



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/12/2022 **VisitType:** Licensing Study

**Arrival:** 9:45 AM

**Departure:** 11:30 AM

**CCLC-38195**

**Childcare Network #252**

1201 North Houston Rd. Warner Robins, GA 31093 Houston County  
 (478) 929-1395 cni252@childcarenetwork.com

**Regional Consultant**

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/12/2022	Licensing Study	Good Standing	
10/05/2021	Monitoring Visit	Good Standing	
09/17/2021	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	J - Right Room	GA PreK	2	15	C	37	C	51	C	Outside
Building 2	K - Left Room		0	0	C	33	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 70					Total Capacity @25 sq. ft.: 293					
Main	A-2 - Left Hall 2nd L Room	Infants and One Year Olds	2	8	C	16	C	NA	NA	Floor Play,Nap
Main	B-1 Left Hall -1st Left Room	One Year Olds	1	8	C	15	C	NA	NA	Free Play
Main	C-8 - Right Hall 1st Right Room	One Year Olds	1	7	C	17	C	NA	NA	Story
Main	D - 7 Right Hall 2nd Right Room	Two Year Olds	2	9	C	16	C	NA	NA	Art
Main	E - 6 - Right Hall 3rd Left Room	Two Year Olds	2	8	C	21	C	NA	NA	Art
Main	F Right Hall 2nd Left	Three Year Olds	2	14	C	18	C	NA	NA	Free Play,Centers
Main	G Right Hall 1st Left	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Outside
Main	H- 3 Left Hall Righth Classroom		0	0	C	58	C	81	C	
Main	I - center hall space		0	0	C	8	C	NA	NA	
Total Capacity @35 sq. ft.: 186					Total Capacity @25 sq. ft.: 200					
Total # Children this Date: 84			Total Capacity @35 sq. ft.: 256			Total Capacity @25 sq. ft.: 293				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Front Right	23	C
Main	Playground B - Back Right	63	C
Main	Playground C -Back	26	C
Main	Playground D Left Side	122	C

**Comments**

The purpose of this visit was to conduct a License Study. This visit was conducted in person by the Consultant on May 12, 2022.

An Administrative Review of requested documentation for a License study was uploaded by the Provider and reviewed and completed by the Consultant on May 17, 2022.

An Exit Conference via telephone, discussing the License Study report was conducted with the Director on May 18, 2022. Consultant emailed report to the Director requesting signature of report and to returned to the Consultant within two business days..

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Deborah Boone, Program Official

Date

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Charlene Story, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Director to ensure any visible tree roots are to painted to prevent a tripping hazard.

**Correction Deadline: 5/12/2022**

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<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hand in the third left room on the right hall and the Pre-K classroom when coming inside from out door play.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting** **Met**

**Comment**

Thank you for reporting as required for your Annual Inspection

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Correction Deadline: 10/6/2021**

**Corrected on 5/12/2022**

**.36(6) - This citation was observed to be corrected on this date. Consultant observed that all children that are transported had a Parental Authorization form for routine transportation on file for review.**

**Correction Deadline: 10/6/2021**

**Corrected on 5/12/2022**

**.36(7)(b) - This citation was observed to be corrected on this date. Consultant observed that all children that are transported by the facility had the Emergency Medical Authorization form on file.**

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**Sleeping & Resting Equipment**

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**Technical Assistance**

591-1-1-.30 - The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Consultant discussed with Director to ensure cots that are stored in the classrooms are to be inaccessible to the children.

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 23**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 02/11/2022

Staff # 2 Met

Date of Hire: 04/29/2021

Staff # 3 Met

Date of Hire: 02/19/2018

Staff # 4 Met

Date of Hire: 06/04/2007

Staff # 5 Met

Date of Hire: 07/27/2020

Staff # 6 Met

Date of Hire: 08/29/2019

Staff # 7 Met

Date of Hire: 04/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 02/22/2021

Staff # 9 Met

Date of Hire: 05/04/2021

Staff # 10 Met

Date of Hire: 05/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 06/04/2007

Staff # 12 Met

Date of Hire: 06/04/2007

**Records Reviewed: 23**

**Records with Missing/Incomplete Components: 0**

Staff # 13 Date of Hire: 11/22/2019	Met
Staff # 14 Date of Hire: 04/05/2021	Met
Staff # 15 Date of Hire: 04/08/2019	Met
Staff # 16 Date of Hire: 11/15/2021	Met
Staff # 17 Date of Hire: 02/23/2022	Met
Staff # 18 Date of Hire: 05/09/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 10/22/2019	Met
Staff # 20 Date of Hire: 10/22/2018	Met
Staff # 21 Date of Hire: 11/23/2020	Met
Staff # 22 Date of Hire: 09/21/2015	Met
Staff # 23 Date of Hire: 06/21/2021	Met

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.



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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required 10 Hours of annual training for the year 2021.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.