



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/2/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM **Departure:** 12:30 PM

CCLC-3463

Appleton Early Learning Center

680 Fairburn Rd SW Atlanta, GA 30331 Fulton County
 (404) 699-0765 appletonlearning@yahoo.com

Regional Consultant

Michelle Smith

Phone: (404) 478-8183

Fax: (678) 717-5636

michelle.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/02/2022	Licensing Study	Good Standing	
07/27/2021	Monitoring Visit	Good Standing	
01/20/2021	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	One Year Olds	1	6	C	12	C	NA	NA	Circle Time, Transitioning, Music
Main	B 2R	Two Year Olds	2	9	C	51	C	NA	NA	Centers, Transitioning
Main	C Rear Right	Three Year Olds	1	7	C	17	C	NA	NA	Transitioning, Centers
Main	D- Rear Left	Three Year Olds and Four Year Olds	1	9	C	44	C	NA	NA	Centers, Transitioning
Main	E- Front Left	Four Year Olds and Five Year Olds	1	8	C	12	C	NA	NA	Centers
					Total Capacity @35 sq. ft.: 136		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 136			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	14	C
Main	School Age	51	C

Comments

A Virtual Visit was conducted on March 2, 2022, with the director.
An administrative review was conducted on March 8, 2022.
Visit report was emailed on March 9, 2022.

Plan of Improvement: Developed This Date 03/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ramani Jackson, Program Official

Date

Michelle Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/2/2022 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 12:30 PM

CCLC-3463**Appleton Early Learning Center**

680 Fairburn Rd SW Atlanta, GA 30331 Fulton County
(404) 699-0765 appletonlearning@yahoo.com

Mailing Address
Same

Regional Consultant

Michelle Smith

Phone: (404) 478-8183
Fax: (678) 717-5636
michelle.smith@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(6) - Consultant discussed with center director to ensure that each child's presences or absents is indicated on the daily attendance. Consultant also discussed with the director to ensure that school closures are noted on the attendance log.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication at this time.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Per the director the center does not provide routine transportation at this time

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15
Records with Missing/Incomplete Components: 1

Staff # 1 Date of Hire: 06/28/2000	Met
Staff # 2 Date of Hire: 11/05/2012	Met
Staff # 3 Date of Hire: 08/03/2020	Met
Staff # 4 Date of Hire: 11/19/2021	Met
Staff # 5	Met
Staff # 6 Date of Hire: 02/01/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Staff # 8	Met
Staff # 9 Date of Hire: 01/01/1985	Met
Staff # 10 Date of Hire: 08/24/2007	Met
Staff # 11	Met
Staff # 12 Date of Hire: 04/20/2021	Met
Staff # 13 Date of Hire: 09/09/2021	Met
Staff # 14 Date of Hire: 10/18/2918	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 15

Not Met

Date of Hire: 01/22/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant observed 15 of 15 center staff to have valid evidence of Satisfactory Comprehensive Criminal Records Check Determination letters on file as required.

591-1-1-.33 Staff Training

Technical Assistance

Comment

Consultant observed valid documentation of the 10-clock hours of annual training for 2021, as required.

Technical Assistance

591-1-1-.33(2) - Consultant discussed with center director to ensure that each employee has valid documentation of orientation, when an employee is re hired with the program.

Correction Deadline: 3/3/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.