



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/15/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 10:15 AM

**CCLC-1473**

**Childcare Network #24**

2131 Wrightsboro Rd. Augusta, GA 30904 Richmond County  
(706) 733-0780 cni24@childcarenetwork.com

**Regional Consultant**

Melyn Smith

Phone: (706) 855-3455

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melyn.smith@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/15/2022	Monitoring Visit	Good Standing	
08/17/2021	Licensing Study	Good Standing	
01/22/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	GA PreK	2	8	C	30	C	NA	NA	Circle Time, Story
Main	1st Right	Infants	1	5	C	18	C	NA	NA	Nap, Floor Play
Main	2nd Left	GA PreK	2	5	C	30	C	NA	NA	Centers
Main	2nd Right - EHS1	Two Year Olds	1	6	C	8	C	NA	NA	Centers
Main	2nd Right - EHS2	One Year Olds	1	6	C	8	C	NA	NA	Outside
Main	3rd Left		0	0	C	38	C	NA	NA	
Main	3rd Right		0	0	C	17	C	NA	NA	
Main	4th Right - B		0	0	C	12	C	NA	NA	
Main	4th Right A	Three Year Olds	1	15	C	24	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 180			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 180			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Pre-K and School-Age	105	C
Main	Toddler	31	C
Main	Two's and Three's	18	C

**Comments**

A virtual inspection was conducted on February 15, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. An Administrative Review was conducted on February 15, 2022. Children's files, documentation, and background checks were all reviewed. The Consultant completed exit conference virtually and a copy of licensing study/monitoring visit report was electronically emailed to the Program on February 15, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jasmine Brown, Program Official

Date

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Melyn Smith, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Correction Deadline: 8/27/2021****Corrected on 2/15/2022****.08(1) - Previous citation corrected, based on review of records, in that nine of nine children's files reviewed contained all required information on this date.****Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Correction Deadline: 8/18/2021**

Corrected on 2/15/2022

.36(7)(b) - Previous citation corrected, based on review of records, in that the emergency medical information records were observed to list the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached.

Correction Deadline: 8/27/2021

Corrected on 2/15/2022

.36(8) - Previous citation corrected, based on review of records, in that the Center documented that the child's travel time was forty-five minutes or less on each trip between the center and the destination during routine transportation.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

### Comment

Pleasant naptime environment observed.

## Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 08/25/2014

Staff # 2 Met

Date of Hire: 10/04/2021

Staff # 3 Met

Date of Hire: 11/15/2016

Staff # 4 Met

Date of Hire: 11/14/2016

Staff # 5 Met

Date of Hire: 08/05/2013

Staff # 6 Met

Date of Hire: 09/14/2021

Staff # 7 Met

Date of Hire: 01/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 12/07/1998

Staff # 9 Met

Date of Hire: 08/15/2019

**Records Reviewed: 17****Records with Missing/Incomplete Components: 1**

Staff # 10 Date of Hire: 03/04/2019	Met
Staff # 11 Date of Hire: 01/19/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 08/02/2021	Met
Staff # 13 Date of Hire: 10/22/2018	Met
Staff # 14 Date of Hire: 03/05/2012	Met
Staff # 15 Date of Hire: 07/31/2017	Met
Staff # 16 Date of Hire: 05/29/2018	Met
Staff # 17 Date of Hire: 09/18/2015	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	

**Staff Credentials Reviewed: 3**


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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined, based on review of records, that Staff #17 did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. The staff member had an expired criminal records check determination letter on file on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

**Correction Deadline: 2/16/2022**

**Finding**

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined, based on review of records, that Staff #17, hired September 18, 2015 and observed present providing care to one-year-old children in Room 2nd Right- EHS 2, had an expired comprehensive satisfactory criminal records check determination on file dated January 19, 2017. The Center failed to require the staff member to obtain a new Comprehensive Records Check Determination after five years of employment.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

**Correction Deadline: 2/16/2022**

**591-1-1-.31 Staff(CR)****Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Finding**

591-1-1-.31(2)(a) requires the Center to ensure there is a designated teacher/lead caregiver for each group of children. It was determined, based on review of records and observation, that the Center identified two lead teachers for six classrooms observed operating on this date, when it was required for each operating classroom have a lead teacher.

**POI (Plan of Improvement)**

The Center will designate a qualified lead staff for this group.

**Correction Deadline: 3/4/2022**

**Correction Deadline: 8/18/2021**

**Corrected on 2/15/2022**

**.31(2)(b)2. - This rule was recited under .31(2)(a).**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date during the virtual walk through.