



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/3/2022    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 10:15 AM    **Departure:** 1:00 PM

**CCLC-51273**

**Legacy Academy Sugarloaf**

3515 Sugarloaf Parkway Lawrenceville, GA 30044 Gwinnett County  
 (770) 682-3028 monique@legacyacademy.com

**Regional Consultant**

Stacy Whitten  
 Phone: (770) 405-7920  
 Fax: (404) 478-8021  
 stacy.whitten@dec.al.gov

**Mailing Address**  
 Same

The subreport 'ComplianceZone' could not be found at the specified location myKoalaService.Reports.RDLC.subComplianceZone.rdlc. Please verify that the subreport has been published and that the name is correct.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	1	6	C	12	C	NA	NA	Nap, Floor Play, Feeding
Main	B	One Year Olds and Two Year Olds	1	8	C	12	C	NA	NA	Floor Play
Main	C		0	0	C	20	C	NA	NA	
Main	D	Two Year Olds	1	9	C	29	C	NA	NA	Transitioning, Outside
Main	E	PreK	2	13	C	27	C	38	C	Outside, Transitioning
Main	F	PreK	2	14	C	24	C	NA	NA	Centers
Main	G	PreK	2	17	C	30	C	NA	NA	Centers
Main	H	Three Year Olds and Four Year Olds	1	12	C	36	C	NA	NA	TV
Main	I	Four Year Olds	1	6	C	43	C	NA	NA	Circle Time
					Total Capacity @35 sq. ft.: 233		Total Capacity @25 sq. ft.: 244			
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 233			Total Capacity @25 sq. ft.: 244				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Inf - 2 yrs.	60	C
Main	B 5 yrs. - 12 yrs.	104	C
Main	C 3 yrs. - 4 yrs.	109	C

**Comments**

The purpose of this visit was to conduct a complaint investigation and follow up on previous rule violations.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Monique Smith, Program Official

Date

Stacy Whitten, Consultant

Date



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**Findings Report**

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Follow Up

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The following information is associated with a Complaint Investigation Follow Up:

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - Discussed with Director and staff to ensure staff bags are stored on a high shelf or in a locked closet and that closets containing staff bags and hazards are locked to prevent hazards from becoming accessible to children.

**Correction Deadline: 11/3/2022**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Correction Deadline: 7/12/2022**

**Corrected on 11/3/2022**

.11(2) - Correction of the previous citation in that appropriate discipline practices were observed in all classrooms, and staff stated knowledge and that proper discipline procedures were followed.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.30(2)(c) - Discussed with staff and director to ensure children are moved from swings to a crib when they fall asleep.

**Correction Deadline: 11/3/2022**