



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/27/2023    **VisitType:** Incident Investigation & Follow Up    **Arrival:** 2:30 PM    **Departure:** 4:00 PM

**CCLC-52189**

**Kids Harbor of Hamilton Mill**

2852 Hog Mountain Road Dacula, GA 30019 Gwinnett County  
 (770) 831-5454 director.hamiltonmill@kids-harbor.com

**Special Investigations Unit  
 Specialist**

Raquel Roberts

Phone:

Fax:

raquel.roberts@decals.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<u>Compliance Zone Designation</u>		
06/27/2023	Incident Investigation & Follow Up	Good Standing
04/10/2023	Incident Investigation Closure	Good Standing
04/04/2023	MV POI Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants & 1's	Infants	2	6	C	12	C	NA	NA	Feeding
Main	B-2L-3's	Two Year Olds and Three Year Olds	2	12	C	20	C	28	C	Snack
Main	C-3L-1's & 2's	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Snack,Nap
Main	D-4L-4's & 5's	Four Year Olds	2	16	C	20	C	27	C	Snack
Main	E-5L-4's & 5's	Four Year Olds and Five Year Olds	1	4	C	24	C	34	C	Snack
Main	F-6L-4's & Up	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	15	C	25	C	34	C	Free Play
Main	G-7L-4's & Up		0	0	C	24	C	33	C	Not In Use
Main	H-8R-4's & Up		0	0	C	25	C	35	C	Not In Use
Main	I-7R-4's & Up	Six Year Olds and Over	1	16	C	25	C	35	C	Free Play,Snack
Main	J-6R-3's	Three Year Olds	1	8	C	25	C	35	C	Snack
Main	K-5R-3's	Three Year Olds	1	9	C	19	C	26	C	Snack
Main	L-4R-4's & Up		0	0	C	14	C	20	C	Not In Use
Main	M-3R-2's	Two Year Olds	1	10	C	17	C	NA	NA	Snack
Main	N-2R-2's		0	0	C	19	C	NA	NA	Not In Use
Main	O-1R-Infants	One Year Olds	2	9	C	12	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 296						Total Capacity @25 sq. ft.: 382				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Front L-Infants,1's	14	C
Main	Playground B-Special use-Garden	36	C
Main	Playground C-Back L-4's & Up	88	C
Main	Playground D-Back R-4's & Up	140	C
Main	Playground E- Right Middle-3's	124	C
Main	Playground F-Special use-Splash	18	C
Main	Playground G-Front R-2's	33	C


**Comments**

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit is to conduct an investigation and to follow up on any previous citations from the visit conducted on April 4, 2023.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

---

Sharon Griggs, Program Official

Date

---

Raquel Roberts, Special Investigations Unit Specialist

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 6/27/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 2:30 PM **Departure:** 4:00 PM

**CCLC-52189**

**Kids Harbor of Hamilton Mill**

2852 Hog Mountain Road Dacula, GA 30019 Gwinnett County  
(770) 831-5454 director.hamiltonmill@kids-harbor.com

**Special Investigations Unit  
Specialist**

Raquel Roberts

Phone:

Fax:

raquel.roberts@dec.al.ga.gov

**Mailing Address**

Same

The following information is associated with a Incident Investigation & Follow Up:

**Facility**

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 4/4/2023

Corrected on 6/27/2023

Previous citation corrected. Based on observation via facetime, the director measured the fence with a ruler and the gap measured approximately three inches.

**Safety**

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 4/14/2023

Corrected on 6/27/2023

Previous citation corrected. Based on a review of records staff #6 sent proof of state-approved transportation training certificate via email on this date.

Correction Deadline: 4/5/2023

Corrected on 6/27/2023

Previous citation corrected. Based on a review of records two out of 32 emergency records for children have medical information on file and four of thirty records have the telephone number of the child's doctor.

**Staff Records**

Correction Deadline: 4/4/2023

Corrected on 6/27/2023

Previous citation corrected. Consultant observed based on a review of records eleven out of thirteen staff hired since August 3, 2022 have initial orientation on file. The remaining one staff member is no longer employed at the center.

<b>Staffing and Supervision</b>
---------------------------------

Correction Deadline: 4/4/2023

Corrected on 6/27/2023

Previous citation corrected. Classroom G7L was in ration on today's visit. The ratio was 1:16 on this date.