



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/24/2022 **VisitType:** Licensing Study

Arrival: 12:30 PM **Departure:** 1:30 PM

CCLC-23206

Zion Baptist Academy

165 Lemon Street Marietta, GA 30060 Cobb County
 (770) 425-7001 natasha.ford@zbcmarietta.org

Regional Consultant

Evelyn McBurse

Phone: (770) 405-7958

Fax: (404) 591-5186

evelyn.mcburse@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2022	Licensing Study	Good Standing	
03/28/2022	Monitoring Visit	Good Standing	
11/08/2021	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2141		0	0	C	13	C	NA	NA	
Main	2144	One Year Olds	1	5	C	13	C	NA	NA	Nap
Main	2146		0	0	C	11	C	NA	NA	
Main	2148	Infants	2	4	C	11	C	NA	NA	Nap, Feeding
Main	2149		0	0	C	11	C	NA	NA	
Main	2153		0	0	C	13	C	NA	NA	
Main	2164	Three Year Olds	1	8	C	13	C	NA	NA	Nap
Main	2166	Two Year Olds	1	10	C	13	C	NA	NA	Nap
Main	2233		0	0	C	17	C	NA	NA	
Main	2235		0	0	C	17	C	NA	NA	
Main	2236 PK1	PreK	2	17	C	20	C	NA	NA	Lunch
Main	2237 PK2		0	0	C	22	C	NA	NA	

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Playground Limitations

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PLAYGROUND	32	C
Main	Right Playground	33	C

Comments

An in-person inspection was conducted on August 24, 2022 with the Provider. The provider's signature on the administrative review letter was obtained on August 24, 2022. An Administrative Review was conducted on August 31, 2022. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 08/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Natasha Ford, Program Official

Date

Evelyn McBurse, Consultant

Date



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Findings Report

Date: 8/24/2022 VisitType: Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Not Evaluated
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Observed complete emergency drills.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff stated redirection is used as a form of discipline.

591-1-1-.36 Transportation(CR)	Not Evaluated
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/06/2022	
Staff # 2	Met
Date of Hire: 09/13/2021	
Staff # 3	Met
Date of Hire: 07/29/2022	
Staff # 4	Met
Date of Hire: 07/20/2021	
Staff # 5	Met
Date of Hire: 07/26/2019	
Staff # 6	Met
Date of Hire: 06/01/2022	
Staff # 7	Met
Date of Hire: 06/07/2022	
Staff # 8	Met
Date of Hire: 03/03/2021	
Staff # 9	Met
Date of Hire: 06/29/2022	
Staff # 10	Met
Date of Hire: 08/04/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 05/03/2021	

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Director provided six files for employees hired since last visit on March 28, 2022.

Comment

Satisfactory comprehensive criminal record checks were observed to be complete for all staff on this date.

591-1-1-.33 Staff Training**Met****Comment**

Discussed staff training. Please ensure staff members complete 10 clock hours of annual training before December 31, 2022.

Correction Deadline: 4/29/2022

Corrected on 8/24/2022

.33(3) - Correction of the previous citation in that all eligible current staff members had evidence of completing health and safety orientation training.

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that only one lead teacher possessed the minimum academic requirements and qualifying work experience for a lead caregiver.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 8/24/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.