



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/22/2021 **VisitType:** Monitoring Visit

Arrival: 1:00 PM

Departure: 2:00 PM

CCLC-2002

Dunwoody Prep

5493 Chamblee Dunwoody Road Dunwoody, GA 30338 DeKalb County
(770) 396-2973 edisner@dunwoodyprep.com

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/22/2021	Monitoring Visit	Good Standing	
06/03/2021	Licensing Study	Good Standing	
11/04/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	1L	One Year Olds	2	11	C	18	C	NA	NA	Nap
Building II	1R	One Year Olds	2	10	C	16	C	NA	NA	Nap
Building II	2L	Two Year Olds	2	10	C	19	C	NA	NA	Nap
Building II	2R	Infants	2	10	C	17	C	NA	NA	Nap, Floor Play
Building II	3R		0	0	C	19	C	NA	NA	Not In Use
Building II	Gym	Three Year Olds	3	7	C	51	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			111			Total Capacity @25 sq. ft.:		0	Building @35 capacity limited by Centers Request	
Main	1L		0	0	C	23	C	NA	NA	Not In Use
Main	1R	Two Year Olds	2	10	C	17	C	NA	NA	Transitioning, Nap
Main	2nd Left Front	Three Year Olds	2	14	C	21	C	NA	NA	Transitioning
Main	2R	Three Year Olds	2	11	C	22	C	NA	NA	Circle Time
Main	3R	GA PreK	1	10	C	26	C	NA	NA	Outside
Main	3rd Left back	Five Year Olds	1	10	C	22	C	NA	NA	Homework
Main	4R	GA PreK	2	14	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			111			Total Capacity @25 sq. ft.:		0	Building @35 capacity limited by Centers Request	


Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

- A virtual inspection was conducted on November 22, 2021, with the (Director). An in-person visit was not conducted due to the COVID-19 pandemic.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Edye Disner, Program Official

Date

Roslyn Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/22/2021 **VisitType:** Monitoring Visit

Arrival: 1:00 PM

Departure: 2:00 PM

CCLC-2002**Dunwoody Prep**

5493 Chamblee Dunwoody Road Dunwoody, GA 30338 DeKalb County
(770) 396-2973 edisner@dunwoodyprep.com

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper knowledge of hand washing requirements.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures. Please notate on the Medication Authorization form the action taken by staff for each date that the medication is to be given.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/13/2021	
Staff # 2	Met
Date of Hire: 09/07/2017	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Date of Hire: 11/26/2018	
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Date of Hire: 02/15/2017	
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Date of Hire: 08/27/2020	
Staff # 30	Met
Staff # 31	Met
Date of Hire: 09/18/2019	
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Date of Hire: 05/10/2021

Staff # 35 Met

Staff # 36 Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.