





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

Lensie Wolde, Program Official

Date

Lynn Schnitzer, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 4/25/2023 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 2:15 PM

**FR-54626**

**Wolde, Lensie B**

2250 Prickly Pear Walk Lawrenceville, GA 30043 Gwinnett County  
(770) 685-9557 Lensie\_bekele@yahoo.com

**Region Consultant**

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@decal.ga.gov

**Mailing Address**

Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Technical Assistance**

290-2-3-.19(1)b)3 - Consultant discussed with the provider to ensure that cots have a washable covering that is washed between uses by different children, and at least once a week when used by an individual child.

**Correction Deadline: 4/25/2023**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Home does not provide swimming activities.

**Children's Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 4**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 3 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 4 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

**290-2-3-.08 Children's Records**

**Not Met**

**Correction Deadline: 8/3/2022**

**Corrected on 4/25/2023**

**.08(1) - The previous citation was observed to be corrected. Consultant observed current records for six of six children.**

**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of records that the provider did not have evidence of a current immunization certificates for child #3. Child #2's immunization certificate expired on December 22, 2022.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 4/28/2023**

**Recited on 4/25/2023**

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(2)(c) - Consultant discussed with provider to ensure that tornado and lock-down drills are conducted every six months and that emergency drill records should be kept on file for two years.

**Correction Deadline: 5/25/2023**

**Comment**

No hazards observed accessible to children on this date.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

---

**290-2-3-.13 Playgrounds(CR)**

**Not Met**

**Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that there was gap measuring approximately five inches between the lattice and the pickets in the right corner of the fence. The left side of the fence had exposed nails where the pickets were coming loose from the posts.

**POI (Plan of Improvement)**

The Home will enclose the outside play area(s) with a four (4) foot high fence, repair the gaps and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced.

**Correction Deadline: 5/5/2023**

**Recited on 4/25/2023**

**Food Service**

---

**290-2-3-.10 Food Service & Nutrition**

**Met**

**Comment**

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA’s website: DECAL <http://decal.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Health and Hygiene**

---

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Correction Deadline: 8/3/2022**

**Corrected on 4/25/2023**

**.11(1)(i) - The previous citation was observed to be corrected. Consultant observed the proper hand washing throughout the center.**

**Correction Deadline: 8/3/2022**

**Corrected on 4/25/2023**

**.11(1)(j) - The previous citation was observed to be corrected. Consultant observed proper hand washing throughout the center.**

---

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Met**

**Correction Deadline: 8/3/2022**

**Corrected on 4/25/2023**

**.11(1)(f) - The previous citation was observed to be corrected. Consultant observed the provider to disinfect the changing pad after completing the diaper changing process.**

---

**290-2-3-.11 Medications(CR)****Not Evaluated****Comment**

Per the provider no medication is currently dispensed

**Licensure**

---

**290-2-3-.04 Application Requirements(CR)****Met****Comment**

The consultant observed the provider to care for six unrelated children for pay on this date.

**Safety and Discipline**

---

**290-2-3-.11 Animals****Not Evaluated****Comment**

The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 First Aid Kit****Technical Assistance****Technical Assistance**

290-2-3-.11(1)(e) - Consultant discussed with the provider to replace missing items in first aid kit.

**290-2-3-.11 Transportation(CR)****Not Evaluated****Comment**

The provider does not provide routine transportation.

**Staff Records**

---

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

**290-2-3-.07 First Aid & CPR****Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Finding**

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that the provider did not have documentation of ten hours of annual training for 2022.

**POI (Plan of Improvement)**

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 5/25/2023**

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.