



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/2/2022    **VisitType:** Licensing Study    **Arrival:** 12:20 PM    **Departure:** 1:00 PM

**CCLC-39294**

**Precious Little Jewels Daycare**

317 West Blackshear Avenue Waycross, GA 31501 Ware County  
 (912) 282-2662 butterfliesfamilydaycare\_1@yahoo.com

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701  
 Fax: (912) 544-9700  
 connie.boatright@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 08/02/2022                         | Licensing Study  | Support       |  |
| 02/09/2022                         | Monitoring Visit | Good Standing |  |
| 09/14/2021                         | Licensing Study  | Good Standing |  |

**Ratios/License Capacity**

| Building                    | Room | Age Group                          | Staff | Children | NC/C                        | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|-----------------------------|------|------------------------------------|-------|----------|-----------------------------|------------|--------------|------------|--------------|-------|
| Main                        | A    | Three Year Olds and Four Year Olds | 1     | 4        | C                           | 11         | C            | NA         | NA           | Nap   |
| Main                        | B    | One Year Olds                      | 1     | 3        | C                           | 6          | C            | NA         | NA           | Nap   |
| Main                        | C    | Two Year Olds and Three Year Olds  | 1     | 6        | C                           | 6          | C            | NA         | NA           | Nap   |
| Total Capacity @35 sq. ft.: |      |                                    | 23    |          | Total Capacity @25 sq. ft.: |            | 0            |            |              |       |
| Total # Children this Date: |      |                                    | 13    |          | Total Capacity @35 sq. ft.: |            | 23           |            |              |       |
|                             |      |                                    |       |          | Total Capacity @25 sq. ft.: |            | 0            |            |              |       |

| Building | Playground            | Playground Occupancy | Playground Compliance |
|----------|-----------------------|----------------------|-----------------------|
| Main     | PG 3 and up           | 19                   | C                     |
| Main     | PG Infant and Toddler | 5                    | C                     |

**Comments**

An in person Licensing Study was conducted on this day. The provider stated there is a total of 4 staff members with no new hires since the consultant's last visit. The provider stated no medication is administered, no field trips or routine transportation is provided. Supporting documents for the Administrative Review are due to be uploaded by close of business on Tuesday, August 9, 2022.

Plan of Improvement: To Be Submitted

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marian Cook, Program Official

Date

Connie Boatright, Consultant

Date



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**Findings Report**

**Date:** 8/2/2022    **VisitType:** Licensing Study    **Arrival:** 12:20 PM    **Departure:** 1:00 PM

**CCLC-39294**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

**Comment**

The consultant has added new toys and learning material to all classrooms. The consultant observed a variety of age appropriate activities.

**Correction Deadline: 8/2/2022**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

The center director has repainted and redecorated the classrooms. Toys and equipment were observed to be clean and in good repair.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 3 Not Met  
"Missing/Incomplete Components"  
 .08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 4 Not Met  
"Missing/Incomplete Components"  
 .08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 5 Not Met  
"Missing/Incomplete Components"  
 .08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children files that five of five files were missing the emergency contact information, emergency transportation information, doctor information and allergy information.

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**Correction Deadline: 8/18/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on review of child files that of 5 files were missing the emergency medical transportation authorization.

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**Correction Deadline: 8/18/2022**  
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**Correction Deadline: 3/14/2022**

**Corrected on 8/2/2022**  
**.08(6) - The previous citation was observed to be corrected.**

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| <b>Facility</b> |
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**591-1-1-.06 Bathrooms** **Met**

**Comment**  
Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**  
Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Technical Assistance**  
591-1-1-.25(13) - The center director will ensure that potentially hazardous items are removed from the playground, such as rakes, when in use.

**Correction Deadline: 8/2/2022**

**Correction Deadline: 2/9/2022**

**Corrected on 8/2/2022**  
**.25(3) - The previous citation was observed to be corrected on this day.**

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**  
Playground observed to be clean and in good repair.

**Correction Deadline: 2/21/2022**

**Corrected on 8/2/2022**  
**.26(6) - The previous citations were observed to be corrected. Hazardous items have been removed from the playground.**

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| <b>Food Service</b> |
|---------------------|

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**  
Center menu meets USDA guidelines.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Correction Deadline: 2/21/2022**

**Corrected on 8/2/2022**

**.10(4) - The previous citation was observed to be corrected on this day. Staff stated appropriate diapering.**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Correction Deadline: 2/9/2022**

**Corrected on 8/2/2022**

**.17(7) - The previous citation was observed to be corrected on this day. Staff stated appropriate hand washing techniques.**

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of the emergency preparedness plan submitted that the plan should be updated including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.

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**Correction Deadline: 8/18/2022**

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Correction Deadline: 2/21/2022**

**Corrected on 8/2/2022**

**.30(4) - The previous citation was observed to be corrected on this day.**

**Staff Records**

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Not Met

Date of Hire: 04/01/2014

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 2 Met

Date of Hire: 12/22/2021

Staff # 3 Not Met

Date of Hire: 07/13/2018

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4 Met

Date of Hire: 01/15/2022

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Not Met**

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of documents uploaded that one staff member was hired February 15, 2022, and had not completed CPR / First Aid as required.

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**Correction Deadline: 8/18/2022**

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**591-1-1-.24 Personnel Records**

**Met**

**Correction Deadline: 3/14/2022**

**Corrected on 8/2/2022**

**.24(1) - The previous citation was observed to be corrected on this date.**

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of documents faxed and emailed to the consultant that zero of two staff members had proof of completing four hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

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**Correction Deadline: 8/18/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of documents uploaded that four of four staff members did not have the required 10 hours of annual training as required.

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**Correction Deadline: 8/18/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.31(2)(b)3.(i) requires that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. It was determined based on observation, uploaded staff documents, and the center director / owner's statement that one lead teacher hired December 27, 2021, and one lead teacher hired January 15, 2022, did not have proof of possessing the educational and qualifying child care experience as required.

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**Correction Deadline: 8/18/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.31(2)(b)3.(iii) requires the Center to maintain the lead teacher's professional development plan in the file and available for inspection by Department staff upon request. It was determined based on review of documents uploaded that one staff member hired February 15, 2022 and one staff member hired on December 27, 2021, both serving as lead teacher, did not have a professional development plan on file as required.

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**Correction Deadline: 8/18/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on review of documents faxed and emailed to the consultant that there was no proof of lead teacher educational credentials provided for the lead teacher in the one-year-old and two-year-old classrooms as requested and required.

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**Correction Deadline: 8/18/2022**

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| <b>Staffing and Supervision</b> |
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.