



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/7/2022      **VisitType:** Monitoring Visit      **Arrival:** 2:05 PM      **Departure:** 3:30 PM

**CCLC-52510**

**Oxford Trails Academy**

400 Kedron Dr. Peachtree City, GA 30269 Fayette County  
 (770) 486-1448 oxfordta@yahoo.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454  
 Fax: (706) 434-7641  
 laura.swann@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/07/2022	Monitoring Visit	Good Standing	
11/02/2021	Licensing Study	Good Standing	
06/03/2021	Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 12mths-18mths	One Year Olds	1	6	C	11	C	NA	NA	Snack
Main	B- 1's & 2's	Two Year Olds	2	10	C	20	C	NA	NA	Snack, Transitioning
Main	C- 3's	Two Year Olds	2	14	C	20	C	28	C	Transitioning, Snack
Main	D- 3's & 4's	Three Year Olds and Four Year Olds	1	10	C	20	C	28	C	Transitioning
Main	E- 4'st	GA PreK	2	14	C	20	C	28	C	Snack
Main	F- 5-12 yrs	Five Year Olds and Six Year Olds and Over	2	13	C	20	C	28	C	Snack
Main	G- 6wks-18mths	Infants and One Year Olds	2	9	C	15	C	NA	NA	Floor Play, Nap

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 150

Total # Children this Date: 76

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 150

Building @25 capacity limited by Insufficient Toilets/Sinks

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A: 1's & 2's	30	C
Main	PG B: 3-4 yr	33	C
Main	PG C - 5-12 yrs	57	C
Main	PG D- 6wks-18 mths	11	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Nicole Rodriguez, Program Official

Date

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Laura Swann, Consultant

Date



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**Findings Report**

**Date:** 6/7/2022    **VisitType:** Monitoring Visit    **Arrival:** 2:05 PM    **Departure:** 3:30 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following classrooms had furniture with worn places with foam exposed.

Classroom A- blue child sized sofa and love seat.

Classroom B- blue child sized sofa and love seat.

Classroom C- red child sized sofa and chair.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The center will repair furniture.

**Correction Deadline: 6/24/2022**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep hazards inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

**Technical Assistance**

591-1-1-.26(4) - Please continue to monitor gates to ensure they are secured with no gaps measuring 3 1/2" - 9" posing an entrapment hazard.

Please continue to monitor the bottom of metal fencing to ensure there are no gaps measuring 3 1/2" - 9" posing an entrapment hazard.

**Correction Deadline: 6/7/2022****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were present:

Right front playground

A rope was hanging on a wooden fence posing a strangulation hazard.

Right back playground

There were 6 exposed nail heads on the black plastic landscaping border around the basketball court.

Tree roots were exposed throughout posing a tripping hazard.

A hose pipe was hanging on a wooden fence posing a strangulation hazard.

Left front playground

There were pine cones throughout the play area.

Left back playground

There were pine cones though out the play area.

There were exposed tree roots posing a tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 6/24/2022**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

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**Staff Records**

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**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 06/01/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 09/20/2020	
Staff # 3	Met
Date of Hire: 11/18/2021	
Staff # 4	Met
Date of Hire: 01/26/2022	
Staff # 5	Met
Date of Hire: 06/29/2016	
Staff # 6	Met
Date of Hire: 06/10/2019	
Staff # 7	Met
Date of Hire: 11/14/2005	
Staff # 8	Met
Date of Hire: 08/13/2010	
Staff # 9	Met
Date of Hire: 06/04/2018	
Staff # 10	Met
Date of Hire: 06/29/2021	

**Records Reviewed: 18**

**Records with Missing/Incomplete Components: 0**

Staff # 11 Date of Hire: 09/30/2013	Met
Staff # 12 Date of Hire: 09/15/2014	Met
Staff # 13 Date of Hire: 05/31/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 14 Date of Hire: 04/15/2021	Met
Staff # 15 Date of Hire: 06/15/2019	Met
Staff # 16 Date of Hire: 02/01/2020	Met
Staff # 17 Date of Hire: 02/01/2020	Met
Staff # 18 Date of Hire: 08/04/2021	Met

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 4 file(s) for employees hired since last visit.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.