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**Inspection Report**

<b>Provider Name:</b> Brookside Elementary School	<b>Provider Information</b>	<b>CLR No:</b> L383279
<b>Provider Address:</b> 199 Brookside Drive, Nicholasville, KY, 40356	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 100
<b>Owner(s):</b> Jessamine County Schools		<b>Director(s):</b> Jones, Jenny

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 318797
<b>Date Initiated:</b> 10/18/2021 2:53 PM	<b>Date Concluded:</b> 10/18/2021 3:58 PM	
	<b>No. of Children Present:</b> 20	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
435 - Training	Not In Compliance

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

**Findings:**

General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:

1. A staff member hired on 8/14/2014, did not complete the fifteen hours of cabinet-approved early care and education training between 7/01/2020 and 6/30/2021. The staff member completed three hours of training. The ECE-TRIS system was reviewed.
2. A staff member hired on 10/17/2016, did not complete the fifteen hours of cabinet-approved early care and education training between 7/01/2020 and 6/30/2021. The staff member completed 8.50 hours of training. The ECE-TRIS system was reviewed.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

**Inspection Report**

<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>In Compliance</b>
<b>Kitchen Requirements</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Meal Planning/Center Provides Meals</b>	<b>In Compliance</b>
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>Not In Compliance</b>

**1300 - Orientation Procedure** **Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**  
**(3)(b) The program shall include:**  
**2. Written policy that states that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.**

**Findings:**

General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have an orientation policy stating that the staff will implement the procedures taught in the orientation training.

<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>In Compliance</b>

Signature of Provider/Representative

Title

Date