



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/28/2022 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 12:15 PM

CCLC-1587

Albany Technical Institute C. D. C.

2031 Newton Road Albany, GA 31701 Dougherty County
 (229) 430-3538 arobinson@albanytech.edu

Mailing Address

1704 S. Slappey Blvd.
 Albany, GA 31701-2648

Regional Consultant

Debrik Perry

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debrik.perry@dec.al.ga.gov

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 11/28/2022 | Licensing Study | Good Standing | |
| 12/10/2021 | Licensing Study | Good Standing | |
| 05/06/2021 | Monitoring Visit | Good Standing | |
| | | | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|--------------|------------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|---------------------------|
| Main | Room A-1R | Infants and One Year Olds | 1 | 6 | C | 21 | C | NA | NA | Free Play, Transitioning |
| Main | Room B-2R | Four Year Olds | 1 | 1 | C | 21 | C | NA | NA | Transitioning, Art |
| Main | Room C-3R | Two Year Olds | 3 | 9 | C | 19 | C | NA | NA | Transitioning, Floor Play |
| Main | Room D-4R | Three Year Olds and Four Year Olds | 1 | 15 | C | 22 | C | NA | NA | Centers |
| Main | Room E-5R | | 0 | 0 | C | 21 | C | NA | NA | |
| Main | Room F-End L | PreK | 2 | 20 | C | 22 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 126 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 51 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------------------|----------------------|-----------------------|
| Main | Outside Playground PreK | 174 | C |
| Main | Outside Playground Toddler | 73 | C |

Comments

An in person inspection was conducted on November 28, 2022 with the director.

Plan of Improvement: Developed This Date 11/28/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angela Robinson, Program Official

Date

Debrik Perry, Consultant

Date



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Findings Report

Date: 11/28/2022 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 12:15 PM

CCLC-1587

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that classroom D had chipped yellow paint under the white board and on the left back wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Consultant discussed with the director to ensure that the wet playground toys are dry before the students engage in outdoor activities.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

| |
|---|
| Sleeping & Resting Equipment |
|---|

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

| |
|----------------------|
| Staff Records |
|----------------------|

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Date of Hire: 10/12/2017 | |
| Staff # 4 | Met |
| Date of Hire: 01/12/2022 | |
| Staff # 5 | Met |
| Date of Hire: 02/23/2022 | |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Date of Hire: 01/28/2016 | |
| Staff # 8 | Met |
| Date of Hire: 11/01/2022 | |
| Staff # 9 | Met |
| Date of Hire: 02/14/2022 | |
| Staff # 10 | Met |
| Date of Hire: 10/13/2021 | |
| Staff # 11 | Met |
| Date of Hire: 02/23/2016 | |
| Staff # 12 | Met |
| Date of Hire: 10/04/2004 | |

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|---|
| Staff # 13 | Met |
| Date of Hire: 10/01/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 14 | Met |
| Date of Hire: 07/01/2022 | |
| Staff # 15 | Met |
| Date of Hire: 10/03/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 16 | Met |
| Date of Hire: 10/12/2017 | |
| Staff # 17 | Met |
| Date of Hire: 02/01/2019 | |
| Staff # 18 | Met |
| Date of Hire: 10/03/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 19 | Met |
| Date of Hire: 09/17/2010 | |
| Staff # 20 | Met |
| Date of Hire: 09/17/2010 | |
| Staff # 21 | Met |
| Date of Hire: 04/25/2022 | |
| Staff # 22 | Met |
| Date of Hire: 10/03/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 23 | Met |
| Date of Hire: 01/01/2010 | |
| Staff # 24 | Met |
| Date of Hire: 02/04/2019 | |
| Staff # 25 | Met |
| Date of Hire: 11/18/2019 | |
| Staff # 26 | Met |
| Date of Hire: 10/13/2021 | |

Staff Credentials Reviewed: 9

| | |
|---|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|---|------------|

Comment

Criminal record checks were observed to be complete.

Comment

Director provided files for one employee hired since last visit on November 28, 2022.

| | |
|---|------------|
| 591-1-1-.09 Criminal Records Check(CR) | Met |
|---|------------|

Comment

Criminal records checks were observed to be complete.

| | |
|--|------------|
| 591-1-1-.14 First Aid & CPR | Met |
|--|------------|

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

| | |
|-----------------------------------|------------|
| 591-1-1-.33 Staff Training | Met |
|-----------------------------------|------------|

Comment

Documentation observed of required staff training.

| | |
|------------------------------|------------|
| 591-1-1-.31 Staff(CR) | Met |
|------------------------------|------------|

Comment

Staff observed to be compliant with applicable laws and regulations.

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|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

| | |
|--|------------|
| 591-1-1-.32 Staff:Child Ratios and Group Size(CR) | Met |
|--|------------|

Comment

Center observed to maintain appropriate staff:child ratios.

| | |
|------------------------------------|------------|
| 591-1-1-.32 Supervision(CR) | Met |
|------------------------------------|------------|

Comment

Adequate supervision observed on this date.