



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/22/2021 **VisitType:** Licensing Study

Arrival: 10:10 AM

Departure: 11:10 AM

CCLC-23527

Future Leaders Christian Academy

51 Polar Rock Rd SW Atlanta, GA 30315 Fulton County
 (404) 627-4223 atlanta@futureleadersfca.com

Regional Consultant

Lajuana Williams

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Mailing Address

2738 Tupelo St
 Atlanta, GA 30317

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/22/2021	Licensing Study	Good Standing	
08/12/2020	Complaint Investigation & Monitoring Visit	Good Standing	
08/12/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
I	A 1st Right	Four Year Olds	1	13	C	19	C	27	C	Floor Play	
I	B 2nd Right	Six Year Olds and Over	2	7	C	22	C	30	C	Art	
I	C Upstairs 1st L	Infants	1	2	C	7	C	NA	NA	Floor Play	
I	D Up 2nd L		0	0	C	6	C	NA	NA	Not In Use	
I	E up 1st Right		0	0	C	18	C	NA	NA	Not In Use	
I	F Up 2nd Right	Two Year Olds	1	8	C	21	C	NA	NA	Floor Play	
I	G Up 3rd Right	One Year Olds	2	8	C	14	C	NA	NA	Diapering, Story	
I	H up 4th right		0	0	C	13	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.:			120			Total Capacity @25 sq. ft.:			162		
II	Modular Side A		0	0	C	21	C	29	C	Not In Use	
II	Modular Side B		0	0	C	21	C	29	C	Not In Use	
Total Capacity @35 sq. ft.:			42			Total Capacity @25 sq. ft.:			162		
Total # Children this Date:			38			Total Capacity @35 sq. ft.:			162		
						Total Capacity @25 sq. ft.:			162		

Building	Playground	Playground Occupancy	Playground Compliance
I	PGR	146	C


Comments

An Administrative Review was conducted on June 28, 2021 after the virtual inspections. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on June 22, 2021 with Ashley Williams, Director of the Jonesboro location. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2021 was reviewed during the virtual inspection.

An office conference was held with the center on June 28, 2021



Plan of Improvement: Developed This Date 06/22/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Debbie Haney, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 6/22/2021 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 11:10 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During a virtual walk through the storage and cleaning of toys and equipment was discussed.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1 Met

Child # 2 Met

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(c)-Keep center advised of change in Phone Numbers,.08(1)(c)-Keep center advised of change in Family Physicians,.08(1)(c)-Keep center advised of change in Work Locations,.08(1)(c)-Keep center advised of change inEmergency Contact

Child # 5 Met

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on the observation of children records uploaded to Koala outback that authorizations were not completed.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 6/22/2021

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be in compliance with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the storage of hazardous items was discussed. Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Defer

Defer

591-1-1-.26(7)-A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground was not reviewed due to inclement weather. This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

To ensure the adequacy of a protective surface beneath climbing and swinging equipment, the center will add additional resilient surface material . For equipment five feet high and over, including swings, six inches of resilient material is recommended and three inches of resilient material is recommended for equipment less than five feet high.

Correction Deadline: 10/25/2015

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15 - .) Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Comment

During an administrative review it was observed that the center menu met USDA guidelines.

Technical Assistance

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 6/22/2021

Health and Hygiene
591-1-1-.10 Diapering Areas & Practices(CR)
Technical Assistance
Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed. During the virtual walk through staff stated proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)
Met

Correction Deadline: 6/2/2016

Corrected on 6/22/2021

.17(6) A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that trash cans used for the storage of soiled items were to be kept covered at all time. Additionally, it was discussed it was best practice for classroom with diapering age children have two separate trash cans, one for diapering and another for paper trash.

591-1-1-.20 Medications(CR)
Not Evaluated
Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures
591-1-1-.21 Operational Policies & Procedures
Met
Comment

591-1-1-.21(1)(p) - A Virtual Visit was conducted due to the COVID-19 pandemic. During an administrative review the center's emergency plan was observed .

Correction Deadline: 6/27/2021

Safety
591-1-1-.05 Animals
N/A
Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)
Technical Assistance
Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. During a virtual with discipline was not directly observed. Discipline was discussed this date and staff displayed proper knowledge of the rules and regulations.

591-1-1-.13 Field Trips(CR)
N/A
Comment

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. Staff stated proper knowledge of the rule and regulations. A pleasant naptime environment was observed.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 5

Staff # 1 Not Met

Date of Hire: 03/01/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2 Not Met

Date of Hire: 09/03/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Met

Date of Hire: 10/18/2019

Staff # 4 Met

Staff # 5 Met

Date of Hire: 10/19/2020

Staff # 6 Met

Date of Hire: 06/18/2021

Staff # 7 Met

Date of Hire: 10/13/2020

Staff # 8 Not Met

Date of Hire: 08/16/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Met

Date of Hire: 10/20/2020

Staff # 10 Date of Hire: 01/29/2020 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 11	Met
Staff # 12 Date of Hire: 01/29/2020	Met
Staff # 13 Date of Hire: 06/24/2020	Met
Staff # 14 Date of Hire: 03/07/2021	Met
Staff # 15 Date of Hire: 02/22/2021	Met
Staff # 16 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance

Technical Assistance

591-1-1-.09(1) - Criminal record checks were observed to be complete. Please ensure a portability request is submitted in Decal Koala for any staff coming from another center, prior to them working at the location or a new satisfactory Criminal Background Check is obtained associated with the center prior to the individual working on site while children are in care.

591-1-1-.33 Staff Training Not Met

Correction Deadline: 6/30/2019

Corrected on 6/22/2021

.33(3) - Previous cite observed corrected. During an administrative review training was reviewed.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on observation of staff information provided during an administrative review that ten hours of annual training was not maintained on file for three staff.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/22/2021

591-1-1-.31 Staff(CR)

Not Met

Comment

The program was in compliance with the Executive Order issued on June 16, 2021.

Finding

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined during an administrative review and subsequent virtual walk through that the center did not have a Director.

POI (Plan of Improvement)

The Center will ensure a director, responsible for the supervision, operation and maintenance of the Center is on the premises. during operating hours. The Center will officially designate a person to assume responsibility for the operation of the Center when the director is not present who has full access to all records.

Correction Deadline: 6/22/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.