small fish tank holding one (1) fish was located next to the entrance/exit of the child care center. Based on review of documentation, there is no written parental consent for the children to be around animals at the child care center.

Signature of Provider/Representative

Title

Date