



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/11/2021 **VisitType:** Licensing Study

**Arrival:** 12:35 PM

**Departure:** 1:35 PM

**CCLC-12198**

**APEC Learning Center**

1099 Cascade Road, SW Atlanta, GA 30311 Fulton County  
 (404) 758-6081 MDutch@APECprep.com

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

**Mailing Address**

1099 Cascade Rd  
 Atlanta, GA 30311

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/11/2021	Licensing Study	Good Standing	
08/24/2020	Monitoring Visit	Good Standing	
01/14/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	A- Downstairs		0	0	C	64	C	89	C	Not In Use
I	A- upstairs 1R	Infants	1	2	C	12	C	NA	NA	Nap
I	B- Mid(Dining)		0	0	C	11	C	NA	NA	Not In Use
I	B upstairs 2 R	One Year Olds	1	8	C	14	C	NA	NA	Nap
I	C upstairs 1L	Three Year Olds	1	14	C	16	C	NA	NA	Nap
I	D-upstairs 3R	Two Year Olds	1	10	C	17	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			134			Total Capacity @25 sq. ft.: 159				
II	Pre-K		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			25			Total Capacity @25 sq. ft.: 159				
Total # Children this Date:			34			Total Capacity @25 sq. ft.: 159				

Building	Playground	Playground Occupancy	Playground Compliance
I	PGR	72	C
I	Playground	72	C
II	Paved Surface	8	C

**Comments**

An Administrative Review was conducted on February 11, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 11, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Minka Dutch, Program Official

Date

---

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 2/11/2021    **VisitType:** Licensing Study    **Arrival:** 12:35 PM    **Departure:** 1:35 PM

**CCLC-12198****APEC Learning Center**

1099 Cascade Road, SW Atlanta, GA 30311 Fulton County  
(404) 758-6081 MDutch@APECprep.com

**Mailing Address**

1099 Cascade Rd  
Atlanta, GA 30311

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

.A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Facility****591-1-1-.06 Bathrooms****Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be compliant with the licensed capacity.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Defer****Defer**

591-1-1-.26(9)-A virtual visit was conducted This rule could not be evaluated due to inclement weather.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 10/24/2019**

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Diapering rules were discussed with the Director on this date.

**591-1-1-.17 Hygiene(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Regulations regarding handwashing e were discussed with the Director on this date.

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Defer**

**Defer**

591-1-1-.21(1)(q)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit

**POI (Plan of Improvement)**

The Center will write or revise policies and procedures to include the required description of the Center's safe sleep practices.

**Correction Deadline: 1/19/2020**

**591-1-1-.29 Required Reporting** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through reporting requirements were discussed.

**Safety**

**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

---

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

---

<b>Sleeping &amp; Resting Equipment</b>
---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During a virtual walk through on this date a pleasant naptime environment was observed.

---

<b>Staff Records</b>
----------------------

---

**Records Reviewed: 12****Records with Missing/Incomplete Components: 1**

---

Staff # 1

Met

Date of Hire: 12/31/2018

Staff # 2

Met

Date of Hire: 06/12/2024

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Not Met

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4

Met

Date of Hire: 02/08/2021

Staff # 5

Met

Staff # 6

Met

Date of Hire: 07/30/2018

Staff # 7

Met

Date of Hire: 11/22/2020

Staff # 8

Met

Staff # 9

Met

Date of Hire: 12/03/2018

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 1**

Staff # 10 Met  
Date of Hire: 04/03/2019

Staff # 11 Met  
Date of Hire: 03/31/2014

Staff # 12 Met  
Date of Hire: 07/15/2019

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback. Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training Technical Assistance**

**Technical Assistance**

591-1-1-.33(4) - Please ensure training is maintained on file for all kitchen staff and the Director,

**Correction Deadline: 3/13/2021**

**Correction Deadline: 2/13/2020**

**Corrected on 2/11/2021**

**.33(5) - Previous cite corrected. Training observed during an administrative review of records.**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During a virtual walk through the center was observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During a virtual walk through adequate supervision was observed on this date.