



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/3/2021 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 12:30 PM

CCLC-52510

Oxford Trails Academy

400 Kedron Dr. Peachtree City, GA 30269 Fayette County
(770) 486-1448 oxfordta@yahoo.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
06/03/2021	Monitoring Visit	Good Standing
10/20/2020	Licensing Study	Good Standing
04/14/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A- 12mths-18mths	One Year Olds	10	5	C	11	C	NA	NA	Floor Play	
Main	B- 1's & 2's	Two Year Olds	2	12	C	20	C	NA	NA	Outside	
Main	C- 3's	Three Year Olds	1	7	C	20	C	28	C	Outside	
Main	D- 3's & 4's	Three Year Olds and Four Year Olds	2	12	C	20	C	28	C	Outside	
Main	E- 4's	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	20	C	20	C	28	C	Centers	
Main	F- 5-12 yrs	Six Year Olds and Over	1	11	C	20	C	28	C	Centers	
Main	G- 6wks-18mths	Infants and One Year Olds	1	4	C	15	C	NA	NA	Floor Play	
Total Capacity @35 sq. ft.: 126						Total Capacity @25 sq. ft.: 150					
Total # Children this Date: 71			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 150			Building @25 capacity limited by Insufficient Toilets/Sinks		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A: 1's & 2's	30	C
Main	PG B: 3-4 yr	33	C
Main	PG C - 5-12 yrs	57	C
Main	PG D- 6wks-18 mths	11	C

Comments

An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021, was reviewed during the virtual inspection

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nicole Rodriguez, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 09/20/2020

Staff # 2 Met

Date of Hire: 06/29/2016

Staff # 3 Met

Date of Hire: 06/10/2019

Staff # 4 Met

Date of Hire: 12/20/2020

Staff # 5 Met

Date of Hire: 09/18/2019

Staff # 6 Met

Date of Hire: 05/10/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 08/13/2010

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 8 Date of Hire: 06/07/2019	Met
Staff # 9 Date of Hire: 06/04/2018	Met
Staff # 10 Date of Hire: 09/30/2013	Met
Staff # 11 Date of Hire: 09/15/2014	Met
Staff # 12 Date of Hire: 04/15/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 02/01/2020	Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided 2 file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) Met

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

Correction Deadline: 6/3/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.