



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Saritha Kotike, Program Official

Date

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/29/2021 **VisitType:** Monitoring Visit **Arrival:** 11:00 AM **Departure:** 12:00 PM

FR-24467

Kotike, Saritha B

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Currently the program is closed and there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

There is no pool on the property

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

The program is currently closed with no enrolled children. Operable smoke detectors and fire extinguisher were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards. Storage of cleaning supplies and materials and supplies were discussed.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Discussed removing outside hazards prior to reopening family child care program.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1) - Currently the program is closed and there are no children enrolled in the program. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(f) - Currently the program is closed and there are no children enrolled in the program. Diapering steps were discussed with the provider on this date.

290-2-3-.11 Medications(CR)**Not Evaluated****Comment**

Currently the program is closed and there are no children enrolled in the program. (This rule was not evaluated on this date)

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(3) - A Virtual Visit was conducted due to the COVID-19 pandemic. The program is currently closed with no enrolled children. Regulations regarding proper discipline were discussed with the provider on this date.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Not Evaluated****Comment**

Currently the program is closed and there are no children enrolled in the program. Discussed provider training on this date.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Evaluated****Comment**

Currently the program is closed and there are no children enrolled in the program. Discussed provider training on this date.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Not Evaluated****Comment**

Currently the program is closed and there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)**Not Evaluated****Comment**

Currently the program is closed and there are no children enrolled in the program. (This rule was not evaluated on this date)