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**Inspection Report**

<b>Provider Name:</b> Hope Community Church, Inc.	<b>Provider Information</b>	<b>License No:</b> L378913
<b>Provider Address:</b> 5700 Us 127 South, Frankfort, KY, 40601	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Hope Community Church, Inc.		<b>Director(s):</b> Walker, Beci

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 202855
<b>Visit Start Date:</b> 10/07/2015 9:15 AM	<b>Visit End Date:</b> 10/07/2015 11:00 AM	
	<b>No. of Children Present:</b> 43	

Inspection Report	
Supervision	
<b>5 - Children Supervised</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b></p> <p><b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b></p> <p><b>1. Provided with adequate supervision at all times by a qualified staff person who:</b></p> <p><b>a. Ensures the child is within scope of vision and range of voice; or</b></p> <p><b>b. For a school-age child, within scope of vision or range of voice;</b></p>	
<b>Findings:</b>	
<p>General: Based on interviews and written statements, the facility failed to maintain adequate supervision in accordance with regulatory requirements. The staff person in charge reported to the Division of Regulated Child Care (DRCC) and to the Department for Community Based Services (DCBS) that a two (2) year old girl was left unattended in the restroom for approximately five (5) minutes on 10/5/15. The two (2) year old staff person stated she and a group of children were on the playground when five (5) girls told her that they needed to use the restroom. She stated she lined them up and took them inside. She stated when the girls finished using the restroom; she lined them up again and proceeded to take them back to the playground. She stated she was unaware that one of the girls had turned around to go back to the restroom. She stated that she failed to count the children once they got to the playground. During interviews it was found that a parent who had arrived at approximately 4:50 p.m. to pick up her child found the two (2) year old child in the restroom. She stated the child was standing on a stool trying to reach the faucet so that she could wash her hands. The parent stated that she left her nine (9) year old son and two (2) year old daughter with the child while she went to look for someone in charge. She stated she found the assistant director in the "tree house room" and told her about the incident. She stated the assistant director took the child back to her teacher. The staff person in charge stated both the two (2) year old teacher and the assistant director are on probation and are required to attend additional training.</p>	
Staffing Requirements	
<b>40 - Ratios and Group Size</b>	<b>In Compliance</b>



## Inspection Report

### 922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

#### Age of Children Ratio Maximum Group Size\*

##### Infant

1 staff for 5 children 10

##### Toddler

1 staff for 6 children 12

##### Preschool-age 2 to 3 years

1 staff for 10 children 20

##### Preschool-age 3 to 4 years

1 staff for 12 children 24

##### Preschool-age 4 to 5 years

1 staff for 14 children 28

##### School-age 5 to 7 years

1 staff for 15 children 30

##### School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

\*Maximum Group Size shall be applicable only to Type I child-care centers.

### Director Requirements

#### 265 - Health, Safety, Comfort

Not In Compliance

### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(l) Provide for the health, safety, and comfort of each child;

#### Findings:

General: Based on interviews and written statements, the facility failed to provide for the health, safety, and comfort of a child in care. The staff person in charge reported to the Division of Regulated Child Care (DRCC) and to the Department for Community Based Services (DCBS) that a two (2) year old girl was left unattended in the restroom for approximately five (5) minutes on 10/5/15. The two (2) year old staff person stated she and a group of children were on the playground when five (5) girls told her that they needed to use the restroom. She stated she lined them up and took them inside. She stated when the girls finished using the restroom; she lined them up again and proceeded to take them back to the playground. She stated she was unaware that one of the girls had turned around to go back to the restroom. She stated that she failed to count the children once they got back to the playground. During interviews it was found that a parent who had arrived at approximately 4:50 p.m. to pick up her child found the two (2) year old child in the restroom. She stated the child was standing on a stool trying to reach the faucet so that she could wash her hands. The parent stated that she left her nine (9) year old son and two (2) year old daughter with the child while she went to look for someone in charge. She stated she found the assistant director in the "tree house room" and told her about the incident. She stated the assistant director took the child back to her teacher. The staff person in charge stated both the two (2) year old teacher and the assistant director are on probation and are required to attend additional training.

### Employee Records

#### 300 - Background checks/left alone

In Compliance

### 922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

### Children's Records

#### 1075 - Enrollment Information

In Compliance

**Inspection Report**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Signature of  
Provider/Representative

Title

Date