



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/31/2022 **VisitType:** Licensing Study

**Arrival:** 10:30 AM **Departure:** 11:30 AM

**CCLC-38612**

**West Marietta Cooperative Preschool**

316 Old Clay Street Marietta, GA 30060 Cobb County  
 (404) 421-0773 westmcp@gmail.com

**Regional Consultant**

Evelyn McBurse

Phone: (770) 405-7958

Fax: (404) 591-5186

evelyn.mcburse@decal.ga.gov

**Mailing Address**

4536 Willow Oak Trail  
 Powder Springs, GA 30127

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/31/2022	Licensing Study	Good Standing	
04/11/2022	Monitoring Visit	Good Standing	
04/05/2022	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	D-Downstairs	Two Year Olds	1	9	C	9	C	NA	NA	Outside
Building 2	Gym-Downstairs (sun room)	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	8	C	10	C	NA	NA	Free Play
Building 2	Upstairs	Three Year Olds	2	18	C	25	C	NA	NA	Free Play,Art
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0							
Main	A		0	0	C	12	C	NA	NA	
Main	B	Infants and One Year Olds	2	7	C	10	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Lower	17	C
Main	Upper	12	C

**Comments**

An in-person inspection was conducted on August 31, 2022 with the Provider. The provider's signature on the administrative review letter was obtained on August 31, 2022. An Administrative Review was conducted on September 9, 2022. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elizabeth Burns, Program Official

Date

Evelyn McBurse, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/31/2022 **VisitType:** Licensing Study

**Arrival:** 10:30 AM

**Departure:** 11:30 AM

**CCLC-38612**

**West Marietta Cooperative Preschool**

316 Old Clay Street Marietta, GA 30060 Cobb County  
(404) 421-0773 westmcp@gmail.com

**Mailing Address**

4536 Willow Oak Trail  
Powder Springs, GA 30127

**Regional Consultant**

Evelyn McBurse

Phone: (770) 405-7958

Fax: (404) 591-5186

evelyn.mcburse@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

---

<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
---	------------

**Comment**

Licensed capacity observed to be routinely met by center.

---

<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
--	------------

**Comment**

Center appears clean and well maintained.

---

<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
------------------------------------	------------

**Comment**

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

<b>Food Service</b>
---------------------

---

<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
---	------------

**Comment**

Center menu meets USDA guidelines.

**Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

<b>Health and Hygiene</b>
---------------------------

---

<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
--	------------

**Comment**

Staff stated proper knowledge of diapering procedures.

---

<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
--------------------------------	------------

**Comment**

Staff stated proper hand washing and hygiene procedures.

---

<b>591-1-1-.20 Medications(CR)</b>	<b>Not Evaluated</b>
------------------------------------	----------------------

**Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
--------------------------------

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Observed complete emergency drills.

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)****Not Evaluated****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Staff Records****Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/01/2022

Staff # 2

Met

Date of Hire: 08/01/2021

Staff # 3

Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 02/01/2019

Staff # 5

Met

Date of Hire: 08/01/2021

Staff # 6

Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 01/01/2016

Staff # 8

Met

Date of Hire: 04/01/2021

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 9

Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10

Met

Date of Hire: 08/01/2021

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided two files for employees hired since last visit on April 11, 2022.

**Comment**

Satisfactory comprehensive criminal record checks were observed to be complete for all staff on this date.

**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Technical Assistance**

591-1-1-.14 - Please ensure CPR and First Aid training is completed through an accredited agency or personnel for all applicable staff.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Technical Assistance**

591-1-1-.33 - Please ensure all applicable staff complete 10 clock hours of annual training by December 31, 2022.

**Comment**

Please ensure the cook completes (4) clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage within the first year of employment.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.