



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/25/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 10:35 AM

**CCLC-730**

**Jan's Family Day Care Center**

8455 Hwy. #53 East Dawsonville, GA 30534 Dawson County  
(706) 216-6372 whetstone@windstream.net

**Mailing Address**  
Same

**Regional Consultant**

Lisa Pitts

Phone: (678) 747-6859  
Fax: (706) 314-7903  
lisa.prather@dec.al.ga.gov

Joint with: Shantreze Anderson

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2021	Monitoring Visit	Good Standing	
06/15/2021	Licensing Study	Good Standing	
04/26/2021	Complaint Investigation by Phone	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	17	C	22	C	30	C	Centers
Main	1R	Infants	1	6	C	7	C	NA	NA	Floor Play
Main	2L	Three Year Olds and Four Year Olds	2	15	C	20	C	28	C	Outside
Main	2R	One Year Olds	1	7	C	10	C	NA	NA	Art
Main	3R	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Outside
Main	Upstairs		0	0	C	11	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 90

Total Capacity @25 sq. ft.: 106

Total # Children this Date: 57

Total Capacity @35 sq. ft.: 90

Total Capacity @25 sq. ft.: 106

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Large	122	C
Main	Playground Middle	24	C
Main	Playground/ RT Side	11	C

**Comments**

Background checks were all reviewed on 9/30/2021. A virtual inspection was conducted on 9/30/2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jan Whetstone, Program Official

Date

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Lisa Pitts, Consultant

Date

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Shantreze Anderson, Consultant

Date



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### Findings Report

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Joint with: Shantreze Anderson

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Please ensure lids remain on trash containing organic waste.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 01/05/2020

Staff # 2 Met

Date of Hire: 07/17/2017

Staff # 3 Met

Date of Hire: 05/15/2018

Staff # 4 Met

Date of Hire: 06/03/2019

Staff # 5 Met

Date of Hire: 06/11/2014

Staff # 6 Met

Date of Hire: 05/11/2016

Staff # 7 Met

Date of Hire: 09/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 8 Date of Hire: 06/02/2021	Met
Staff # 9 Date of Hire: 06/22/2021	Met
Staff # 10 Date of Hire: 08/12/2019	Met
Staff # 11 Date of Hire: 08/03/2020	Met
Staff # 12 Date of Hire: 08/03/2009	Met
Staff # 13 Date of Hire: 07/13/1997	Met
Staff # 14 Date of Hire: 12/19/2019	Met

**Staff Credentials Reviewed: 2**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 7/15/2021**

**Corrected on 8/25/2021**

**.14(1) - Previous citation corrected. It was determined based on staff records that at least 50% of staff has CPR & First Aid.**

**Correction Deadline: 7/15/2021**

**Corrected on 8/25/2021**

**.14(2) - Previous citation corrected. It was determined based on staff records that all staff has First Aid & CPR.**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Center observed to maintain appropriate staff:child ratios.