



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Little Hands Development Center	Provider Information	License No: L383142
Provider Address: 250 Haven Hill Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 56(Bldg 1: 70)
Owner(s): Little Hands Development Center, Llc		Director(s): Bell, Pamela Faye

Inspection Type: Investigation	Inspection Information	Inspection No: 170446
Visit Start Date: 04/28/2015 9:27 AM	Visit End Date: 04/28/2015 11:00 AM	
No. of Children Present: 32		

Inspection Report

Supervision

5 - Children Supervised	In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;</p>	

Staffing Requirements

40 - Ratios and Group Size	In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.</p>	



Inspection Report

General Administration

125 - Confidential Information

Not In Compliance

922 KAR 2:110. Section 2. General.

(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.

Findings:

General: Based on Interview, and review of documentation, it was determined the center failed to comply with regulatory requirements regarding general administration, specifically confidential information. Interview with center staff revealed confidential information regarding children's immunization records and parent's financial obligations was posted on the center's entry door, identified by the family's last name. Review of documentation revealed a signed written statement verifying that children's and parent's confidential information was posted on the center's entry door.

145 - Controlled Substance/Alcohol

In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(11) Except for medication as prescribed by a physician, a controlled substance or alcohol use shall not be permitted on the premises during hours of operation.

Director Requirements

265 - Health, Safety, Comfort

In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Programming

385 - Discipline

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(10) A child shall not be subjected to:
(a) Corporal physical discipline pursuant to KRS 199.896(18);
(b) Loud, profane, threatening, frightening, or abusive language; or
(c) Discipline that is associated with:
1. Rest;
2. Toileting; or
3. Food.

Signature of
Provider/Representative

Title

Date