

## Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

#### **Cover Sheet**

**Date:** 5/5/2021 Arrival: 1:00 PM Departure: 2:00 PM VisitType: Licensing Study

FR-51994 Regional Consultant

Deficient

Nelson, Michelle Y

1910 Paddock Court Lawrenceville, GA 30043 Gwinnett County

(323) 599-1181 michelleynelson@gmail.com

**Mailing Address** 

Same

**Quality Rated: No** 

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Program performance is demonstrating a need for improvement in meeting Support

> Program is not demonstrating an acceptable level of performance in meeting the rules.

Ashley Shirah

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**Compliance Zone Designation** 05/05/2021 Licensing Study Good Standing 11/03/2020 Good Standing Monitoring Visit 01/08/2020 Initial Licensing Good Standing Study

## Ratios/License Capacity

| Age Ranges           | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|----------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)    | 0                | 0             | 0    | 0           | 0                 |
| 1 & 2 Years          | 3                | 4             | 0    | 0           | 0                 |
| 3 & 4 Years          | 1                | 1             | 0    | 0           | 0                 |
| School Age(5+) Years | 0                | 0             | 0    | 0           | 0                 |
| Total Under 13 Years | 4                | 5             | 0    | 0           | 0                 |
| Total Under 18 Years | 4                |               | -    |             |                   |

Total Children: 5 Children Present: 4

Caregivers/Helpers Present: 3 Total Caregivers/Helpers: 1

#### **Comments**

An Administrative Review was conducted on May 5, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 5, 2021, with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <a href="http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx">http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</a>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee





#### **Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <a href="https://qualityrated.decal.ga.gov/">https://qualityrated.decal.ga.gov/</a>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@decal.ga.gov">qualityrated@decal.ga.gov</a>

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

| Michelle Nelson, Program Official | Date | Ashley Shirah, Consultant | Date |  |
|-----------------------------------|------|---------------------------|------|--|



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## **Findings Report**

**Date:** 5/5/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:00 PM

FR-51994

Nelson, Michelle Y

1910 Paddock Court Lawrenceville, GA 30043 Gwinnett County (323) 599-1181 michelleynelson@gmail.com

**Mailing Address** 

Same

**Regional Consultant** 

Ashley Shirah

Phone: (770) 357-7050 Fax: (770) 357-7049

ashley.shirah@decal.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment** 

## 290-2-3-.12 Equipment and Supplies(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 11/3/2020

#### Corrected on 5/5/2021

.19(2) - Correction of previous citation in that no infants are enrolled at this time. Infant safe sleep was discussed with the provider.

#### 290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

There is no pool on the property

**Facility** 

## 290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

#### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

## 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

## 290-2-3-.13 Playgrounds(CR)

Met

## Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

## **Health and Hygiene**

## 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date. Liquid soap and paper towels were observed accessible in the restroom area.

#### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

## 290-2-3-.11 Medications(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

Licensure

## 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

Appropriate number of children observed in Family Child Care Learning Home this date. Consultant observed five children present during the virtual observation on this date.

# **Safety and Discipline**

290-2-3-.11 Animals Met

## Comment

The Family Child Care Learning Home does not keep animals on premises.

## 290-2-3-.11 Discipline(CR)

Met

## Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

## 290-2-3-.11 Transportation(CR)

Met

#### Comment

The provider does not provide routine transportation.

Staff Records

## 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 11/3/2020

## Corrected on 5/5/2021

.21(1)(a) - Correction of previous citation in that three of three staff were observed complete and satisfactory for all staff on this date.

Correction Deadline: 11/3/2020

#### Corrected on 5/5/2021

.21(1)(c) - Correction of previous citation in that criminal record checks were observed to be complete for three of three staff on this date.

## 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

# Staff: Child Ratios and Supervision

## 290-2-3-.07 Staff:Child Ratios(CR)

Met

#### Commen

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

#### 290-2-3-.07 Supervision(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.