



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/18/2022 **VisitType:** Incident Investigation & Follow Up **Arrival:** 8:30 AM **Departure:** 11:00 AM

CCLC-38943

Sunbrook Academy at Luella Academy

235 Walker Drive McDonough, GA 30253 Henry County
 (770) 914-1933 director.luella@sunbrookacademy.com

Regional Consultant

Yolanda Marable

Phone: (770) 357-9953

Fax: (678) 302-2432

yolanda.marable@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------------------------|---------------|--|
| 11/18/2022 | Incident Investigation & Follow Up | Good Standing | |
| 11/18/2022 | Incident Investigation Closure | Deficient | |
| 10/07/2022 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------------|---------------|-------------------------------|----------|------|--|--------------|------------|--------------|-------------|
| Building 2 | 1L Pre-K | PreK | 2 | 18 | C | 22 | C | NA | NA | Music |
| Building 2 | 1R Pre-K | PreK | 2 | 16 | C | 23 | C | NA | NA | Circle Time |
| Building 2 | 2L Pre-K | PreK | 2 | 19 | C | 22 | C | NA | NA | Circle Time |
| Building 2 | 2R School Age | | 0 | 0 | C | 18 | C | NA | NA | |
| Building 2 | 3L School Age | | 0 | 0 | C | 18 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 94 | | | Total Capacity @25 sq. ft.: 0 | | | Building @35 capacity limited by Fire Marshall Limitations | | | | |
| Main | A /1L | Infants | 3 | 18 | C | 15 | NC | NA | NA | Floor Play |
| Main | B/2L | One Year Olds | 2 | 13 | C | 21 | C | NA | NA | Free Play |
| Main | C/3L | | 0 | 0 | C | 21 | C | NA | NA | |
| Main | D/4L | One Year Olds | 1 | 8 | C | 16 | C | NA | NA | Free Play |
| Main | E/5L | Two Year Olds | 2 | 26 | NC | 23 | NC | NA | NA | Free Play |
| Main | F/6L | | 0 | 0 | C | 23 | C | NA | NA | |
| Main | G/1R | | 0 | 0 | C | 13 | C | NA | NA | |
| Main | H/2R | | 0 | 0 | C | 21 | C | NA | NA | |
| Main | I/3R | | 0 | 0 | C | 12 | C | NA | NA | |
| Main | J/4R | | 0 | 0 | C | 16 | C | NA | NA | |
| Main | K/5R | | 0 | 0 | C | 25 | C | NA | NA | |
| Main | L/6R | | 0 | 0 | C | 25 | C | NA | NA | |

| | | |
|---------------------------------|---------------------------------|-------------------------------|
| | Total Capacity @35 sq. ft.: 231 | Total Capacity @25 sq. ft.: 0 |
| Total # Children this Date: 118 | Total Capacity @35 sq. ft.: 325 | Total Capacity @25 sq. ft.: 0 |

| Building | Playground | Playground Occupancy | Playground Compliance |
|------------|------------|----------------------|-----------------------|
| Building 2 | Building 2 | 421 | C |
| Main | PG A/Right | 158 | C |
| Main | PG B/Left | 162 | C |

Comments

Consultant discussed morning ratio's with the center director on this date. Complaint closure was conducted on November 18, 2022.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Octavia Humphrey, Program Official

Date

Yolanda Marable, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined by consultants observation room A /first left classroom had three staff members present with 18 infants. The room capacity is 15. It was further determined room E/ fifth left classroom had two staff members present with 26 two-year-olds. The room capacity is 23.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 11/18/2022

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/7/2022

Corrected on 11/18/2022

Previous citation corrected on this date.

Safety

591-1-1-.36 Transportation(CR)

Defer

Defer

On October 4, 2022, consultant deferred the bus seat repairs until November 29, 2022.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined by consultants observation in room F/6L two staff members were present with 26 two-year-olds.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 11/18/2022