



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/30/2021 **VisitType:** Licensing Study **Arrival:** 3:20 PM **Departure:** 4:20 PM

CCLC-39091

Primrose School of Sandy Springs

5188 Roswell Road Sandy Springs, GA 30342 Fulton County
(470) 685-1281 rkurana@primrosesandyspringsouth.com

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decals.ga.gov

Mailing Address

5188 Roswell Rd, 492
Sandy Springs, GA 30342

Quality Rated: No

Compliance Zone Designation		
04/30/2021	Licensing Study	Good Standing
10/27/2020	Monitoring Visit	Good Standing
02/12/2020	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L	One Year Olds	2	12	C	14	C	NA	NA	Circle Time, Music
Main	B 1R	Infants	2	7	C	14	C	NA	NA	Floor Play, Diapering
Main	C 2R		0	0	C	14	C	NA	NA	Not In Use
Main	D 3R	Infants and One Year Olds	2	10	C	17	C	NA	NA	Floor Play, Music
Main	E 2L	Two Year Olds	2	10	C	17	C	NA	NA	Music, Circle Time
Main	F 1L-Explorers-Upstairs		0	0	C	31	C	NA	NA	Not In Use
Main	G 1R-Upstairs	Two Year Olds	1	10	C	25	C	NA	NA	Centers
Main	H 2R-Up	Two Year Olds and Three Year Olds	2	16	C	31	C	NA	NA	Centers
Main	I-2L-Pre-K-Up	PreK	1	7	C	26	C	NA	NA	Story
Main	J 3L-Preschool-Up	Three Year Olds and Four Year Olds	2	17	C	26	C	NA	NA	Outside, Transitioning
Main	K-Back Right Rear-Up	Two Year Olds	1	10	C	19	C	NA	NA	Art
Total Capacity @35 sq. ft.: 234						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 99						Total Capacity @35 sq. ft.: 234				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	25	C
Main	Playground C	27	C
Main	Playground D	31	C


Comments

An Administrative Review was conducted on April 30, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 4, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on April 8, 2021 was reviewed during the virtual inspection.

Discussed new revision to the supervision rule, restricted food rule, and written feeding plans for children under the age of 1 years old with the Director on this date.



Plan of Improvement: Developed This Date 04/30/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Georgette Johnson, Program Official

Date

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/30/2021 VisitType: Licensing Study

Arrival: 3:20 PM

Departure: 4:20 PM

CCLC-39091

Primrose School of Sandy Springs

5188 Roswell Road Sandy Springs, GA 30342 Fulton County
(470) 685-1281 rkurana@primrosesandyspringsouth.com

Mailing Address

5188 Roswell Rd, 492
Sandy Springs, GA 30342

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Records were observed to be complete and well organized for five children records reviewed on this date.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed and observed to be

There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15 - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Technical Assistance

591-1-1-.15 - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director and staff on this date. During the virtual walk through the diapering was observed and staff displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the Director and staff on this date. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic Consultant observed complete emergency preparedness plans on this date.

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director and staff on this date. Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Consultant observed complete transportation documentation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1 Date of Hire: 04/01/2019	Met
Staff # 2 Date of Hire: 02/03/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3 Date of Hire: 10/02/2017	Met
Staff # 4 Date of Hire: 04/20/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 12/12/2019	Met
Staff # 6 Date of Hire: 03/08/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7 Date of Hire: 01/15/2021	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	
Staff # 8 Date of Hire: 07/29/2019	Met
Staff # 9 Date of Hire: 12/02/2018	Met
Staff # 10 Date of Hire: 05/08/2017	Met
Staff # 11 Date of Hire: 12/26/2019	Met
Staff # 12 Date of Hire: 02/23/2017	Met
Staff # 13 Date of Hire: 12/16/2019	Met
Staff # 14 Date of Hire: 10/29/2018	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 1**

Staff # 15 Date of Hire: 03/22/2017	Met
Staff # 16 Date of Hire: 03/22/2018	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21 Date of Hire: 04/27/2021	Met
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Staff # 23 Date of Hire: 08/06/2019	Met
Staff # 24	Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete for all staff on this date,

591-1-1-.14 First Aid & CPR	Not Met
--	----------------

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of record that staff #7 did not obtain certification in first aid and CPR within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/30/2021

591-1-1-.33 Staff Training	Not Met
-----------------------------------	----------------

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff #7 did not complete health and safety orientation training within the first 90 days of employment

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 5/30/2021

Technical Assistance

591-1-1-.33(4) - Discussed Food Preparation and Nutrition Training requirements with the Director.

Correction Deadline: 5/30/2021

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Discussed professional development plans for staff with the director on this date.

Correction Deadline: 4/30/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratios were observed.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 -Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to provide direct supervision and be attentive to children's needs.