



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/9/2021 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 10:15 AM

CCLC-594

Mother Hubbard's Day Care & Kindergarten #1

2392 Donald Lee Hollowell Pkwy, NW Atlanta, GA 30318 Fulton County
 (404) 794-0551 motherkindergtn.1@gmail.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/09/2021	Licensing Study	Good Standing	
06/10/2021	Monitoring Visit	Good Standing	
06/10/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building I	FRONT L	Two Year Olds	2	12	C	21	C	30	C	Centers
Building I	FRONT R 3'S	Three Year Olds and Four Year Olds	1	13	C	31	C	NA	NA	Centers
Building I	Room B-2nd Right		0	0	C	11	C	16	C	Not In Use
Building I	Room C-3rd Right	Infants and One Year Olds	1	5	C	10	C	NA	NA	Floor Play,Feeding
Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 141							
Building I	Room D-Front		0	0	C	24	C	NA	NA	Not In Use
Building I	Room E-Rear		0	0	C	6	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 141							
Building II	Room F-Right		0	0	C	19	C	NA	NA	Not In Use
Building II	Room G-Left		0	0	C	19	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 38			Total Capacity @25 sq. ft.: 141							
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 141			Total Capacity @25 sq. ft.: 141				

Building	Playground	Playground Occupancy	Playground Compliance
Building I	PGR- Lower	47	C
Building I	PGR- Upper	62	C

Comments

An Administrative Review was conducted on November 9, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 9, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic

Plan of Improvement: Developed This Date 12/03/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Louise Bates, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Please ensure scheduled activities are planned for the after school class, in that a schedule and lesson plan are required.

Correction Deadline: 12/9/2021

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through rotating and cleaning toys to support the procedures of daily disinfecting was discussed with the Director.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

Child # 7

Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure the following is maintained on file for all authorized release persons: complete name, complete address, telephone number, relationship to the parent/guardian, relationship to the child and other identifying information.

Correction Deadline: 12/9/2021**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be compliant with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground was observed to be clean and in good repair. Please ensure resilient surface material is fluffed and maintained at six inches for any swinging and climbing equipment with a base of five feet or higher, and at three inches for equipment with a base under five feet.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(7) - Please ensure possible choking hazards, i.e hot dogs, fruit chews, popcorn, fish with bones, carrots, grapes etc. are not served.

Correction Deadline: 12/9/2021**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through hand washing was not directly observed. The Director stated proper knowledge of the rules this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices**Not Met****Finding**

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on observation during a virtual walk through that posted notices were not posted for public viewing.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 12/9/2021

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on observation during an administrative review that school transportation was documented on home transportation checklists and therefore a separate checklist per school was not maintained.

POI (Plan of Improvement)

The Center will maintain a passenger checklist as required.

The Center was directed to start using the School Checklist and maintain a separate checklist for each school each week. The center was directed on how to document times if more than one school is picked up at one time and reminded that two checks of the vehicle was required to be completed and documented each time the vehicle returned to the center.

Correction Deadline: 12/10/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through a pleasant naptime environment was observed and infant sleep position was discussed this date. Compliant cribs were observed this date.

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

Date of Hire: 09/18/2020

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2

Met

Date of Hire: 09/18/2002

Staff # 3

Met

Date of Hire: 06/12/2020

Staff # 4

Met

Date of Hire: 11/10/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Date of Hire: 07/20/2016

Staff # 6

Met

Date of Hire: 08/10/2009

Staff # 7

Met

Date of Hire: 03/02/2011

Staff # 8

Met

Date of Hire: 10/01/2010

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete and verified in Koala Outback.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of more than 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Comment**

Documentation observed of required staff annual training.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on staff paperwork provided for an administrative review that food service nutrition training was missing for the Director.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 1/2/2022

Staffing and Supervision	
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.