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**Inspection Report**

<b>Provider Name:</b> East Heights Clubhouse	<b>Provider Information</b>	<b>CLR No:</b> L355365
<b>Provider Address:</b> 1776 Adams Lane, Henderson, KY, 42420	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Henderson County Board Of Education		<b>Director(s):</b> Coffman, Beverly Geraldine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245358
<b>Date Initiated:</b> 06/26/2018 8:30 AM	<b>Date Concluded:</b> 06/26/2018 11:45 AM	
	<b>No. of Children Present:</b> 37	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**390 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
 1. High school diploma;  
 2. GED or qualifying documentation from a comparable educational entity; or  
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**

General: Based on Review of Documentation, caregiver hired 9/19/17, did not have documentation of education on file.

**410 - Training** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, a caregiver hired 1/3/12, completed pediatric abusive head trauma training on 4/10/13. Also, caregiver hired 9/19/17 and 2/28/18, did not complete the required six (6) hours of orientation training within the first three (3) months of their employment.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

**Inspection Report**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, caregiver hired 2/28/18, did not have a professional development plan on file.

**Posted Documentation**

**Not In Compliance**

**1220 - Diapering/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

**Findings:**

General: Based on Observation, the handwashing procedure was not posted in the girls' and boys' restroom in the gym.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date