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GOVERNOR

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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Walnut Hills Academy	<b>Provider Information</b>	<b>CLR No:</b> L355116
<b>Provider Address:</b> 5696 East Alexandria Pike, Building C, Cold Spring, KY, 41076	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Sparks, Beth Alane & Sparks, Damon Brent		<b>Director(s):</b> Price, Shelley Elizabeth

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 290401
<b>Date Initiated:</b> 09/03/2019 10:30 AM	<b>Date Concluded:</b> 09/03/2019 12:20 PM	
	<b>No. of Children Present:</b> 59	

Inspection Report		
<b>Background Checks</b>		<b>In Compliance</b>
<b>Supervision</b>		<b>In Compliance</b>
<b>Staffing Requirements</b>		<b>In Compliance</b>
<b>General Administration</b>		<b>In Compliance</b>
<b>Director Requirements</b>		<b>In Compliance</b>
<b>Employee Records</b>		<b>Not In Compliance</b>
<b>410 - Training</b>		<b>Not In Compliance</b>

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

**Findings:**

General: Based on review of documentation and the cabinet-designated database (ECE-TRIS) the surveyor noted the following:

1. Four (4) staff (hire dates: 8/15/01, 10/21/02, 3/18/11 and 2/11/13) had zero hours of early care and education training.
2. Two (2) staff (hire dates 1/13/17 and 7/11/18) had 1.5 hours of early care and education training.
3. One (1) staff (hire date: 9/15/99) had eight (8) hours of early care and education training.
4. Four (4) staff (hire dates: 6/5/18, 6/23/18, 7/10/18, and 8/20/18) had 7.5 hours of training.
5. One (1) staff (hire date: 7/11/18) has yet to complete the six (6) hour orientation training.

The surveyor reviewed online training certificates in personnel files; however, these courses have yet to be recorded in ECE-TRIS. It is important to note some of the certificates presented for review did not include a date.

**Programming**

**In Compliance**

Inspection Report	
Premises	Not In Compliance
560 - Building Requirements	Not In Compliance
<div>922 KAR 2:120. Section 4. Premises Requirements. (5) The building shall be constructed to ensure the: (a) Building is: 1. Dry; 2. Ventilated; and 3. Well lit, including clean light fixtures that are: a. In good repair in all areas; and b. Shielded or have shatter-proof bulbs installed; and (b) Following are protected: 1. Windows; 2. Doors; 3. Stoves; 4. Heaters; 5. Furnaces; 6. Pipes; and 7. Stairs.</div>	
<b>Findings:</b> General: Based on observation, the surveyor found four (4) overhead light fixtures located in the indoor gym that were not working. Additionally, the surveyor found two (2) overhead light fixtures located in the school-age classroom that were not working. The staff person in charge stated she was aware of the issue.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not Applicable
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance
1175 - Earthquake/Tornado/Fire Drills	Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3; (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</div>	
<b>Findings:</b> General: Based on interview and review of documentation, the surveyor found dates and times of Earthquake and Tornado drills, but did not find the names of the children who participated in the drills. The staff person in charge stated that she was unaware of this regulation.	
Posted Documentation	In Compliance
Animals	In Compliance