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Inspection Report

Provider Name: Little Hands Development Center	Provider Information	CLR No: L383142
Provider Address: 250 Haven Hill Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 56(Bldg 1: 70)
Owner(s): Little Hands Development Center, Llc		Director(s): Bell, Pamela Faye

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218192
Date Initiated: 01/20/2017 10:00 AM	Date Concluded: 01/20/2017 3:00 PM	
	No. of Children Present: 31	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

340 - Training **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Observation, and interview the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented staff files revealed staff members with hire dates 7/1/15, 9/17/13, 9/6/13, 9/5/14, and 4/12/14 did not contain documentation to verify the fifteen (15) hours of cabinet approved training had been completed. Review of the ECE-TRIS report verified that staff members did not complete the fifteen (15) hours of cabinet approved training. Interview with the director revealed she was unable to locate documentation to verify that staff members had completed fifteen (15) hours of cabinet approved training.

Programming	In Compliance
Premises	Not In Compliance

520 - Floors, Walls, Ceilings **Not In Compliance**

922 KAR 2:120. Section 4. Premises Requirements.
(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the Two-Year-Old Room revealed a hole in the wall by the science center exposing the drywall. Observation of the Indoor Gross Motor Area revealed a damaged metal vent in the floor. Observation of the Four-Five-Year-Old Room revealed cracked tile flooring near the toilet in the bathroom. Continued observation of the bathroom revealed the ceiling tile over the toilet was not secure and was falling down.

Inspection Report

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the bathroom located in the Two-Year-Old Room revealed that it did not have ventilation to outside air and had a ceiling vent that was dusty. Observation of the Four-Five-Year-Old Room revealed the bathroom did not have ventilation to the outside air.

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:
 - (a) Be helped with personal care and cleanliness based upon their developmental skills; and
 - (b) Wash his or her hands with liquid soap and warm running water:
 - 1. a. Upon arrival at the center; or
 - b. Within thirty (30) minutes of arrival for school-age children;
 - 2. Before and after eating or handling food;
 - 3. After toileting or diaper change;
 - 4. After handling animals;
 - 5. After wiping or blowing nose;
 - 6. After touching items soiled with body fluids or wastes; and
 - 7. After outdoor or indoor play time.

Findings:

General: Based on Observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. Observation of the Two-Year-Old Room revealed that the staff failed to wash the children's hands before eating lunch and wiped a child's face and hands with a rag after she ate lunch instead of using soap and water.

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:
 - (b) Be placed on a surface that is:
 - 1. Clean;
 - 2. Padded;
 - 3. Free of holes, rips, tears, or other damage;
 - 4. Nonabsorbent;
 - 5. Easily cleaned; and
 - 6. Free of any items not used for diaper changing.

Findings:

General: Based on Observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. Observation of the Infant Room revealed a torn changing pad exposing the absorbent material.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

685 - Playground Clean

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (c) Free from:
 - 1. Litter;
 - 2. Glass;
 - 3. Rubbish; and
 - 4. Flammable materials;

Findings:

General: Based on Observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the outside playground revealed several items of trash and debris such as: bucket of trash, Styrofoam cups and an empty bag of goldfish.

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700 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

Findings:

General: Based on Observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the outside play area revealed an almost detached plank in the wooden fence behind the portable basketball hoop. Continued observation revealed a small wooden fence under the ramp leading to and from the outside playground that was broken and missing several pieces of the wood planks.

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on Observation, the child care center failed to maintain equipment in accordance with regulatory requirements. Observation of the outside play area revealed a toddler playset with a yellow landing attached to the slide that was missing a bolt and was not secure. Continued observation revealed a red and blue riding apparatus with a loose bolt causing it to be loose. Observation of the One-Year-Old Room revealed a blue and red CARS chair that was soiled and dirty. Continued observation revealed a rocking chair with padding that was frayed and not in good repair. Observation of the Two-Year-Old Room revealed a blue and green chair located at the entrance of the classroom with a broken arm. Observation of the Two-Year-Old Room revealed a potty seat used to cover the toilet that had torn padding exposing the absorbent material. Observation of the After-School Room revealed a blue rug with frayed ends that was not in good repair.

Transportation

Not Applicable

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;
- (b) Dated;
- (c) Posted in advance in a conspicuous place;
- (d) Kept on file for thirty (30) days; and
- (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on Review of Documentation, and interview the child care center failed to maintain food service in accordance with regulatory requirements. Review of documentation and interview with the director revealed a menu was not posted at the time of survey.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of presented staff files revealed the child care center failed to have written annual professional development plan for a staff member with the hire date 9/6/13. Interview with the director revealed an annual professional development plan had been completed, however it wasn't signed by the employee.

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation and interview the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of presented earthquake drill logs did not contain the names of the children who participated in any of the 2016 earthquake drills. Interview with the director revealed that she was unable to locate this documentation at the time of the survey.

Inspection Report

Posted Documentation

Not In Compliance

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Observation, the child care center failed to post documentation in accordance with regulatory requirements. Observation of the One-Year-Old Room on 1/20/17 revealed a daily schedule of activities that was no longer current as it was dated 12/19/16-12/23/16. Observation of the Two-Year-Old Room revealed a daily schedule of activities that wasn't dated. Observation of the After-School room revealed a daily schedule of activities that was no longer current.

Animals

In Compliance

Signature of Provider/Representative

Title

Date