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**Inspection Report**

<b>Provider Name:</b> Little Hands Development Center	<b>Provider Information</b>	<b>CLR No:</b> L383142
<b>Provider Address:</b> 250 Haven Hill Road, Shelbyville, KY, 40065	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 56(Bldg 1: 70)
<b>Owner(s):</b> Little Hands Development Center, LLC		<b>Director(s):</b> Bell, Pamela Faye

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291644
<b>Date Initiated:</b> 10/07/2019 9:30 AM	<b>Date Concluded:</b> 10/07/2019 11:45 AM	
	<b>No. of Children Present:</b> 38	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements. Upon request, the child care director did not present verification of the evaluations assessing the staff person's interaction with children in care and classroom performance for the employees with the hire dates of 08/28/2013, 09/06/2013, 04/12/2014, 07/01/2015 and 10/01/2018.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the record for the employees with the hire dates of 09/17/2013 and 09/19/2013 contained evidence that they had met the requirement of updating pediatric abusive head trauma training. Review of documentation in the ECE-TRIS training system revealed the staff members listed above had not met the requirement.	
<b>Programming</b>	<b>In Compliance</b>

**Inspection Report**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**790 - Crib/Mattress/Sheet**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(3) Rest time shall include adequate space specified by the child's age as follows:**

**(a) For an infant:**

**1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**

**2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**

**a. Weekly; or**

**b. Immediately if it is soiled or wet;**

**Findings:**

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. Observation of four (4) cribs in the infant classroom revealed the sheets had excessive material. Therefore, the sheets were not tight-fitted to the mattress.

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the child care center director did not present verification that an annual plan for child-care staff professional development had been completed for the employees with the hire dates of 08/28/2013, 09/06/2013, 04/12/2014, 07/01/2015 and 10/01/2018.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date